

March 4th Due to Staff

APPLICATION FOR VARIANCE

THIS SECTION FOR OFFICE USE			
Application No.	VA 161-2016	Date	2/10/2016
Application Fee	\$ 250	Receipt No.	Invoice # 86
SECTION 1: APPLICANT INFORMATION			
Applicant's Name:	Fred & Loraine Mahnken	Owner's Name:	same
Applicant's Address:	15 Preswick Dr	Owner's Address:	
City, State, & Zip	Rocky Point, NC 28457	City, State, & Zip	
Phone Number:	910 = 270-3849	Phone Number:	
Legal relationship of applicant to land owner: same			
SECTION 2: PROJECT INFORMATION			
Property Identification Number (PIN):	3273-15-5438-000	Total property acreage:	0.31 Acres
Zoning Classification:	PD	Variance Size:	7' 10"
Variance Location & Address	15 Preswick Drive Rear yard setback		
Describe Variance and amount or type requested:	See attachment		
SECTION 3: SIGNATURES			
Applicant's Signature	<i>Fred Mahnken</i>	Date:	2/10/16
Owner's Signature	<i>Fred Mahnken</i>	Date:	2/10/16
NOTICE TO APPLICANT:			
<ol style="list-style-type: none"> 1. The Board of Adjustment shall review applications for a variance and shall be the approving authority for all requirements. 2. All applicants seeking a variance shall schedule a pre-application conference with the administrator to discuss the procedures, standards, and regulations required for variance approval. 3. An application for a variance shall be submitted in accordance with application requirements. 4. Once the application has been determined complete, the Administrator shall schedule a public hearing and give notice to adjoining/abutting property owners and aggrieved parties in the form of applicant supplied #10 envelopes with paid first class postage. 5. The applicant seeking the variance shall have the burden of presenting evidence sufficient to allow the Board of Adjustment to reach the conclusions set forth below (Findings), as well as the burden of persuasion on those issues. 6. Applicant must also submit the information described in the Variance Checklist provided below. 7. Applicant or agent authorized in writing must attend the public hearing. 8. Once the public hearing has been advertised, the case will be heard unless the applicant withdraws the application or unless the Board of Adjustment agrees to table or delay the hearing. 			
OFFICE USE ONLY			
<input checked="" type="checkbox"/> VA Fees \$250	Total Fee Calculation \$		
Payment Method :	Cash : <input type="checkbox"/> \$ _____	Credit Card: <input type="checkbox"/> Master Card <input type="checkbox"/> Visa	Check: <input checked="" type="checkbox"/> Check # 1142
Application received by:	<i>Megan O'Hare</i>	Date:	2/12/2016
Application completeness approved by:	<i>Megan O'Hare</i>	Date:	2/12/2016
Date scheduled for public hearing:	<i>April 20, 2016 9 AM</i>		

Variance Checklist

<input checked="" type="checkbox"/>	Signed application form
<input type="checkbox"/>	Application fee <u>250</u>
<input checked="" type="checkbox"/>	Legible list of all property owners adjacent to the property upon which the use is to be located. The list shall include the mailing address & physical address of these property owners (The application will not be advertised for public hearing until the list is accurate & complete—the list maybe compiled from the public PC terminal in the Pender County Tax Office).
<input checked="" type="checkbox"/>	One business size envelope legibly addressed with first class postage for each of the adjacent property owners on the above list.
<input type="checkbox"/>	<u>Variance Description</u> : Written description of the Variance requested, meeting the four identified findings for variance approval described on page 1 of this application and in the Pender County Unified Development Ordinance (Section 3.14.7.A.).
<input checked="" type="checkbox"/>	Project Map(s)—Applicant shall supply 15 (11"x17") project maps at a readable scale, clearly showing the following (as applicable):
<input type="checkbox"/>	<ul style="list-style-type: none"> <input type="checkbox"/> Property Location <input type="checkbox"/> Building Separation Distances <input type="checkbox"/> Dimensions of Property <input type="checkbox"/> Proposed Building Height <input type="checkbox"/> Building Distances From Property Lines (Front, Sides, Rear) <input type="checkbox"/> Location of All Existing Utilities On-Site <input type="checkbox"/> Existing Structures <input type="checkbox"/> Acreage of Property <input type="checkbox"/> Any Proposed Structures <input type="checkbox"/> Additional Information Pertinent to the Variance Request (Pictures, Other Permits, etc.)
<p>RETURN COMPLETED APPLICATION TO: Pender County Planning & Community Development P.O. Box 1519 Burgaw, NC 28425</p>	