

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 13.

Date of Request: August 8, 2007

Date Request Received:

Board Meeting Date Requested: August 20, 2007

Board Meeting Date Assigned: August 20, 2007

Short Title: Resolution Authorizing A Purchase Order To Utility Service Co., Inc., For Annual Water Storage Tank Maintenance Contract For Maple Hill Water Tower: \$8895

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: : Utility Tank Service Co., maintains the Maple Hill Water Tower.

(Administrative Use Only)

This annual maintenance program includes such services as: inspections, cleanings, washouts, disinfections, repairs, paintings, renovations and emergency services.

This amount covers the elevated storage tank located in Maple Hill.

Staff is pleased with the service they provide.

Specific Action Requested: The Board of Directors of the Maple Hill Water and Sewer District is requested to authorize a purchase order to Utility Service Co., Inc., to continue annual water storage tank maintenance for the Utilities Department, in the amount of \$8895.

Requested by: Paul Parker
Department: Pender Utilities
Title: Assistant County Manager
Contact Phone: 910.259.1280
Contact Fax: 910.259.1579

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available Not Available
Date Rec'd: Budget Amendment Necessary
8/16/07 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: 8/16/07 Signed: *Don J. McWh*

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

