

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 12a.

Date of Request: June 21, 2007

Date Request Received: June 21, 2007

Board Meeting Date Requested: July 9, 2007

Board Meeting Date Assigned: July 9, 2007

Short Title: Resolution To Approve Health Department Medical Professional Liability Renewal Premium For Fiscal Year 2007-2008: \$13,821.33.

Request Status:
 Request is proceeding to Board of Commissioners
 More information is needed – see attached
 Request on hold – no further information needed
 Other:

Background: The Snowden Company, LLC is the group insurance provider for the NC Association of Local Health Departments through the NC Association of County Commissioners.

(Administrative Use Only)

The health department provides basic outpatient primary health care and must carry malpractice insurance. The limits of liability with this insurance are \$1 million dollars per person with a \$3 million dollar total limit on the shared limited basis. The coverage includes claims made by patients for miscellaneous liability.

CONTRACT TYPE

The malpractice insurance premium has been reduced by approximately 10%. The determining factor was a gap in the contracted dentist time reducing the number of patient visits in FY 07. Pender County Health Department has an excellent history with no claims reported.

Renewal
 For Service(s)
 Intergovernmental – County as Grantee
 County as Grantor
 Federal Grantor
 State Grantor
 Grantor
 County Funds
 Other Funds
 Revision
 For Equipment

Specific Action Requested: Authorize a purchase order for The Snowden Company, LLC in the amount of \$13,821.33 for Fiscal Year 2007-2008.

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Requested by: Dr. Griffith
Department: Health Department
Title: Director
Contact Phone: 259-1230
Contact Fax: 259-1258

Date Sent: _____
Signed: _____

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: _____
Signed: _____

FINANCE Sufficient Funds Available
Date Rec'd: Not Available
7/10/07 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: 7/10/07
Signed: Dan J. McCall

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners

that a purchase order is authorized to The Snowden Company, LLC in the amount of \$13,821.33 for professional liability insurance coverage for Fiscal Year 2007-2008.

900 405400 Insurance (The Snowden Company, LLC) **\$13,821.33**

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Rivenbark ___ Blanchard ___ Brown ___ Tate ___ Williams ___

F. D. Rivenbark, Chairman 7/9/07
Date

Attest 7/9/07
Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 126.

Date of Request: June 22, 2007

Date Request Received: June 22, 2007

Board Meeting Date Requested: July 9, 2007

Board Meeting Date Assigned: July 9, 2007

Short Title: Resolution To Approve Health Department Radiology And Mammography Services Contracts For Fiscal Year 2007-2008: \$20,002.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: Pender Memorial Hospital and New Hanover Regional Medical Center are utilized as the sole sources for chest x-rays at a rate of \$30.00 for each chest x-ray and each mammogram at a rate set by BCCCP (Breast Cancer & Cervical Cancer Program).

(Administrative Use Only)

Delaney Radiologists (established through Pender Memorial) provides interpretation of chest x-rays and mammograms. Chest x-rays are interpreted at a rate of \$15 per film and mammograms are interpreted at a rate set by BCCCP.

CONTRACT TYPE

Naseem Masrallah, MD is the general surgeon who provides fine needle aspiration breast biopsies and follow-up to mammographym directed to women who are not eligible for Medicaid, Medicare, or private insurance and are referred by the Health Department. Dr. Nasrallah accepts the rate of pay set by BCCCP.

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: Authorize several purchase orders in an amount not-to-exceed \$20,002 for radiology and mammography service contracts for Fiscal Year 2007-2008.

PURCHASING Budgeted Item: Yes No
 Date Rec'd: Reviewed and Approved
 Comments on Reverse

Requested by: Dr. Griffith
 Department: Health Department
 Title: Director
 Contact Phone: 259-1230
 Contact Fax: 259-1258

Date Sent: _____
 Signed: _____

ATTORNEY Reviewed and Approved
 Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: _____
 Signed: _____

FINANCE Sufficient Funds Available
 Date Rec'd: Not Available
 7/12/07 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: 7/12/07
 Signed: *Dan J. McCall*

