

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 7.

Date of Request: August 16, 2007

Date Request Received: August 16, 2007

Board Meeting Date Requested: September 4, 2007

Board Meeting Date Assigned: September 4, 2007

**Short Title:** Budget Ordinance To Approve Increase In Health Department Revenues And Expenditures For Fisci Year 2007-2008: \$25,000.00.

- Request Status:**
- Request is proceeding to Board of Commissioners
  - More information is needed – see attached
  - Request on hold – no further information needed
  - Other:

**Background:** The Local Technical Assistance and Training Program of the North Carolina Division of Public Health awarded Pender County Health Department \$25,000 to support any activities within the local health department related to preparation for and participation in the FY 2008 Accreditation process.

(Administrative Use Only)

The focus of North Carolina's Local Health Department Accreditation (NCLHDA) is on the capacity of the local health department to perform at a prescribed, basic level of quality the three core functions assessment, assurance and policy development.

Accreditation is achieved by appropriately meeting a set of capacity-based Benchmarks as evidenced by documented completion of prescribed Activities.

**Specific Action Requested:** Approve increasing programmatic revenues and related expenditures for Pender County Health Department by \$25,000 for General Health for Fiscal Year 2007-2008.

Requested by: Jack Griffith, Ph.D.  
Department: Health Department  
Title: Director  
Contact Phone: 259-1328  
Contact Fax: 259-1258

## CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
  - Federal Grantor
  - State Grantor
  - Grant or
- County as Grantor
  - County Funds
  - Other Funds:
- Revision
- For Equipment

**PURCHASING** Budgeted Item:  Yes  No  
Date Rec'd:  Reviewed and Approved  
 Comments on Reverse

Date Sent: Signed:

**ATTORNEY**  Reviewed and Approved  
Date Rec'd:  Legal Problem(s)  
 Comments on Reverse

Date Sent: Signed:

**FINANCE** Sufficient Funds  Available  
Date Rec'd  Not Available  
*glaton*  Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent: *glaton* Signed: *John J. McCall*

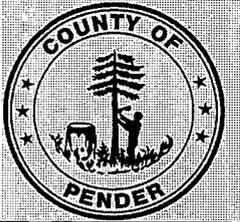
**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Date Rec'd Approved by Board:  Yes  No  
At meeting on

**BUDGET ORDINANCE AMENDMENT TITLE:** GENERAL HEALTH - HEALTH DEPARTMENT - \$25,000

Introduced by: Lori Brill County Manager Date: 2007-09-04 Item #: \_\_\_\_\_

Fund: GENERAL Department: HEALTH Division: GENERAL HEALTH



**PENDER COUNTY, NORTH CAROLINA**

FY 2007-2008 Budget Amendment # \_\_\_\_\_ Date Approved: \_\_\_\_\_  
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>	Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>
Account # and Title	Amount	Account # and Title	Amount
11 375006 HEALTH DEPT/DEHNR	\$25,000.00	900 400200 SALARY	\$21,000.00
		900 400500 FICA	\$1,600.00
		900 400700 RETIREMENT	\$1,050.00
		900 403300 SUPPLIES	\$1,350.00
<b>Total:</b>	<b>\$25,000.00</b>	<b>Total:</b>	<b>\$25,000.00</b>

Reason and Justification for Request:  
 The Local Technical Assistance and Training Program of the North Carolina Division of Public Health awarded Pender County Health Department funds to support any activities within the local health department related to preparation for and participation in the FY 2008 Accreditation process.

Dept Mgr. Approval: Date: Jack Griffith PhD 2007-09-04	Finance Officer Approval: Date: David McCole 09-04-2007	Budget Officer Approval: Date:
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Board Approval (When Applicable) Item # 29-2007-0001 Date of Minutes