KEEP THIS PAGE

PLEASE READ THIS BEFORE SUBMITTING THE APPLICATION
WHILE YOU ARE WAITING FOR YOUR APPOINTMENT:

In the interest of processing your permit application as smoothly and quickly as possible, we ask that you:

- ☐ Make sure that you have submitted an accurate site plan (preferably to scale) that shows ALL proposed improvements to your lot. This includes:
  - ☐ Existing and proposed property lines with dimensions.
  - ☐ Location of all existing and proposed structures and driveway with setbacks to property lines.
  - ☐ Location of all surface waters, wells (including irrigation and geothermal), water lines and/or other water supplies.
  - ☐ Your preferred site for the septic system and well.
- ☐ Please stake out any proposed structures, including porches and decks, on the ground. If you need wire flags for this, we have some available for you.
- ☐ Make sure that property lines and property corners are clearly marked and that the site is accessible for a full evaluation. If we are unable to verify property line locations, it will be necessary for the property to be surveyed before a determination can be made.
- ☐ When vegetation is too thick to permit movement through the site or observation of the topography, the area will need to be "bush-hogged" or thinned out. Be careful not to grade or excavate potential septic field areas, as it is possible to damage sites beyond use.
- ☐ After the site is permitted, please do not allow any disturbance of the area designated for the drainfield. Damaged soil areas may cause your permit to be revoked. It may be necessary in some cases to temporarily fence off the permitted soil area to insure it is not damaged during construction.
- ☐ Backhoe pits may be required to complete soil evaluations in some situations.

NOTICE - It is important that you fill out the application completely and accurately and submit the accompanying site plan and floor plan. Incomplete applications cannot be processed and will result in lengthy delays. If you change your plans after the permit is issued, a new application and fees for a revision will be required, so please be sure the information given is correct.

The property address is what we use to track and file our applications. When inquiring about your application, please have the address available. If an address is not yet assigned, please have subdivision and lot # available.

TYPICAL SETBACKS FOR SEPTIC SYSTEMS

WELL	100ft *
BUILDING FOUNDATION, FOOTING	5ft
PROPERTY LINE	10 ft *
WATER LINE	10 ft
SWIMMING POOL	15 ft
STRUCTURE w/NO FOUNDATION (decks, carports, pole sheds, homes on stilts,etc.)	5ft from vertical drip line
WS-I STREAM/ SA WATERS / CLASS I RESERVOIR	100ft
POND, STREAM OR SURFACE WATER	50ft
STORMWATER DETENTION POND	50 ft
EMBANKMENT, EXCAVATION (>2 feet deep)	15 ft
INTERCEPTOR DRAIN, FOUNDATION	10ft upslope
DRAIN, STORMWATER DIVERSION	15ft sideslope 25ft downslope
GROUNDWATER LOWERING DITCHES	25ft
OTHER NITRIFICATION FIELDS	20ft

- Setbacks for large systems may need to be increased.
- Systems must be located on property owned and controlled by the system owner. They may not be located in utility easements, rights of way, etc. Systems may not cross property lines onto another parcel, even if owned by the same person, unless an approved, recorded easement is in place.

SETBACKS FOR WELLS:

SEPTIC SYSTEM (incl REPAIR AREA)	100 ft *
SEWER LINES	50ft *
BUILDING PERIMETERS	25 ft *
STORAGE BUILDINGS W/ POTENTIAL CONTAMINANTS	50 ft
OTHER POTENTIAL SOURCES OF CONTAMINATION	100 ft

- Setbacks for Public Water Supplies may be increased.
- The well must be located in an area not subject to flooding.

* If it is not possible to achieve these distances, a reduced setback may be granted provided certain conditions can be met. Shared wells are not eligible for a setback reduction to a septic system/repair area.

Exhibit 6