

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 25.

Date of Request: June 25, 2007

Date Request Received: June 26, 2007

Board Meeting Date Requested: July 9, 2007

Board Meeting Date Assigned: July 9, 2007

Short Title: Resolution Authorizing A Purchase Order To Iris Redifer For Reading Meters: \$35,000.00

Background: : Iris Redifer has been providing meter reading services for the Utilities Department.

Iris Redifer has provided excellent service for meter readings and staff would like to continue to utilize this individual for meter readings at unit price of \$.75 per reading.

(Contracted Services 072-404500 - \$35,000)

Specific Action Requested: The Board of Directors is requested to authorize a purchase order to be issued to Iris Redifer to provide meter reading service for the Utilities Department, in the amount of \$35,000.00

Requested by: Paul Parker
Department: Pender Utilities
Title: Assistant County Manager
Contact Phone: 910.259.1280
Contact Fax: 910.259.1579

Request Status:

- Request is proceeding to Board of Commissioners
- More information is needed – see attached
- Request on hold – no further information needed
- Other:

(Administrative Use Only)

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

PURCHASING

Date Rec'd: Budgeted Item: Yes No
 Reviewed and Approved
 Comments on Reverse

Date Sent:

Signed:

ATTORNEY

Date Rec'd: Reviewed and Approved
 Legal Problem(s)
 Comments on Reverse

Date Sent:

Signed:

FINANCE

Date Rec'd: Sufficient Funds Available Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent:

Signed:

CLERK

Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

