

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 8

Date of Request: August 13, 2007

Date Request Received:

Board Meeting Date Requested: August 20, 2007

Board Meeting Date Assigned: August 20, 2007

**Short Title:** Resolution Authorizing The Issuance Of A Purchase Order To Mpc-G For \$5,528

**Request Status:**

- Request is proceeding to Board of Commissioners
- More information is needed – see attached
- Request on hold – no further information needed
- Other:

**Background:** When the 2007-2008 Department of Social Services' budget was prepared \$6,000 was appropriated for the purchase of computers.

**Specific Action Requested:** Authorize a purchase order to MPC-G for \$5,528 2007-2008.

(Administrative Use Only)

Requested by: Reta M. Shiver  
Department: Social Services  
Title: Director  
Contact Phone: 910.259.1240  
Contact Fax: 910.259.1418

**CONTRACT TYPE**

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
  - Federal Grantor
  - State Grantor
  - Grant or
- County as Grantor
  - County Funds
  - Other Funds:
- Revision
- For Equipment

**PURCHASING** Budgeted Item:  Yes  No  
Date Rec'd:  Reviewed and Approved  
 Comments on Reverse

Date Sent:

Signed:

**ATTORNEY**  Reviewed and Approved  
Date Rec'd:  Legal Problem(s)  
 Comments on Reverse

Date Sent:

Signed:

**FINANCE** Sufficient Funds  Available  
Date Rec'd:  Not Available  
8/16/07  Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent:

8/16/07

Signed:

Debra McCall

**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Date Rec'd Approved by Board:  Yes  No  
At meeting on

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

*LAB*

INITIALS

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners that

a purchase order be issued to MPC-G in the amount of \$5,528 (100-407100) for purchasing computers. The County Manager is authorized to execute any/all documents necessary to implement the resolution.

AMENDMENTS

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Rivenbark \_\_\_\_\_ Blanchard \_\_\_\_\_ Brown \_\_\_\_\_ Tate \_\_\_\_\_ Williams \_\_\_\_\_

\_\_\_\_\_  
F.D. Rivenbark, Chairman      8/20/07  
Date

\_\_\_\_\_  
Attest      8/20/07  
Date