

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 16.

Date of Request: August 8, 2007

Date Request Received: August 8, 2007

Board Meeting: August 20, 2007

Board Meeting Date Assigned: August 20, 2007

Date Requested:

Date Assigned:

Short Title: Resolution Authorizing A Purchase Order To Utility Service Co., Inc., For Annual Water Storage Tank Maintenance Contract: \$27,265

Request Status:

- Request is proceeding to Board of Commissioners
- More information is needed – see attached
- Request on hold – no further information needed
- Other:

Background: Utility Tank Service Co., has maintained all Rocky Point/Topsail Water Towers since the project has been constructed.

This annual maintenance program includes such services as: inspections, cleanings, washouts, disinfections, repairs, paintings, renovations and emergency services.

This amount covers the elevated storage tanks at both Rocky Point and Topsail High School, and the ground storage tank on Highway 210.

Staff is pleased with the service they provide.

Specific Action Requested: The Board of Directors of the Rocky Point/Topsail Water and Sewer District is requested to authorize a purchase order to Utility Service Co., Inc., to continue annual water storage tank maintenance for the Utilities Department, in the amount of \$27,265.

Requested by: Paul Parker
Department: Pender Utilities
Title: Assistant County Manager
Contact Phone: 910.259.1280
Contact Fax: 910.259.1579

(Administrative Use Only)

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grant or
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

PURCHASING

Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent:

Signed:

ATTORNEY

Date Rec'd: Reviewed and Approved
 Legal Problem(s)
 Comments on Reverse

Date Sent:

Signed:

FINANCE

Sufficient Funds: Available Not Available
Date Rec'd: 8/16/07
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent:

Signed: 8/16/07 [Signature]

CLERK

Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd: Approved by Board: Yes No
At meeting on

