

Feb. 19<sup>th</sup> Deadline  
 April 5<sup>th</sup> Meeting 7pm  
 May ~~3<sup>rd</sup>~~ BOCC Meeting 7pm  
 16<sup>th</sup>

RA-CD #2

**APPLICATION FOR CONDITIONAL REZONING**

THIS SECTION FOR OFFICE USE			
Application No.	ZMA-CD 1160-2016	Date	2/9/2016
Application Fee	\$ 500	Receipt No.	Invoice # 84
Pre-Application Conference	2/11/2016	Hearing Date	PB 4/5/2016
<b>SECTION 1: APPLICANT INFORMATION</b>			
Applicant's Name:	Charlotte P. Kelly	Owner's Name:	Charlotte P. Kelly
Applicant's Address:	5350 Pt. Caswell Rd	Owner's Address:	5350 Pt. Caswell Rd.
City, State, & Zip	ATKINSON, NC 28421	City, State, & Zip	ATKINSON, NC 28421
Phone Number:	910-283-5687	Phone Number:	910-283-5687
Legal relationship of applicant to land owner: Same			
<b>SECTION 2: PROJECT INFORMATION</b>			
Property Identification Number (PIN):	2257-66-1048-0000	Total property acreage:	.47 acres
Current Zoning District:	RP	Proposed Zoning District:	RA-CD
Project Address or Location:	5230 Point Caswell Road		
Proposed Uses to be Considered (Include NAICS Code):			
453 MISC. STORE RETAILERS			
7222 LIMITED SERVICE EATING PLACE			
445 FOOD AND BEVERAGE STORES			
Proposed Uses to be Eliminated from Consideration (Include NAICS Code):			
All other not listed above			
<b>SECTION 3: SIGNATURES</b>			
Applicant's Signature	Charlotte P. Kelly	Date:	2-1-16
Owner's Signature	Charlotte P. Kelly	Date:	2-1-16
<b>NOTICE TO APPLICANT</b>			
1. Applicant must also submit the information described on the Rezoning Checklist. 2. Applicant or agent authorized in writing must attend the public hearing. 3. Once the public hearing has been advertised, the case will be heard unless the applicant withdraws the application or unless the Planning Board or other authorized person agrees to table or delay the hearing. 4. All fees are non-refundable 5. A complete application packet must be submitted prior to the deadline in order to be placed on the next Planning Board Agenda			

## Conditional (Zoning Map) Amendment Checklist

<input checked="" type="checkbox"/>	Signed application form
<input checked="" type="checkbox"/>	Application fee: <u>\$500</u>
<input checked="" type="checkbox"/>	A list of names and addresses, as obtained from the county tax listings & tax abstract, all adjacent property owners, including property owners directly across any road or road easement, & owners of the property under consideration for rezoning.
<input checked="" type="checkbox"/>	Two (2) business size envelopes legibly addressed with <b>first class</b> postage for each of the adjacent and abutting property owners on the above list.
<input checked="" type="checkbox"/>	Accurate legal description or a map drawn to scale showing the property boundaries that are to be rezoned, in sufficient detail to for the rezoning to be located on the Official Zoning Map.
<input type="checkbox"/>	12 (11"x17") map copies to be distributed to the Planning Board
<input type="checkbox"/>	20 (11"x17") map copies to be distributed to the Board of Commissioners
<input type="checkbox"/>	Digital (.pdf) submission of all application materials
<input type="checkbox"/>	Public Input Meeting Report (Section 3.4.3 or see Public Input Meeting on the first page of this application)
<input checked="" type="checkbox"/>	A description and/or statement of the present and proposed zoning regulation or district boundary and stating why the request is being made and any information that is pertinent to the case. If the owner and applicant are different, the letter must be signed by both parties.
<input checked="" type="checkbox"/>	All applications which specify an intended use must include a generalized site development plan drawn to a suitable scale, supporting information and text which specifies the use or uses intended for the property and any development standards to be approved concurrently with the rezoning application
<input checked="" type="checkbox"/>	<p>A generalized site development plan shall include the following items:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> A vicinity map drawn to a suitable scale which illustrates adjacent or nearby roadways, railroads, waterways &amp; public facilities.</li> <li><input type="checkbox"/> A (metes and bounds) boundary of the parcel or portion of the parcel to be rezoned and developed.</li> <li><input type="checkbox"/> All existing easements, reservations and rights of way.</li> <li><input type="checkbox"/> Delineation of all Areas of Environmental Concern including but not limited to federal jurisdictional wetlands.</li> <li><input type="checkbox"/> For residential uses, the number of units, heights and a generalized location. For non-residential uses, the height, approximate footprint and location of all structures.</li> <li><input type="checkbox"/> If a known use is proposed: Traffic impact report, parking and circulation plans illustrating dimensions, intersections and typical cross sections.</li> <li><input type="checkbox"/> All proposed setbacks, buffers, screening and landscaping.</li> <li><input type="checkbox"/> Phasing.</li> <li><input type="checkbox"/> Signage.</li> <li><input type="checkbox"/> Outdoor lighting.</li> <li><input type="checkbox"/> Current zoning district designation and current land use status.</li> <li><input type="checkbox"/> Other information deemed necessary by the Administrator, Planning Board, or Board of Commissioners, including but not limited to a Traffic Impact Analysis or other report from a subject matter expert.</li> </ul>

### Office Use Only

<b>ZMA-CD Fees:</b> (\$500.00 for first 5 acres; \$10/acre thereafter up to 1,000 acres; \$5/acre thereafter)				<b>Total Fee Calculation:</b> \$			
<b>Attachments Included with Application: (Please include # of copies)</b>							
CD /other digital version	<input type="checkbox"/> Y <input type="checkbox"/> N	Plan Sets	# of large	# of 11X17	Other documents/Reports	<input type="checkbox"/> Y <input type="checkbox"/> N	
<b>Payment Method:</b>	<b>Cash :</b> <input type="checkbox"/> \$ _____			<b>Credit Card:</b> <input type="checkbox"/> Master Card <input type="checkbox"/> Visa		<b>Check:</b> <input checked="" type="checkbox"/> Check # _____	
<b>Application received by:</b>	<u>Megan O'Hare</u>					<b>Date:</b> <u>2/8/2016</u>	
<b>Application completeness approved by:</b>	<u>Megan O'Hare</u>					<b>Date:</b> <u>2/9/2016</u>	
<b>Dates scheduled for public hearing:</b>			<input checked="" type="checkbox"/> <b>Planning Board:</b> <u>4/5/2016</u>			<input checked="" type="checkbox"/> <b>Board of Commissioners:</b> <u>5/16/2016</u>	