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
 At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that

purchase orders be authorized in an amount not-to-exceed \$20,002 to provide radiology and mammography services for Fiscal Year 2007-2008. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900052 404500	Contract Services (Delaney Radiology)	\$4,000
900064 404500	Contract Services (Delaney Radiology)	3,152
	TOTAL Delaney Radiology	\$ 7,152
900052 404500	Contract Services (Pender Memorial Hospital)	6,000
900064 404500	Contract Services (Pender Memorial Hospital)	3,350
	TOTAL Pender Memorial Hospital	9,350
900064 404500	Contract Services (New Hanover Medical Center)	2,000
900064 404500	Contract Services (Naseem Nasrallah, MD)	<u>\$ 1,500</u>
	TOTAL	\$20,002

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Rivenbark ___ Blanchard ___ Brown ___ Tate ___ Williams ___

F. D. Rivenbark, Chairman 7/9/07
Date

Attest 7/9/07
Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 12c.

Date of Request: June 22, 2007

Date Request Received: June 22, 2007

Board Meeting Date Requested: July 9, 2007

Board Meeting Date Assigned: July 9, 2007

Short Title: Resolution To Approve Health Department After Hours Services And Flu Vaccine Purchase For Fiscal Year 2007-2008: \$27,500.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The North Carolina Medical Assistance Program (Medicaid) requires all Carolina Access primary health care providers to have after hours health care resources. Healthlink PM through the University of North Carolina at Chapel Hill is the sole source provider for after hours medical advice and referral services for this health department.

(Administrative Use Only)

Orders for flu vaccine are pre-booked one fiscal year in advance to broker waiting lists to locate vaccine and make it available for use in Pender County. The optimal time for organized vaccination campaigns against influenza for persons in high risk groups is usually mid-October to mid-November. Pender County Health Department administered approximately 2,137 doses of flu vaccine last year.

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: Authorize purchase orders in an amount not-to-exceed \$27,500 for After Hours Medical Advice and Flu Vaccine for Fiscal Year 2007-2008.

PURCHASING Budgeted Item: Yes No
 Date Rec'd: Reviewed and Approved
 Comments on Reverse

Requested by: Dr. Griffith
 Department: Health Department
 Title: Director
 Contact Phone: 259-1230
 Contact Fax: 259-1258

Date Sent: _____
 Signed: _____

ATTORNEY Reviewed and Approved
 Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: _____
 Signed: _____

FINANCE Sufficient Funds Available Not Available
 Date Rec'd: 7/10/07 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: 7/10/07 Signed: David J. M. C. W. H.

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
 At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that

a purchase order be authorized in an amount not-to-exceed \$7,500 to UNC Healthlink and an open purchase order in an amount not-to-exceed \$20,000 for flu vaccine for Fiscal Year 2007-2008. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900	404500	Contract Services (UNC Healthlink)	\$ 7,500
900	404500	Contract Services (open purchase order)	<u>20,000</u>
		TOTAL	\$ 27,500

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Rivenbark _____ Blanchard _____ Brown _____ Tate _____ Williams _____

F. D. Rivenbark, Chairman 7/9/07
Date

Attest 7/9/07
Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 12d.

Date of Request: June 22, 2007

Date Request Received: June 22, 2007

Board Meeting Date Requested: July 9, 2007

Board Meeting Date Assigned: July 9, 2007

Short Title: Resolution To Approve Health Department Animal Control Services Contracts For Fiscal Year 2007-2008: \$30,066.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The contractor is responsible for feeding and watering the animals, cleaning cages, and maintaining the facility seven days a week, including weekends and holidays.

The Veterinary services agreement will be through the local veterinarians who at their convenience assist Animal Control in rescue and treatment of injured animals.

(Administrative Use Only)

Specific Action Requested: Authorize purchase orders in an amount not-to-exceed \$30,066 for Animal Control: Janitorial services in the amount of \$20,066 and an open purchase order for veterinarian services in the amount of \$10,000 for Fiscal Year 2007-2008.

