

**PENDER COUNTY PARKS AND RECREATION
RECREATION PARTNERS PROGRAM
2016-2017 GRANT APPLICATION**

PLEASE COMPLETELY ADDRESS ALL ITEMS IN THE SPACE PROVIDED. IF NECESSARY, USE ADDITIONAL SHEET(S).

Organization: Pender Youth Basketball Association

Mailing Address: 8723 Pineywoods Rd Watha NC 28478

Contact Person: Rodney Hansley Title: President

Email: hansleyra@corning.com Phone #: 910-789-9699

Organization's Website address (if applicable) NA

1. Provide a brief description of the organization's mission, goals and programs.

The mission of PYBA is to provide an outlet for the youth of Pender County to compete in recreational basketball. In doing so, PYBA aims to build self-esteem, discipline, and teamwork characteristics.

2. What geographic area(s) do you serve? All of Pender County

3. Amount of County funds being requested for program(s) to be held **July 2016- June 2017:**

\$ 2000.00

4. Describe specifically how these County funds will be used within your organization. ***(Must meet eligibility requirements and match the detailed budget in Question 22).***

Official salary's, equipment (basketballs, scorebooks, etc), liability insurance

5. Does the organization have 501(c)3 status? Yes No *If yes, please attach a copy of your designation letter.*

6. List or attach the organization's current board (officers or principal leaders' names, phone numbers and term lengths; *please place an * by the contact name for Pender County Parks and Recreation purposes and include his/her e-mail address*). **Please note on the last page, there is a place for ALL officers/principal leaders to sign this grant form as to the content.**

*Rodney Hansley, President, 910.789.9699 (5yrs)
Jarvis Ballard, Vice President, 910.520.2501 (4yrs)
Vicki Foster, Secretary, 910.231.4014 (4yrs)
Jeana Koen, Treasurer, 910.231.2693 (4yrs)

15. Does the organization charge a registration/program fee to participants? Yes No

If so, how much is the fee for this year/season? \$ 40

Do you discount for multiple family members within the same household? Yes No

If yes, what is the discount? \$ 5 discount for siblings _____

How much did you charge last year/season? \$ 40

Reason for increase/decrease:

If the organization does not charge a fee to participants, why not?

16. How does the organization handle the situation when a participant is not financially able to pay the fee?

The Board decides if the fee is waived but we offer other methods to contribute to PYBA for those individuals that are not financially based.

17. Does the organization have a written procedure/policy for the receiving and depositing money? Yes No (*Please attach if applicable*). If no, what procedures are used to ensure that monies are handled appropriately?

The president and treasurer make deposits

18. Does the organization have a written procedure/policy for spending money (i.e. over X amount, the board must approve the expenditure)? Yes No (*Please attach if applicable*). If no, what procedures are used to ensure that monies are spent appropriately?

Expenditures are approved by the Board

19. Is the organization audited annually? Yes No

If yes, by whom? Efforts are underway for an audit to be conducted at the conclusion of this season

*Please attach a copy of your most recent audit or financial report. (If no, the organization **must** bring its financial records to the meeting with the Recreation Advisory Board and Staff for their review).*

20. What is the organization's amount of cash on hand (including **ALL** monies; checking, savings, CDs, etc.) \$ 3864 (Jan statement) _____ (*Please attach a copy of the most current bank statement(s)*). List any and all intended uses of these funds.

Official's salaries \$1960

These Bylaws are executed this 28th day of May, 2013 by the following Board of Directors:

Rodney Hansley
President

Walter G. How
Treasurer

Richard Post
Secretary

Calvin Hall
At Large Board of Director member

Witnessed by Renee Williamson Bloodworth, Corporate Attorney for the Association on this 28th day of May, 2013.

Renee Williamson Bloodworth

**Projected Budget
July 2016-July 2017**

Organization Name: Pender Youth Basketball Association

REVENUE SOURCES *	BUDGETED TOTAL
Government Grants/Funds	\$ 2,000.00
Donations	\$ 200.00
Sponsorships	\$ 2,000.00
Participation Fees	\$ 6,300.00
Concessions	\$ 100.00
Total Revenues	\$ 10,600
EXPENSES**	Total
Salaries and Wages	\$ 3,640
Insurance Expense	\$ 1,500
Building Maintenance Expense	\$ 1,100
Equipment Cost/Maintenance	\$ 150
Supplies and Uniform Expense	\$ 1,900
Marketing/Advertising Expense	\$ 150
Postage Expense	\$ 50
Trophies	\$ 1,500
Scholarship	\$ 500
Other	
Total Expenses	\$ 10,490

