REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 10.

Date of Request: October 15, 2007

Date Request Received: October 15, 2007

Board Meeting Date Requested: November 5, 2007

Board Meeting Date Assigned: November 5, 2007

Short Title: Resolution Approving Recruitment Of A Part-Time Individual To Serve As Recruitment Worker For Adoption Unit For A Six-Month Period From January 2008 Until June 2008: $25,000

Background: Pender County DSS applied for and received a grant in the amount of $114,000 from the Special Children Adoption Fund. Eighteen items were listed indicating how the funds would be utilized. One of the needs listed was a Recruitment Worker.

Specific Action Requested: The Board of Commissioners is requested to approve the hiring of a part-time individual to work a six-month period in DSS.

Requested by:	Dr. Reta M. Shiver
Department:	DSS
Title:	Director
Contact Phone:	910.259.1240
Contact Fax:	910.259.1418

Request Status:

- ☒ Request is proceeding to Board of Commissioners
- ☐ More information is needed – see attached
- ☐ Request on hold – no further information needed
- ☐ Other:

(Administrative Use Only)

CONTRACT TYPE

- ☐ Renewal
- ☐ Revision
- ☒ For Service(s)
- ☒ For Equipment
- ☐ Intergovernmental – County as Grantee
  - ☐ Federal Grantor
  - ☐ State Grantor
  - ☐ Grant or
- ☐ County as Grantor
  - ☐ County Funds
  - ☐ Other Funds:

PURCHASING
Date Rec'd:
Budgeted Item: ☒ Yes ☐ No
☐ Reviewed and Approved
☐ Comments on Reverse
Date Sent:
Signed:

ATTORNEY
Date Rec'd:
☐ Reviewed and Approved
☐ Legal Problem(s)
☐ Comments on Reverse
Date Sent:
Signed:

FINANCE
Date Rec'd
Sufficient Funds ☐ Available ☐ Not Available
☐ Budget Amendment Necessary
☐ Budgeted Amendment is Attached
☐ Comments on Reverse
Date Sent:
Signed:

CLERK
Signature(s) Required:
☐ Board Chairman/County Manager
☐ Other:
Date Rec'd
Approved by Board: ☐ Yes ☐ No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

LaB
INITIALS

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that

Pender County DSS is granted permission to recruit a part-time individual for a six-month period to serve as a recruitment worker. The County Manager is authorized to execute any/all documents necessary to implement the resolution.

Account # 100-400200 $25,000

AMENDMENTS

MOVED_____ SECONDED_____

APPROVED_____ DENIED_____ UNANIMOUS

YEA VOTES: Rivenbark_____ Blanchard_____ Brown_____ Tate_____ Williams_____

_____ 11/05/07
F.D. Rivenbark, Chairman Date

_____ 11 /05/07____
Attest Date