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Requested by: Dr. Griffith
Department: Health Department
Title: Director
Contact Phone: 259-1230
Contact Fax: 259-1258

PURCHASING Budgeted Item: Yes No
 Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: _____
 Signed: _____

ATTORNEY Reviewed and Approved
 Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: _____
 Signed: _____

FINANCE Sufficient Funds Available Not Available
 Date Rec'd: 7/2/07 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: 7/2/07 Signed: Dawn S. McClellan

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
 At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners

that a purchase order be authorized in an amount not-to-exceed \$20,066 to Jason Brown for janitorial services and an open purchase order in an amount not-to-exceed \$10,000 for veterinarian services for Fiscal Year 2007-2008. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900056 404500	Contract Services (Jason Brown)	\$20,066
900056 404500	Contract Services (open purchase order)	<u>\$10,000</u>
	TOTAL	\$30,066

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Rivenbark _____ Blanchard _____ Brown _____ Tate _____ Williams _____

F.D. Rivenbark, Chairman

7/9/07

Date

Attest

7/9/07

Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 12 e.

Date of Request: June 22, 2007

Date Request Received: June 22, 2007

Board Meeting Date Requested: July 9, 2007

Board Meeting Date Assigned: July 9, 2007

Short Title: Resolution To Approve Health Department Specialized Laboratory Testing For Fiscal Year 2007-2008: \$40,900.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: In the past, the North Carolina State Laboratory analyzed human tissue and fluid samples as a service without cost to the local public health departments. Since FY 2004, due to severe budget cuts in the state budget, local health departments are required to absorb the cost of these services.

(Administrative Use Only)

Specialized laboratory human tissue analyses, e.g., organ or disease panels, hematology, alkaline Phosphatase, BUN, Creatinine, Hemoglobin A1C, etc., can not be processed in-house and are no longer provided by the North Carolina Laboratory. Pender County Health Department contracts with LABCORP.

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: Authorize purchase orders in an amount not-to-exceed \$40,900 for Specialized Laboratory Testing for Fiscal Year 2007-2008.

PURCHASING Budgeted Item: Yes No
 Date Rec'd: Reviewed and Approved
 Comments on Reverse

Requested by: Dr. Griffith
 Department: Health Department
 Title: Director
 Contact Phone: 259-1230
 Contact Fax: 259-1258

Date Sent: _____
 Signed: _____

ATTORNEY Reviewed and Approved
 Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: _____
 Signed: _____

FINANCE Sufficient Funds Available Not Available
 Date Rec'd: 7/8/07 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: 7/10/07 Signed: Dwight McCall

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
 At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that

a purchase order be authorized in an amount not-to-exceed \$21,400 to the North Carolina State Laboratory and a purchase order in an amount not-to-exceed \$19,500 to LABCORP for specialized lab tests for Fiscal Year 2007-2008. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900	404500	Contract Services (NC State Laboratory)	\$ 6,400	
900051	404500	Contract Services (NC State Laboratory)	10,000	
900053	404500	Contract Services (NC State Laboratory)	5,000	
		TOTAL NC State Laboratory		\$21,400
900	404500	Contract Services (LABCORP)	\$ 5,000	
900051	404500	Contract Services (LABCORP)	2,500	
900053	404500	Contract Services (LABCORP)	4,000	
900061	404500	Contract Services (LABCORP)	8,000	
		TOTAL LABCORP		<u>\$19,500</u>
		TOTAL		\$40,900

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Rivenbark _____ Blanchard _____ Brown _____ Tate _____ Williams _____

F. D. Rivenbark, Chairman

7/9/07
Date

Attest

7/9/07
Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 12f.

Date of Request: June 22, 2007

Date Request Received: June 22, 2007

Board Meeting Date Requested: July 9, 2007

Board Meeting Date Assigned: 7/9/07

Short Title: Resolution To Approve Health Department Dental Supply And Equipment Contracts For Fiscal Year 2007-2008: \$50,000.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The Sullivan Schein Company and Trident Labs were selected to help with the clinic operatory designs and to provide dental equipment, perform continuing maintenance and prepare the dentures from the mold supplied by the dental clinic. These companies have proven to be very adept at helping maintain existing equipment while providing necessary materials and equipment as the clinic patient load continues to expand on a monthly basis.

(Administrative Use Only)

Specific Action Requested: Authorize purchase orders in an amount not-to-exceed \$50,000 for Dental Supplies and Equipment for Fiscal Year 2007-2008.

