REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 9

Date of Request: October 22, 2007

Date Request Received: October 22, 2007

Board Meeting Date Requested: November 5, 2007

Board Meeting Date Assigned: November 5, 2007

Short Title: Resolution To Approve A Joint Regionalized Public Health Preparedness Coordinator For Fiscal Year 2007-2008: $13,195.00.

Background: The intent of this resolution is to provide joint funding for a regionalized position (which includes Brunswick, New Hanover, Pender, and Duplin counties) to complete the required capabilities of the CDC Public Health Preparedness Cooperative Agreement and to assure accountability at all levels.

This position will have a regionalized all-hazards plan to continue to implement the Division of Public Health's National Incident Management System (NIMS) Workforce Training program. The plan will maintain an updated database of trained individuals and contact information for Local Health Departments within the region; develop and implement health and safety plans for public health responders to include guidelines for personal pretective equipment, prophylaxis, mental health and personal safety; and develop and implement a community containment policy, a corrective action plan and an OSHA compliant respiratory protection program.

This position will be funded by Bioterrorism state revenue and will be housed in New Hanover County.

Specific Action Requested: Authorize a purchase order in the amount not to exceed $13,195 for a joint Regionalized Public Health Preparedness Coordinator for Fiscal Year 2007-2008..

Requested by:	Jack Griffith, Ph.D.
Department:	Health Department
Title:	Director
Contact Phone:	259-1328
Contact Fax:	259-1258

Request Status:

- ☒ Request is proceeding to Board of Commissioners
- ☐ More information is needed – see attached
- ☐ Request on hold – no further information needed
- ☐ Other:

(Administrative Use Only)

CONTRACT TYPE

- ☐ Renewal
- ☐ Revision
- ☐ For Service(s)
- ☐ For Equipment
- ☐ Intergovernmental – County as Grantee
  - ☐ Federal Grantor
  - ☐ State Grantor
  - ☐ Grant or
- ☐ County as Grantor
  - ☐ County Funds
  - ☐ Other Funds:

PURCHASING
Date Rec'd:
Budgeted Item: ☐ Yes ☐ No
☐ Reviewed and Approved
☐ Comments on Reverse
Date Sent:
Signed:

ATTORNEY
Date Rec'd:
☐ Reviewed and Approved
☐ Legal Problem(s)
☐ Comments on Reverse
Date Sent:
Signed:

FINANCE
Date Rec'd
Sufficient Funds ☐ Available ☐ Not Available
☐ Budget Amendment Necessary
☐ Budgeted Amendment is Attached
☐ Comments on Reverse
Date Sent:
Signed:

CLERK
Signature(s) Required:
☐ Board Chairman/County Manager
☐ Other:
Date Rec'd
Approved by Board: ☐ Yes ☐ No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

LAB
INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that

a purchase order be authorized in the amount not to exceed $13,195 to the New Hanover County Health Department for fiscal year 2008. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900 404500 Contract Services (New Hanover County Health Dept) $ 13,195

AMENDMENTS:

MOVED_____ SECONDED_____

APPROVED_____ DENIED_____ UNANIMOUS

YEA VOTES: Rivenbark____ Blanchard_____ Brown____ Tate_____ Williams____

_____ 11/5/07
F. D. Rivenbark Date

_____ 11/5/07
Attest Date