

# Pender County Planning and Community Development

## Planning Division

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## MINUTES

### Pender County Board of Adjustment Meeting February 18, 2015 9:00 a.m. Pender County Public Meeting Room 805 S. Walker Street, Burgaw, North Carolina

**Call to Order:** Chairman Ferrante called the meeting to order at 9:05 a.m.

**Invocation:** Administered by Chairman Ferrante.

**Roll Call:** Chairman Ferrante

Pender County Board of Adjustment Members:

Ferrante:  Pullen:  Goble  Newton:  Walton:

Alternates:

Godridge:  Peters:

Director Breuer introduced new staff members Pat O'Mahony and Ron Meredith; and new Board member Greg Goble.

- 1. Election of Officers: Chairman/Vice-Chairman** Director Breuer reviewed the election procedures and opened the floor for nominations for the Pender County Board of Adjustment Chairman and Vice-Chairman; Board member Pullen nominated Board member Ferrante as Chairman, no other nominations were made. The Board members voted unanimously to make Board member Nick Ferrante the 2015 Board of Adjustment Chairman. Board member Godridge nominated Board member Pullen as Vice-Chairman, no other nominations were made. The Board members voted unanimously to make Board member Ed Pullen the 2015 Board of Adjustment Vice-Chairman.
- 2. Adoption of the Agenda:** Motion to adopt the agenda was made by Vice-Chairman Pullen; seconded by Board member Newton. Vote unanimously approved.
- 3. Adoption of the Minutes: November 19, 2014:** Motion to adopt the minutes was made by Vice-Chairman Pullen; seconded by Board member Walton. Vote unanimously approved.
- 4. Public Comment:** None

*\* No Public Hearings \**

- 5. Training:** Director Breuer gave an overview of the materials that would be presented to the Board for the duration of the training session. Director Breuer presented a PowerPoint presentation and led an interactive training session with Board members and staff. Topics covered during the training session were: Board of Adjustment Functions, Types of Cases and Standards for Review, Quasi-judicial Hearing Procedures, Variance Scenario and Group Discussion on Variance Scenario. During the training session Board members and staff divided into small groups to review and answer study questions; Director Breuer reviewed the answers given and provided the correct answers. Due to the

time Director Breuer continued the training session until March 18, 2015, so that the Board and staff could complete the Variance Scenario, Scenario Discussion and any follow up questions or discussions on the topics presented.

*The entire recording of the Board of Adjustment Meeting and Training Session is on file with the permanent records in the Planning Department office.*

- 6. Next meeting:** No cases for March, will continue with part II of training on March 18, 2015
- 7. Adjournment:** Meeting adjourned at 12:25 pm.