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Requested by: Dr. Griffith
Department: Health Department
Title: Director
Contact Phone: 259-1230
Contact Fax: 259-1258

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available Not Available
Date Rec'd: Budget Amendment Necessary
7/10/07 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed: Stan J. McCall

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners

that a purchase order be authorized in an amount not-to-exceed \$35,000 for Sullivan Schein and a purchase order be authorized in an amount not-to-exceed \$15,000 for Trident Labs for the fiscal year 2007-2008. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900060 404500	Contract Services (Sullivan Schein)	\$10,000	
900065 404600	Medical Expense (Sullivan Schein)	\$15,000	
900065 407100	Contract Services (Sullivan Schein)	<u>\$10,000</u>	
	TOTAL Sullivan Schein		\$35,000
900065 404500	Contract Services (Trident Labs)		<u>\$15,000</u>
	TOTAL		\$50,000

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Rivenbark _____ Blanchard _____ Brown _____ Tate _____ Williams _____

F.D. Rivenbark 7/9/07
Date

Attest 7/9/07
Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 129.

Date of Request: June 22, 2007

Date Request Received: June 22, 2007

Board Meeting Date Requested: July 9, 2007

Board Meeting Date Assigned: July 9, 2007

Short Title: Resolution To Approve Health Department Consultant Services Contracts For Fiscal Year 2007-2008: \$113,640.

Request Status:
 Request is proceeding to Board of Commissioners
 More information is needed – see attached
 Request on hold – no further information needed
 Other:

Background: The original bid for a medical consultant was competitive with only one physician willing to provide the services necessary to the public health department. Naseem Nasrallah, MD has performed well by monitoring patient care, providing patient care and acting as medical consultant. Consequently, we have continued the present contractor's services this fiscal year.

Dr. Joseph Cooper has been the only OB-GYN on the western side of the county available to provide consultation and supervision to the Family Nurse Practitioner for the provision of colposcopy services since March 2002. Dr. Cooper is the sole source for OB-GYN consultation.

The state of North Carolina mandates pharmacy consultative services and it is a primary public health function provided by the Pender County Health Department. Kim Basden, Registered Pharmacist, has served for a number of years and is the only pharmacist willing to put in the time at the cost available from the department.

Certain seasons in the year, Environmental Health has an influx of applications for lot evaluations, causing a backlog and numerous citizen time line complaints. Environmental Health Specialist authorized by the Division of Environmental Health of the North Carolina Department of Environmental Health and Natural Resources (DEHNR) will be contracted to handle the backlog of evaluations as needed.

Specific Action Requested: Authorize purchase orders in an amount not-to-exceed \$113,640 for Consultant Services Contracts for Fiscal Year 2007-2008.

Requested by: Dr. Griffith
Department: Health Department
Title: Director
Contact Phone: 259-1230
Contact Fax: 259-1258

(Administrative Use Only)

CONTRACT TYPE

Renewal Revision
 For Service(s) For Equipment
 Intergovernmental – County as Grantee
 Federal Grantor
 State Grantor
 Grantor
 County as Grantor
 County Funds
 Other Funds:

PURCHASING Budgeted Item: Yes No
 Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: _____
 Signed: _____

ATTORNEY Reviewed and Approved
 Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: _____
 Signed: _____

FINANCE Sufficient Funds Available Not Available
 Date Rec'd: Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: 7/10/07 Signed: [Signature]

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
 At meeting on _____

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 12h.

Date of Request: June 22, 2007

Date Request Received: June 22, 2007

Board Meeting Date Requested: July 9, 2007

Board Meeting Date Assigned: July 9, 2007

Short Title: Resolution To Approve Health Department Pediatric Services Contract For Fiscal Year 2007-2008: \$194,120.

Request Status:
 Request is proceeding to Board of Commissioners
 More information is needed – see attached
 Request on hold – no further information needed
 Other:

Background: The Pediatric Clinic is charged with ensuring that all children of Pender County who are otherwise unable to receive primary health care are provided appropriate care and referral. In addition to "sick and well" care the pediatric clinic also provides complete health and physical assessments for children.

