

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 16a.

Date of Request: June 25, 2007

Date Request Received: June 25, 2007

Board Meeting Date Requested: July 9, 2007

Board Meeting Date Assigned: July 9, 2007

Short Title: Resolution Authorizing A Purchase Order To Carolina Exterminator For Pest Control Service: \$10,140

Request Status:

- Request is proceeding to Board of Commissioners
- More information is needed – see attached
- Request on hold – no further information needed
- Other:

Background: For the past seven (7) years the Public Works Department has used Carolina Exterminator, Rocky Point, N.C. Based on previous years, Carolina Exterminator has provided excellent service to the county. There is an increase in FY 07-08 due to additional facilities being added to last years contract.

(Administrative Use Only)

Specific Action Requested: Approve Purchase Order for Carolina Exterminator for pest control service contract effective July 1, 2007.

CONTRACT TYPE

Requested by: James Fields
Department: Public Works
Title: Supervisor
Contact Phone: 910-259-1228
Contact Fax: 259-1297

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

PURCHASING

Date Rec'd:

- Budgeted Item: Yes No
- Reviewed and Approved
 - Comments on Reverse

Date Sent:

Signed:

ATTORNEY

Date Rec'd:

- Reviewed and Approved
- Legal Problem(s)
- Comments on Reverse

Date Sent:

Signed:

FINANCE

Date Rec'd:

- Sufficient Funds Available Not Available
- Budget Amendment Necessary
 - Budgeted Amendment is Attached
 - Comments on Reverse

Date Sent:

Signed:

CLERK

Date Rec'd

- Signature(s) Required:
- Board Chairman/County Manager
 - Other:

- Approved by Board: Yes No
At meeting on

Carolina

Exterminators

675-2379

Since 1951



Wilmington
Hampstead
Atkinson
Burgaw

Robert Pearsall, Owner

P.O. Box 86 • Rocky Point, North Carolina 28457

4/04/07

Pender Public Works
POB 5
Burgaw, NC 28425

Dear Mr. Fields,

1) Agricultural/Farm Service	\$50	16) Pender Commissioner & Finance	\$50
2) Animal Control	\$35	17) Probation & Parole	\$25
3) Burgaw Library	\$25	18) Sheriff	\$50
4) Courthouse	\$50	19) York	\$25
5) Courthouse Annex	\$25	20) Dental	\$25
6) County Manager	\$30	21) Horizon	\$25 *
7) DSS/Jail kitchen	\$75	22) Health Bld. beside dental	\$25 *
8) DSS snakeaway	\$75	23) Fast Fare Bld.	\$25 *
9) Hampstead Library	\$25		
10) Hampstead Annex	\$25		monthly <u>\$845.00</u>
11) Hampstead weigh station	\$25		yearly \$10,140.00
12) Health Dept.	\$50		
13) Howard Holly	\$30		
14) Jail	\$50		
15) Maintenance	\$25		

* Additional services increased due to buildings added to this year (FY 07-08) contract.

Monthly service 2:00pm to 5:00pm office days. Make appointments with limited access areas.

Household pests only. Ticks, fleas and all wood distroying organisms are excluded from this service. Additional work beyond standard contract minimum \$39 service call.

Monthly service \$845.00 totaling \$10,140.00 yearly.

Sincerely yours,

Pest Control Service Agreement

Carolina Exterminators

P.O. Box 86
ROCKY POINT, NORTH CAROLINA 28457
(919) 675-2379

1408

CUSTOMER <i>Pender Co Public Works</i>		SERVICE LOCATION	
STREET <i>POB 1205</i>			
CITY, STATE and ZIP <i>Burgess, NC 28457</i>		PERSON TO BE CONTACTED	SERVICE PHONE
PHONE <i>259 1326</i>	TYPE OF PROPERTY TO BE SERVICED <i>county office facilities</i>		
DATE SERVICE BEGINS <i>7/1/07</i>	EXPIRATION DATE <i>6/30/08</i>	RENEWAL <input checked="" type="checkbox"/> MONTHLY	SERVICE TO BE PERFORMED <input type="checkbox"/> QUARTERLY <input type="checkbox"/> OTHER _____

PESTS TO BE CONTROLLED:
Household insects

Excluded: *fles, ticks, all wood destroying organisms*

SPECIAL INSTRUCTIONS:
Service 2:00 pm - 5:00 pm office days. Make appointments with limited access areas

See additional letter listing units

TERMS AND CONDITIONS:
Additional work beyond standard contract minimum \$39 service call.

SERVICE GUARANTEE: We agree to apply chemicals to control above-named pests in accordance with terms and conditions of this Service Agreement. All labor and materials will be furnished to provide the most efficient pest control and maximum safety required by federal, state and city regulations.

SERVICE RENEWAL: This agreement shall be for an initial period of one year, and will renew itself annually unless either party cancels this agreement by giving thirty days written notice before any expiration date.

ANNUAL AGREEMENT CHARGE \$ _____

INITIAL SERVICE CHARGE \$ _____

MONTHLY QUARTERLY PAYMENTS \$ 845⁰⁰

_____ \$ _____

BY COMPANY *Robert P. [Signature]* DATE *7/1/07*
(AUTHORIZED SIGNATURE)

FOR CUSTOMER _____ DATE _____
(AUTHORIZED SIGNATURE)

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 16.c.

Date of Request: June 25, 2007

Date Request Received: June 25, 2007

Board Meeting Date Requested: July 9, 2007

Board Meeting Date Assigned: July 9, 2007

Short Title: Resolution To Approve Contract With York International For Maintenance Service On The Chiller/Boiler At The Government Complex: \$30,580.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The chiller is a highly technical piece of equipment used to heat and cool the Government Complex located on Walker Street. It requires preventative maintenance on thirty-three (33) heat pumps and the Cooling Tower located at the Pender County Courthouse.

(Administrative Use Only)

CONTRACT TYPE

Specific Action Requested: To approve a Full Service Contract with York International Corporation and authorize a purchase order to provide maintenance service for the Chiller/Boiler in the amount of \$30,580.

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Requested by: James Fields
Department: Public Works
Title: Supervisor
Contact Phone: 910-259-1228
Contact Fax: 259-1297

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available Not Available
Date Rec'd: Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: 7/13/07 Signed: David J. McCall

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

INITIALS

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that

the Pender County Board of Commissioners award a service contract with York International for maintenance repairs to the chiller at the Government Complex and thirty-three (33) heat pumps and the cooling tower located at the Pender County Courthouse. The County Manager is authorized to execute the P.O. on behalf of the County.

Account # 500-404500 - \$30,580

AMENDMENTS:

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS**

YEA VOTES: Rivenbark ___ **Blanchard** ___ **Brown** ___ **Tate** ___ **Williams** ___

F.D. Rivenbark, Chairman 07-09-07

Attest 07-09-07