

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 21

Date of Request: June 29 2007

Date Request Received: June 29, 2007

Board Meeting Date Requested: July 9, 2007

Board Meeting Date Assigned: July 9, 2007

**Short Title:** Resolution Approving The Payment Of Membership Fees & Dues: North Carolina Association Of County Commissioners - \$6,736; Cape Fear Council Of Governments - \$11,219; And Rural Transportation Planning Organization (Through The Council Of Governments) - \$5,000.

**Request Status:**  
 Request is proceeding to Board of Commissioners  
 More information is needed – see attached  
 Request on hold – no further information needed  
 Other:

**Background:** The County is a member of various organizations for various reasons. These items were included in the budget; this action simply authorizes the County Manager to prepare purchase orders and disburse these funds. Other dues and fees exceeding \$5,000 will be brought to the Board as the invoices arrive.

(Administrative Use Only)

**Specific Action Requested:** Approve the payment of membership fees and dues for the period July 1, 2007 through June 30, 2008.

## CONTRACT TYPE

- Renewal  
 For Service(s)  
 Intergovernmental – County as Grantee  
 County as Grantor
- Revision  
 For Equipment  
 Federal Grantor  
 State Grantor  
 Grantor  
 County Funds  
 Other Funds:

Requested by: Glenda Pridgen/Lori Brill  
Department: County Manager's Office  
Title:  
Contact Phone: 910-259-1200  
Contact Fax:

**PURCHASING** Budgeted Item:  Yes  No  
Date Rec'd:  Reviewed and Approved  
 Comments on Reverse

Date Sent: Signed:

**ATTORNEY**  Reviewed and Approved  
Date Rec'd:  Legal Problem(s)  
 Comments on Reverse

Date Sent: Signed:

**FINANCE** Sufficient Funds  Available  
Date Rec'd:  Not Available  
 Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent: 7/2/07 Signed: David J. McCull

**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Date Rec'd Approved by Board:  Yes  No  
At meeting on

**MANAGER'S RECOMMENDATION**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners that

the County Manager is authorized to pay membership dues and fees FY 07-08 as follows: North Carolina Association of County Commissioners (NCACC) - \$6,736; Cape Fear Council of Governments - \$11,219; and Rural Transportation Planning Organization (through the COG) - \$5,000. The Chairman and/or County Manager is authorized to execute any/all agreements necessary to implement the resolution.

**Account # 410-405300 Dues/Subscriptions**

**AMENDMENTS**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Rivenbark \_\_\_ Blanchard \_\_\_ Brown \_\_\_ Tate \_\_\_ Williams \_\_\_

\_\_\_\_\_  
F. D. Rivenbark, Chairman 7/09/07  
Date

\_\_\_\_\_  
ATTEST 7/09/07  
Date

NCACC  
 215 N. Dawson Street  
 P.O. Box 1488  
 Raleigh NC 27602-1488

**RECEIVED**

JUN 04 2007

PENDER FINANCE  
 BY \_\_\_\_\_

INVOICE	IVC00000000002691
Type	
Date	7/1/2007

**Bill to:**

Pender County  
 Attn: Financial Officer  
 P.O. Box 1578  
 Burgaw NC 28425

**Ship to:**

Pender County  
 Attn: Financial Officer  
 P.O. Box 1578  
 Burgaw NC 28425

Purchase Order ID	Customer ID	Salesperson ID	Shipping Method	Payment Terms ID		
	PENDMSF		MAIL			
Quantity	Item Number	Description	U. Of M.	Discount	Unit Price	Ext. Price
1		2007-2008 MEMBERSHIP DUES	Each	\$0.00	\$6,736.00	\$6,736.00

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Subtotal	\$6,736.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
<b>Total</b>	<b>\$6,736.00</b>



**CAPE FEAR  
COUNCIL OF GOVERNMENTS**

**Serving  
Local  
Government in:**

**Brunswick  
County**

- Bald Head Island
- Belville
- Boiling Spring Lakes
- Bolivia
- Calabash
- Carolina Shores
- Caswell Beach
- Holden Beach
- Leland
- Navassa
- Northwest
- Oak Island
- Ocean Isle Beach
- Sandy Creek
- Shalotte
- Southport
- St. James
- Sunset Beach

**Columbus  
County**

- Bolton
- Brunswick
- Cerro Gordo
- Chadbourn
- Fair Bluff
- Lake Waccamaw
- Sandyfield
- Tabor City
- Whiteville

**New Hanover  
County**

- Carolina Beach
- Kure Beach
- Wilmington
- Wrightsville Beach

**Pender  
County**

- Atkinson
- Burgaw
- Surf City
- Topsail Beach

**MEMBERSHIP DUES  
STATEMENT  
FY 2007-2008**

03/16/07

BUDGET OFFICER  
COUNTY OF PENDER  
PO BOX 5  
BURGAW, NC 28425

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MEMBERSHIP DUES & MATCH (07/01/07-06/30/08)	\$ 11,219.00
RURAL TRANSPORTATION PLANNING ORGANIZATION MATCHING	<u>5,000.00</u>
TOTAL RPO MATCHING	<u>\$ 16,219.00</u>

July 2005 NC State Demographer population estimate (46,538)

Thank you for your continued support.

Dues & Matching Funds leverage \$10 million for services to citizens of the Cape Fear Region.

A-J McClure  
Finance Officer

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**CAPE FEAR**  
**COUNCIL OF GOVERNMENTS**

**Serving  
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Government in:**

**Brunswick  
County**

Bald Head Island  
Belville  
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Bolivia  
Calabash  
Carolina Shores  
Caswell Beach  
Holden Beach  
Leland  
Navassa  
Northwest  
Oak Island  
Ocean Isle Beach  
Sandy Creek  
Shalotte  
Southport  
St. James  
Sunset Beach

**Columbus  
County**

Bolton  
Brunswick  
Cerro Gordo  
Chadbourn  
Fair Bluff  
Lake Waccamaw  
Sandyfield  
Tabor City  
Whiteville

**New Hanover  
County**

Carolina Beach  
Kure Beach  
Wilmington  
Wrightsville Beach

**Pender  
County**

Atkinson  
Burgaw  
Surf City  
Topsail Beach

**Memorandum**

**TO:** Local Government Managers  
**FROM:** Chris May, Executive Director CFCOG  
**DATE:** March 16, 2007  
**RE:** Upcoming Budget Cycle

It's hard to believe it is budget season again. To assist in your preplanning process, I am providing information necessary to budget for your COG contribution in the upcoming 07-08 budget. As you know your dues and matching funds are based on population plus a base amount. Attached you will find a Statement for your unit of local government.

I want to personally thank you for your support to our region during the past year and look forward to your continued support. Together your dues and matching funds will leverage over \$10 million for services to citizens of the Cape Fear Region.

Thanks again and please call if we can be of assistance.

**PROGRESS  
THROUGH  
COOPERATION**