

Pender County Planning and Community Development

Planning Division

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MEMORANDUM

To: Pender County Planning Board

From: Planning Staff

Date: March 1, 2016

RE: Comprehensive Plan Update

Planning Staff continues to work on preliminary planning and information inventory in preparation for a consultant beginning work on the Comprehensive Land Use Plan. This information includes:

- Definition of small area plan boundaries
- Existing plan inventory
- Goals and policies matrix
- Existing land use survey

At this time, Pender County is working on a contract and scope of agreed upon work with Stantec, who is anticipated to begin work once these documents can be finalized and the Board of Commissioners approves the contract. It is anticipated that this will be up for approval on the Board's meeting agenda for **March 21, 2016**.

On August 17, 2015 Planning Staff learned that Pender County has been selected to receive \$10,000 in Partners for Green Growth funding from NC Wildlife Resources Commission (NCWRC) to use towards incorporation of conservation methods into the update of the Comprehensive Land Use Plan. A finalized contract for funding agreement with NCWRC has been executed.

A brief summary of the Partners for Green Growth funding is as follows:

- The purpose is to fund land use planning projects that address conservation of priority wildlife habitats. Our proposal is to use funding to develop and incorporate a conservation component into the Comprehensive Land Use Plan (in conjunction with the Plan update).
- The funding amount is \$10,000.
- Invited full applications are due September 10 (non-competitive).
- 50% non-federal in-kind match is required. Our proposal is to calculate match using:
 - Staff time calculated at approximately \$20.00 per hour: \$2,500 (125 hours) for existing conditions inventory, site visits, conservation data analysis, coordination with consultant

- and NC Wildlife Resources Commission for integration of final conservation product within Comp Plan
- 7.5 percent of County payment to consultant (total contract will be \$100,000): \$7,500 for conservation data analysis and conservation policy recommendation for inclusion into Comprehensive Land Use Plan
 - Work must be completed within a year.
 - Funds will be distributed as reimbursement (by September 16, 2016).
 - Pender County is eligible for 40 hours of technical assistance from NC Wildlife Resources Commission as part of the funding.

Planning Staff appreciates your input throughout the process for the Comprehensive Plan update.