

Deadlines:

3/4 for 4/20 BOA meeting
4/1 for 5/14

APPLICATION FOR VARIANCE

THIS SECTION FOR OFFICE USE

Application No.	VA 209-2016	Date	4/1/16
Application Fee	\$ 250.00	Receipt No.	Inv. 00000115

SECTION 1: APPLICANT INFORMATION

Applicant's Name:	Sarah P. Woodward	Owner's Name:	
Applicant's Address:	218 Doral Drive	Owner's Address:	SAME
City, State, & Zip	Hampstead, N.C. 28443	City, State, & Zip	
Phone Number:	252-526-1950	Phone Number:	

Legal relationship of applicant to land owner: Same

SECTION 2: PROJECT INFORMATION

Property Identification Number (PIN):	4214-12-2190-0000	Total property acreage:	
Zoning Classification:	PD	Variance Size:	10' from West prop. line 7.5' from structure.
Variance Location & Address	218 Doral Drive Hampstead, N.C. 28443		
Describe Variance and amount or type requested:	release from side yard setback release from building separation setback		

SECTION 3: SIGNATURES

Applicant's Signature	Sarah P. Woodward	Date:	3-16-2016
Owner's Signature	Sarah P. Woodward	Date:	3-16-2016

NOTICE TO APPLICANT:

1. The Board of Adjustment shall review applications for a variance and shall be the approving authority for all requirements.
2. All applicants seeking a variance shall schedule a pre-application conference with the administrator to discuss the procedures, standards, and regulations required for variance approval.
3. An application for a variance shall be submitted in accordance with application requirements.
4. Once the application has been determined complete, the Administrator shall schedule a public hearing and give notice to adjoining/abutting property owners and aggrieved parties in the form of applicant supplied #10 envelopes with paid first class postage.
5. The applicant seeking the variance shall have the burden of presenting evidence sufficient to allow the Board of Adjustment to reach the conclusions set forth below (Findings), as well as the burden of persuasion on those issues.
6. Applicant must also submit the information described in the Variance Checklist provided below.
7. Applicant or agent authorized in writing must attend the public hearing.
8. Once the public hearing has been advertised, the case will be heard unless the applicant withdraws the application or unless the Board of Adjustment agrees to table or delay the hearing.

OFFICE USE ONLY

<input type="checkbox"/> VA Fees \$250		Total Fee Calculation \$	
Payment Method:	Cash: <input type="checkbox"/> \$ _____	Credit Card: <input type="checkbox"/> Master Card <input type="checkbox"/> Visa	Check: <input checked="" type="checkbox"/> Check # 10175
Application received by:	Joe O'Neil	Date:	3-23-16
Application completeness approved by:	Joe O'Neil	Date:	3-28-16
Date scheduled for public hearing:	5-18-16		