

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

**Tracking Number:** 9.

**Date of Request:** July 23, 2007

**Date Request Received:** July 25, 2007

**Board Meeting Date Requested:** August 6, 2007

**Board Meeting Date Assigned:** August 6, 2007

**Short Title:** Budget Ordinance Amendment For The Fiscal Year 2005 Crisis Housing Assistance Program: \$333,900

- Request Status:**
- Request is proceeding to Board of Commissioners
  - More information is needed – see attached
  - Request on hold – no further information needed
  - Other:

**Background:** The County's FY2005 Crisis Housing Assistance Program (CHAF) was originally approved to assist twenty households who suffered damages during the hurricanes and tropical storms of 2004. The original application proposed to replace seventeen and repair three homes in the County. After all applications were reviewed to determine eligibility based on the state's criteria, only six units were deemed eligible for assistance though this program.

*(Administrative Use Only)*

Due to this reduction in the scope of work, the state funding agency (NC Rural Center) requested the County revise its budget as needed to accomplish the expected activities of the program. A draft of these figures has been reviewed and approved by our state program representative.

**CONTRACT TYPE**

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
  - Federal Grantor
  - State Grantor
  - Grant or
- County as Grantor
  - County Funds
  - Other Funds:
- Revision
- For Equipment

The FY05 CHAF Program as amended will accomplish a total of three rehabilitations and three relocations/clearances.

**PURCHASING** Budgeted Item:  Yes  No  
 Date Rec'd:  Reviewed and Approved  
 Comments on Reverse

**Specific Action Requested:** Approve a budget ordinance amendment for the FY2005 CHAF to include revised line item budgets which will reduce the overall project budget from \$995,200 to \$661,300.

Date Sent: \_\_\_\_\_ Signed: \_\_\_\_\_

Requested by: Joey Raczkowski  
 Department: Planning Department  
 Title: Planning Director  
 Contact Phone: 910-259-1529  
 Contact Fax: 910-259-373

**ATTORNEY** Date Rec'd:  Reviewed and Approved  
 Legal Problem(s)  
 Comments on Reverse

Date Sent: \_\_\_\_\_ Signed: \_\_\_\_\_

**FINANCE** Sufficient Funds  Available  Not Available  
 Date Rec'd:  Budget Amendment Necessary  
 8/12/07  Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent: 8/12/07 Signed: [Signature]

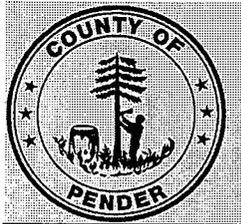
**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Date Rec'd Approved by Board:  Yes  No  
 At meeting on

**BUDGET ORDINANCE AMENDMENT TITLE:** Decrease of \$333,900.00

Introduced by: Lori Brill County Manager Date: 2007-08-06 Item #: \_\_\_\_\_

Fund: General Department: Planning Division: \_\_\_\_\_



**PENDER COUNTY, NORTH CAROLINA**

FY 07-08 Budget Amendment # \_\_\_\_\_ Date Approved: 2007-08-06  
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input type="checkbox"/>		Decrease: <input checked="" type="checkbox"/>	
Decrease: <input checked="" type="checkbox"/>		Increase: <input checked="" type="checkbox"/>	
Decrease: <input checked="" type="checkbox"/>		Decrease: <input checked="" type="checkbox"/>	
Account # and Title	Amount	Account # and Title	Amount
CHAF 37-348082	\$-333,900.00	Replacement 37-493059	\$-358,400.00
		Service Delivery 37-494099	\$24,500.00
<b>Total:</b>	<b>\$-333,900.00</b>	<b>Total:</b>	<b>\$-333,900.00</b>

Reason and Justification for Request:  
 The FY05 CHAF Program as amended will accomplish a total of three (3) rehabilitations and three (3) relocations / clearances.

Dept Mgr. Approval: <u>Inev Raczkowski</u>	Date: <u>2007-08-06</u>	Finance Officer Approval: <u>David McCole</u>	Date: <u>2007-08-06</u>	Budget Officer Approval: <u>[Signature]</u>	Date: <u>8/1/07</u>
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Board Approval (When Applicable) Item # 2007-08-06 Date of Minutes \_\_\_\_\_