

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 10

Date of Request: August 24, 2007

Date Request Received: August 24, 2007

Board Meeting Date Requested: September 4, 2007

Board Meeting Date Assigned: September 4, 2007

Short Title: Resolution Authorizing Purchase Order To Esc Carolinas, Llp For Change Order To Existing Contract On The New Topsail High School: \$18,000

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: Previously, the Board approved a \$54,757 contract with ESC Carolinas, LLP for materials testing during construction of the new Topsail High School.

The additional work is to perform concrete testing, floor flatness and levelness testing, soil compaction testing, and asphalt density testing.

(Administrative Use Only)

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: The Board of Commissioners is requested to approve a purchase order to ESC Carolinas, LLP for a change order to their existing contract on the new Topsail High School: \$18,000

Requested by: Melinda Knoerzer
Department: Pender Utilities
Title: Administrative Assistant
Contact Phone: 910.259.1280
Contact Fax: 910.259.1579

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent:

Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent:

Signed:

FINANCE Sufficient Funds Available
Date Rec'd: Not Available
glsator Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent:

glsator

Signed: *D. W. J. McCall*

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

LAB
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Board of Commissioners that

a purchase order and change order to ESC Carolinas LLP is authorized in the amount of \$18,000 for the new Topsail High School project. The Chairman/County Manager is authorized to execute any documentation necessary to implement this resolution.

63-406457 Topsail High (project) \$18,000

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Rivenbark ___ Blanchard ___ Brown ___ Tate ___ Williams ___

F.D. Rivenbark, Chairman 09/04/07
Date

Attest 09/04/07
Date