First Citizens Bank

Central Bank Operations - DAC02
 P.O. Box 27131
 Raleigh, NC 27611-7131

000003626 FCBTZEST013016062006 03 000000 ZE 355

PENDER YOUTH BASKETBALL ASSOCIATION



Your Account(s) As A Check
 Checking Balance 3,864.01+

Statement Period: January 1, 2016 Thru January 31, 2016



Basic Business Checking

Enclosures in Statement: 0

Beginning Balance	6,463.45+	Statement Period Days	31
1 Deposits	520.00+	Average Ledger Balance	5,406.00+
0 Other Credits	0.00		
8 Checks	606.00-		
4 Other Debits	2,513.44-		
Monthly Service Charge	0.00		
Ending Balance	3,864.01+		

Deposits To Your Account

Date	Amount
01-29	520.00

Checks Paid From Your Account

Check No.	Date	Amount	Check No.	Date	Amount	Check No.	Date	Amount
1111	01-11	18.00	1115	01-11	36.00	1118	01-19	120.00
1113*	01-11	120.00	1116	01-19	36.00	1119	01-19	120.00
1114	01-11	120.00	1117	01-19	36.00			

*Prior Check Number(s) Not Included or Out of Sequence

Other Debits From Your Account

Date	Description	Amount
01-19	POS Signature- Visa #7285 Vistapr vistaprint.com 866-8936743 Ma	54.57
01-19	POS Signature- Visa #7285 Signlogic Inc Elizabethtown NC	1,031.21
01-25	POS Signature- Visa #7285 Kk Insurance 800-506-4856 In	1,424.56
01-29	Paper Statement Fee	3.00
Total		2,513.44

Daily Balance Summary

Date	Balance	Date	Balance
01-01	6,169.45+	01-25	3,347.01+
01-19	4,771.57+	01-29	3,864.01+

Direct Customer Inquiry Calls To
 FIRST CITIZENS DIRECT
 Telephone Banking At 1-888-323-4732

**BY-LAWS & AMENDMENTS
FOR PENDER YOUTH BASKETBALL ASSOCIATION
May 28, 2013**

ARTICLE I: NAME AND PURPOSE

SECTION 1. The name of this shall be PENDER YOUTH BASKETBALL ASSOCIATION.

SECTION 2. The purpose of this Non-Profit Corporation is as follows: The mission statement is incorporated by reference and is attached as Exhibit "A". Pender Youth Basketball Association (hereinafter referred to as "Association") is to enable young people to benefit from participation in team sports and activities in a safe and structured environment. Through this active participation, Pender Youth Basketball Association program teaches fundamental values, skills and knowledge that young people will use throughout their lives.

ARTICLE II: Board of Directors

SECTION 1. The initial Board of Directors (hereinafter referred to as "The Board" "Directors" or "Members") are to be appointed at the May 28th 2013 meeting. Subsequently the Board of Directors are to call a meeting yearly to elect new Officers. All officers and directors shall be directors serving on the Board of Directors.

SECTION 2. Each director shall have one vote.

SECTION 3. Compensation shall not be paid to any member of the Board of Directors for their membership on the Board.

ARTICLE III: MEETINGS

SECTION 1. Unless otherwise announced, the Board of Director meetings will be held by telephone or email.

SECTION 2. There shall be at least one annual membership meeting. Additional meetings may be called by the President or any Director.

SECTION 3. Whenever possible, the Board of Directors shall be notified at least 10 days prior to the date of the meeting.

ARTICLE IV: OFFICERS

SECTION 1. The Officers shall be minimum of 1) President 2) Treasurer 3) Secretary. Ideally, the Board of Directors shall consist of all of the above named officers and two additional Directors who are not officers. Other officers or committee chairpersons may

be appointed as needed. If a vacancy occurs on the Board of Directors due to change of residence, disability, or death, a replacement shall be proposed by the President and submitted to the Board of Directors for approval. Officers will be selected by the Board of Directors at their annual meeting. Each term of office shall be for one year except replacements which shall be for the remainder of the term.

SECTION 2. The President will prepare an agenda prior to each meeting and review it Board of Directors at the beginning of each meeting. The President will preside as Chairman at all congregational and board meetings and will cast a vote only in the event of a tie. The President will be responsible for appointing committees to oversee such matters of the Association including but not limited to: fundraising, season start time, coaches, volunteers, locations of games, or any other association matters. In the absence of a committee, the President and the Treasurer will be responsible for selecting service providers (such as for cleaning, referees, maintenance). The President will sign all legal documents and perform other duties incident to the office.

SECTION 3. The Vice-President (if this office is filled) will preside at meetings in the absence of the President.

