

Pender County Planning and Community Development

Planning Division

805 S. Walker Street
PO Box 1519
Burgaw, NC 28425



Phone: 910-259-1202
Fax: 910-259-1295
www.pendercountync.gov

MEMORANDUM

To: Pender County Planning Board

From: Planning Staff

Date: February 3, 2015

RE: Pender County Collector Street Plan Update

Planning Board Members,

Staff will be discussing with you the proposed timeline for the update to the Coastal Pender Collector Street Plan. On February 18, 2014 the Pender Board of County Commissioners adopted a resolution requesting that the Wilmington Metropolitan Planning Organization (WMPO) update the Coastal Pender Collector Street Plan. Planning Staff is currently working with the WMPO to establish a strategy for the update. A rough timeline for selecting the consultant is below (all dates are approximate and subject to change):

- **2-18-14** BOCC Resolution adopted requesting WMPO update the Coastal Pender Collector Street Plan
- **1-27-15** Planning Staff meeting with WMPO for initial collector street plan discussion
- **2-12-15** Planning Staff meeting with WMPO to discuss plan scope and RFP draft
- **2-18-15** RFP draft complete
- **3-2-15** RFP released (advertised 21 days)
- **4-6-15** Interviews with potential consultants
- **Late April or early May** WMPO seeks Council approval for selected consultant
- Funds encumbered by end of 2014-2015 Fiscal Year (\$60,000: 30,000 from WMPO and 30,000 from Pender County)
- Timeline for Plan Completion to be determined after consultant is selected

Pender County's Preliminary To-Do List

- Encumber \$30,000 by end of FY14-15 in combination with \$30,000 from WMPO
- Establish steering committee with guidance from PB and BOCC
- Provide land use data to WMPO/consultant that includes current/approved development (work with ITS to create SHP files from developers' CAD files/submitted master plan docs)
- Provide guiding documents to WMPO/consultant (Current Collector Street Plan, US-17/NC-210 Corridor Study, Comprehensive Parks and Recreation Master Plan, etc.)

Elements to Consider in Plan Update (not in any particular order of importance)

- Evaluate existing and new geographical areas within WMPO
- Utilize existing environmental data developed through the R-3300 or Hampstead Bypass project
 - Use existing data to better delineate new roadways to be implemented based on environmental features (ref. Brunsco Collector Street Suitability Map) and mimic Category A and B recommendations from Brunsco
- Plan for service roads that will compliment R-3300
- Provide updated functional classification within plan
- Review TIA thresholds for potential UDO revision
- Bicycle Pedestrian recommendations derived from CFC 2035 as well as recommendations from CF 2040 and any other recommendations from WMPO Bike/Ped Committee
- Include bicycle routes (i.e. Cape Fear cyclists) within plan
- Scope of Bicycle Pedestrian element within plan
- Provide strong language supporting regulation for recommendations and potential “DRAFT” language to be incorporated into UDO
- Complete Streets policies and updated cross-sections for such to be implemented within plan in conjunction with Division 3/District Engineer
- Update crash data and identify “problem areas”
- Use recommendations for baseline of potential form based code implementation, TBD
- Incorporate recommendations from US HWY 17/NC HWY 210 Corridor Study and expand upon existing recommendations for collector streets
- Review “Implementation Action Plan” (ref. p. 53 of current plan)
- Enhance sidewalk construction; develop mechanism or agreement for developer/HOA to maintain through tri-party agreement for long term maintenance
- Consider “Steering Committee” to assist in developing plan
- Try and prioritize list of overall recommendations in order to address the most important connections. Possibly look at mimicking SPOT 3.0 or using Travel Demand Model for better understanding of how a project will rank. If so, create an annual or bi-annual re-review of projects

Staff will review the elements noted above with the Board, the list presented is in draft format and will be formalized in preparation of sending back to the WMPO. Please have any potential recommendations on elements prepared for discussion during Tuesday’s meeting.