

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 9.

Date of Request: October 4, 2007

Date Request Received: October 4, 2007

Board Meeting Date Requested: October 15, 2007

Board Meeting Date Assigned: October 15, 2007

Short Title: Resolution Authorizing The Purchase Of One (1) Used Vehicle For Fiscal Year 2007-2008: \$13,670

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The Board of Commissioners approved the hiring of an additional Environmental Health Specialist to operate the new Well Water Program. A vehicle was included in the FY 2008 Environmental Health program budget for this position.

(Administrative Use Only)

The position was filled on September 10, 2007.

CONTRACT TYPE

Specific Action Requested: Authorize a purchase order in the amount not to exceed \$13,670 for Environmental Health to purchase a 2003 Ford Ranger Super Cab from Fairway Ford of Burgaw.

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grant or
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Requested by: Jack Griffith, Ph.D.
Department: Health Department
Title: Director
Contact Phone: 259-1328
Contact Fax: 259-1258

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available
Date Rec'd: Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: 10/9/07 Signed: *Amy L. Colan*

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

LAB
INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that

a purchase order be authorized in the amount not to exceed \$13,670 for Fairway Ford of Burgaw to purchase a 2003 Ford Ranger Super Cab for the fiscal year 2008. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900050 407400 Capital Outlay (Fairway Ford of Burgaw) \$ 13,670

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Rivenbark ___ Blanchard ___ Brown ___ Tate ___ Williams ___

F. D. Rivenbark, Chairman 10/15/07
Date

Attest 10/15/07
Date