

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: _____ /.

Date of Request: June 28, 2007

Date Request Received: June 28, 2007

Board Meeting Date Requested: July 9, 2007

Board Meeting Date Assigned: July 9, 2007

Short Title: Recognition And Congratulations To Ms. Mary E. Williams, Social Worker II With The Pender County Health Department, Retiring On July 31, 2007 With Over Twenty-Five Years Of Service To Pender County.

Request Status:
 Request is proceeding to Board of Commissioners
 More information is needed – see attached
 Request on hold – no further information needed
 Other:

Background: The Board of Commissioners has a long-standing tradition of publicly recognizing and congratulating retiring employees for their years of service to the County.

(Administrative Use Only)

Specific Action Requested: Present Ms. Williams a plaque.

Requested by: Glenda Pridgen
Department: County Manager's Office
Title: Secretary
Contact Phone: 259.1200
Contact Fax: 259.1402

CONTRACT TYPE

- Renewal
 For Service(s)
 Intergovernmental – County as Grantee
 Federal Grantor
 State Grantor
 Grantor
 County as Grantor
 County Funds
 Other Funds
- Revision
 For Equipment
- N/A

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent:

Signed: N/A

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent:

Signed: N/A

FINANCE Sufficient Funds Available
Date Rec'd: Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent:

Signed: N/A

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on