

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

**Tracking Number:** \_\_\_\_\_ 7.

**Date of Request:** July 19, 2007

**Date Request Received:** July 20, 2007

**Board Meeting Date Requested:** August 6, 2007

**Board Meeting Date Assigned:** August 6, 2007

**Short Title:** Budget Ordinance Amendment To Accept Library Services And Construction Act Grant To Develop A Long Range Plan For County Library Facilities: \$15,000.

- Request Status:**
- Request is proceeding to Board of Commissioners
  - More information is needed – see attached
  - Request on hold – no further information needed
  - Other:

**Background:** The Library applied for and received a federal Library Services and Construction Act grant of \$15,000 through the State Library of NC to develop a long range plan for library facilities. The grant application named Phillip K. Barton as consultant to conduct the study and write the report. The State Library requires prior approval of consultants. The report will recommend a long range strategic plan for facilities as a foundation to guide the development of the library facilities over the next 15 to 20 years. In addition to the plans already being made for Topsail Township, growth and projections suggest the need to eventually establish an additional library branch in the southern area of the county between the Northeast Cape Fear and Black Rivers. There is also interest by the Town of Atkinson to join the county system, which could serve the western area. There is also justification for enlarging the central library in Burgaw based on growth and need. The study would look at all of Pender County with current and future growth in mind.

(Administrative Use Only)

**CONTRACT TYPE**

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
  - Federal Grantor
  - State Grantor
  - Grant or
- County as Grantor
  - County Funds
  - Other Funds:
- Revision
- For Equipment

**Specific Action Requested:** The Board of Commissioners is requested to approve a Budget Ordinance Amendment to increase Library line item 630-401801 in the amount of \$15,000.

**PURCHASING** Budgeted Item:  Yes  No  
 Date Rec'd:  Reviewed and Approved  
 Comments on Reverse

Date Sent: \_\_\_\_\_  
 Signed: \_\_\_\_\_

Requested by: Mike Taylor  
 Department: Library  
 Title: Library Director  
 Contact Phone: 910.259.1234  
 Contact Fax: 910.259.0656

**ATTORNEY**  Reviewed and Approved  
 Date Rec'd:  Legal Problem(s)  
 Comments on Reverse

Date Sent: \_\_\_\_\_  
 Signed: \_\_\_\_\_

**FINANCE** Sufficient Funds  Available  
 Date Rec'd: 8/10/07  Not Available  
 Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent: 8/10/07  
 Signed: Paul J. McCall

No matching funds required. WAB

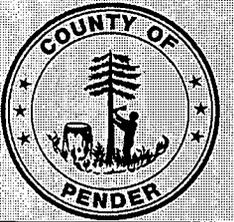
**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Date Rec'd Approved by Board:  Yes  No  
 At meeting on

**BUDGET ORDINANCE AMENDMENT TITLE:** General; Library; LSTA Grant: \$15,000 Increase

Introduced by: Lori Brill County Manager Date: 2007-07-23 Item #: \_\_\_\_\_

Fund: General Department: Library Division: \_\_\_\_\_



**PENDER COUNTY, NORTH CAROLINA**

FY 2007-2008 Budget Amendment # \_\_\_\_\_ Date Approved: \_\_\_\_\_  
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input checked="" type="checkbox"/>		Decrease: <input type="checkbox"/>	
Account # and Title	Amount	Account # and Title	Amount
10-348825 LSTA Grant	\$15,000.00	630-401801 LSTA Grant	\$15,000.00
Total: <span style="float: right;">\$15,000.00</span>		Total: <span style="float: right;">\$15,000.00</span>	

**Reason and Justification for Request:**  
 The State Library of North Carolina has awarded Pender County Public Library \$15,000 for the purpose of contracting with Phillip K. Barton of Salisbury to conduct a facility needs analysis for the county culminating in a long range plan for library buildings. The study will 100% be paid for with grant funds.

Dept Mgr. Approval: <u>Miké Taylor</u>	Date: <u>2007-08-06</u>	Finance Officer Approval: <u>David McCole</u>	Date: <u>2007-07-23</u>	Budget Officer Approval: <u>[Signature]</u>	Date: <u>8/1/07</u>
Board Approval (When Applicable)		Item # <u>2007-07-23</u>	Date of Minutes		