SECTION 4. Duties of the Secretary will be to keep accurate records of meetings and proceedings of meetings of the Association. The Secretary will be responsible for notifying all Board of Directors of the date, time and place of each meeting and distributing ballots to voting members on motions which change the purpose of the Association, the by-laws, The Secretary will be responsible for the safe-keeping and maintenance of the Associations' legal documents.

SECTION 5. The Treasurer will keep accurate records of Association's finances, insurance policies, service contracts and utility bills. The Treasurer will be responsible for notifying sponsors that sponsorship dues are due and payable Oct 1 - Jan 15 for the year beginning on that date. The Treasurer will be responsible for billing and collecting any sponsorship dues for the Association.

SECTION 6. Duties of the Board of Directors will be to serve as a consulting body to the officers in any matter concerning the Association. The Board will be responsible for monitoring Association activities and business to see that they are in accordance with the by-laws of the Association and will advise the President of any concerns they have in these areas.

SECTION 7. The Board of Directors will normally meet yearly with the President, Vice-President and Secretary. Additional meetings of the Board of Directors may be called if deemed necessary by a majority of the Board of Directors.

SECTION 8. The office of any Officer or voting Director who is absent without adequate excuse from three successive meetings of the Board may be declared vacant by the Board.

An Officer or Director may be removed from office for cause by a majority of the Board Members present at any special meeting of the Board of Directors called for the purpose of acting upon such removal. Said special meeting is to be called (1) at the request of a majority of the Board of Directors or (2) by petitions requesting such a meeting signed by one-third or more of the Members in good standing. Reasonable written notice must be serviced on the Officer or Director proceeded against, and an opportunity to be heard must be given by the Board of Directors.

ARTICLE V: GENERAL PROVISIONS

SECTION 1. The fiscal year of the Association will be from October 1 to September 30 of each year.

SECTION 2. For purpose of dues: registration fees shall be collected ~~40~~ 35 per child and 35 per each additional child of the same family.

SECTION 3. A Dues Structure shall be prepared by the Treasurer and approved by the Board of Directors.

SECTION 4. No action will be taken by the Board of Directors to jeopardize the Tax Exempt Status of the Association or nonprofit designation of the Association.

ARTICLE VI: Gymnasium

SECTION 1. The Association desires to purchase a permanent Gymnasium.

SECTION 2. The Board of Directors shall be responsible for the management of the Gymnasium

SECTION 3. to be reserved for future use.

SECTION 4. to be reserved for future use.

ARTICLE VII: RULE OF ORDER

The rules of procedure shall be determined by Roberts Rules of Order, latest revised edition.

ARTICLE VIII: AMENDMENTS

Amendments to these articles or by-laws may be adopted or repealed as needed by a majority vote of the Board of Directors. Any such action would, however, need to be proposed in writing and sent out to the members for study at least 10 days prior to the meeting when the vote would take place. Members may cast a vote by email.

AMENDMENT I
(Month and year)

Exhibit "A"

PENDER YOUTH BASKETBALL ASSOCIATION MISSION:

The mission of Pender Youth Basketball Association is to enable young people to benefit from participation in team sports and activities in a safe and structured environment. Through this active participation, Pender Youth Basketball Association program teaches fundamental values, skills and knowledge that young people will use throughout their lives.

Pender Youth Basketball Association seeks to provide fun athletic learning opportunities for children, while emphasizing the importance of academic success. Specifically, Pender Youth Basketball Association seeks to familiarize players and spirit participants with the fundamentals of basketball.

Pender Youth Basketball Association strives to inspire youth, regardless of race, creed or national origin, to practice the ideals of sportsmanship, scholarship and physical fitness as to encourage and increase youth participation in basketball.

1. To ensure a safe and positive playing environment for all participants.
2. To instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the court.

Pender Youth Basketball Association programs have no tryouts or cutting of rosters. Everyone participates under mandatory rules of play. On-court coaching is allowed for younger age levels. Individual awards are given only for academic excellence, not for on-court activities.

3. Safe Playing Environment

BY-LAWS & AMENDMENTS
FOR PENDER YOUTH BASKETBALL ASSOCIATION
January 7, 2014

AMENDMENT 1

ARTICLE IX: DISTRIBUTIONS UPON DISSOLUTION

SECTION 1: Upon the dissolution of the association, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the association, dispose of all of the assets of the association exclusively for the purposes of the association in such manner, or to such organization or organizations organized and operated exclusively for religious, charitable, educational, scientific or literary purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (c) (3) of the Code as the Board of Directors shall determine, or to federal, state, or local governments to be used exclusively for public purposes.

SECTION 2: Any such assets not so disposed of shall be disposed of the Superior Court of the county in which the principal office of the association is then located, exclusively for such purposes or to such organizations, such as the court shall determine, which are organized and operate exclusively for such purposes, or to such governments for such purposes.