

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 26

Date of Request: June 25, 2007

Date Request Received: June 26, 2007

Board Meeting Date Requested: July 9, 2007

Board Meeting Date Assigned: July 9, 2007

**Short Title:** Resolution Authorizing A Purchase Order To HD Waterworks For Water Service Installation Supplies: \$58,000.00

**Background:** : HD Waterworks, formerly known as Hughes Supply is a major utilities provider and has provided the supplies for water service installations and for inventory supplies used for repairs since the Department was created.

In an effort to be consistent, and have all water services identical, staff would like continue to purchase from HD Waterworks

Supplies:  
71-403300- \$1,000.00,  
072-403308- \$57,000.00

**Specific Action Requested:** The Board of Directors is requested to authorize a purchase order to HD Waterworks, Wilmington, NC to provide supplies for water service installations and water inventory supplies for repairs and other field operations for the Utilities Department in the amount of \$58,000.00.

Requested by: Paul Parker  
Department: Pender Utilities  
Title: Assistant County Manager  
Contact Phone: 910.259.1280  
Contact Fax: 910.259.1579

**Request Status:**  
 Request is proceeding to Board of Commissioners  
 More information is needed – see attached  
 Request on hold – no further information needed  
 Other:

(Administrative Use Only)

## CONTRACT TYPE

- |  |  |
|--|--|
| <input type="checkbox"/> Renewal                               | <input type="checkbox"/> Revision      |
| <input type="checkbox"/> For Service(s)                        | <input type="checkbox"/> For Equipment |
| <input type="checkbox"/> Intergovernmental – County as Grantee |  |
| <input type="checkbox"/> Federal Grantor                       |  |
| <input type="checkbox"/> State Grantor                         |  |
| <input type="checkbox"/> Grantor                               |  |
| <input type="checkbox"/> County as Grantor                     |  |
| <input type="checkbox"/> County Funds                          |  |
| <input type="checkbox"/> Other Funds:                          |  |

**PURCHASING** Budgeted Item:  Yes  No  
Date Rec'd:  Reviewed and Approved  
 Comments on Reverse

Date Sent: Signed:

**ATTORNEY**  Reviewed and Approved  
Date Rec'd:  Legal Problem(s)  
 Comments on Reverse

Date Sent: Signed:

**FINANCE** Sufficient Funds  Available  
Date Rec'd:  Not Available  
 Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent: Signed:

**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Date Rec'd Approved by Board:  Yes  No  
At meeting on