(Administrative Use Only)

Dr. Maria Alba has gained an excellent relationship with the families in Pender County and has established a base of approximately 2,000 patients. In FY 2006, 1,255 children were treated in the pediatric clinic. 44% of the pediatric patients are Hispanic in origin.

CONTRACT TYPE

Renewal
 For Service(s)
 Intergovernmental – County as Grantee
 Federal Grantor
 State Grantor
 Grantor
 County as Grantor
 County Funds
 Other Funds

Revision
 For Equipment

Specific Action Requested: Authorize a purchase order in an amount not-to-exceed \$194,120 for a Pediatric Services Contracts for Fiscal Year 2007-2008.

Requested by: Dr. Griffith
Department: Health Department
Title: Director
Contact Phone: 259-1230
Contact Fax: 259-1258

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available
Date Rec'd: Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: 7/13/07 Signed: David J. McCall

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that

a purchase order be authorized in an amount not-to-exceed \$194,120 for Maria Alba, MD to provide pediatric services for Fiscal Year 2007-2008. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900053 404500 Contract Services (Maria Mercedes Alba, MD, FAAP) **\$194,120**

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Rivenbark _____ Blanchard _____ Brown _____ Tate _____ Williams _____

F. D. Rivenbark, Chairman 7/9/07
Date

Attest 7/9/07
Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 121

Date of Request: June 22, 2007

Date Request Received: June 22, 2007

Board Meeting Date Requested: July 9, 2007

Board Meeting Date Assigned: July 9, 2007

Short Title: Resolution To Approve Health Department Dental Services Contracts For Fiscal Year 2007-2008: \$520,012.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: Pender County is a Health Resources and Services Administration (HRSA) designated medical and dental shortage county, and as such, qualifies for loan pay-backs by young dentists who can reduce the amount of school loans by working in areas with few qualified dentists to provide patient care.

(Administrative Use Only)

The present clinic dentist has performed well. In FY 2006 the dental practice, which includes four operatory dental offices and two-chair mobile dental clinic, provided over 3,511 patient care services. 728 of these visits were new patients. The dental practice costs are totally supported by the two contract dentists, dental hygienist, three dental assistants and a dental office assistant.

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: Authorize purchase orders in an amount not-to-exceed \$520,012 for Dental Services Contracts for Fiscal Year 2007-2008.

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Requested by: Dr. Griffith
Department: Health Department
Title: Director
Contact Phone: 259-1230
Contact Fax: 259-1258

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available Not Available
Date Rec'd: Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: 7/2/07 Signed: [Signature]

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that

the following purchase orders be authorized: an amount not-to-exceed \$157,440 for Prasad Vasamsetti, DMD; an amount not-to-exceed \$183,024 for Michelle Holmes, DDS; an amount not-to-exceed \$12,600 for Veronica Taylor, DDS; an amount not-to-exceed \$59,040 for Crystal Jones, RDH; an amount not-to-exceed \$31,488 for Angela Sorensen, CDA; an amount not-to-exceed \$29,520 for Anna Sullivan; an amount not-to-exceed \$36,900 for Marianella Marsano, Office Manager; and an amount not-to-exceed \$10,000 for temporary dental assistants for Fiscal Year 2007-2008. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900060 404500	Contract Services (Prasad Vasamsetti, DMD)		\$157,440
900065 404500	Contract Services (Michelle Holmes, DDS)		183,024
900060 404500	Contract Services (Veronica Taylor, DDS)	6,300	
900065 404500	Contract Services (Veronica Taylor, DDS)	6,300	
	Total Veronica Taylor, DDS		12,600
900065 404500	Contract Services (Crystal Jones, RDH)		59,040
900065 404500	Contract Services (Angela Sorensen, CDA)		31,488
900065 404500	Contract Services (Anna Sullivan, CDA)		29,520
900065 404500	Contract Services (Marianella Marsano, OM)		36,900
900065 404500	Contract Services (various temporary Dental Assistants)		<u>\$ 10,000</u>
	TOTAL		\$520,012

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Rivenbark___ Blanchard___ Brown___ Tate___ Williams___

F.D. Rivenbark, Chairman 7/9/07
Date

Attest 7/9/07
Date