

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 3.

Date of Request: September 21, 2007

Date Request Received: September 21, 2007

Board Meeting Date Requested: October 1, 2007

Board Meeting Date Assigned: October 1, 2007

Short Title: Resolution Approving The Releases And Refunds To The Individuals Listed Herein

Request Status:
 Request is proceeding to Board of Commissioners
 More information is needed – see attached
 Request on hold – no further information needed
 Other:

Background: Releases and refunds result from listing and assessing due to incorrect and incomplete information. Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

Specific Action Requested: Approve releases and refunds as prepared.

(Administrative Use Only)

Requested by: Coby S. Heath
Department: Tax Office
Title: Tax Assessor
Contact Phone: 910-259-1256
Contact Fax: 259-1482

CONTRACT TYPE

- Renewal
 For Service(s)
 Intergovernmental – County as Grantee
 County as Grantor
- Revision
 For Equipment
- Federal Grantor
 State Grantor
 Grantor
- County Funds
 Other Funds:

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: _____
Signed: _____

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: _____
Signed: _____

FINANCE Sufficient Funds Available
Date Rec'd: Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: _____
Signed: _____

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on _____