

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: _____ /1

Date of Request: November 19, 2007

Date Request Received: November 19, 2007

Board Meeting Date Requested: December 3, 2007

Board Meeting Date Assigned: December 3, 2007

Short Title: Budget Ordinance To Approve Increase In Health Department Revenues And Expenditures For Fiscal Year 2007-2008: \$12,048.00.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The Office of Healthy Carolinians/Health Education Branch of the North Carolina Division of Public Health awarded Pender County Health Department \$12,048 to jump start previous Healthy Carolinian programs that were related to the reduction of diabetes, cancer, heart disease, obesity, injury and infant mortality.

(Administrative Use Only)

The scope of work is to provide nutrition classes, monitor weight for participants through local churches, coordinate physical activities, and follow up with participant's health care providers.

CONTRACT TYPE

Specific Action Requested: Approve increasing programmatic revenues and related expenditures for Pender County Health Department by \$12,048 for Healthy Carolinians for Fiscal Year 2007-2008.

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grant or
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Requested by: Jack Griffith, Ph.D.
Department: Health Department
Title: Director
Contact Phone: 259-1328
Contact Fax: 259-1258

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: _____
Signed: _____

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: _____
Signed: _____

FINANCE Sufficient Funds Available
Date Rec'd Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: _____
Signed: _____

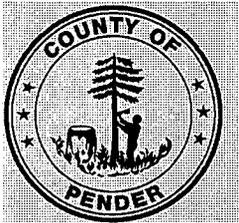
CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on _____

BUDGET ORDINANCE AMENDMENT TITLE: HEALTHY CAROLINIANS - HEALTH DEPARTMENT - \$12,048

Introduced by: Lori Brill County Manager Date: 2007-12-03 Item #: _____

Fund: GENERAL Department: HEALTH Division: HEALTHY CAROLINIANS



PENDER COUNTY, NORTH CAROLINA

FY 2007-2008 Budget Amendment # _____ Date Approved: _____
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>	Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>
Account # and Title	Amount	Account # and Title	Amount
11 375037 HEALTHY CAROLINIANS	\$12,048.00	900068 400200 SALARY	\$5,800.00
		900068 400500 FICA	\$444.00
		900068 400600 INSURANCE	\$466.00
		900068 400700 RETIREMENT	\$290.00
		900068 401100 TELEPHONE	\$350.00
		900068 401200 POSTAGE	\$100.00
		900068 403300 SUPPLIES	\$4,298.00
		900068 404500 CONTRACT SERVICES	\$300.00
Total:	\$12,048.00	Total:	\$12,048.00

Reason and Justification for Request:
 Pender County Health Department has been awarded \$12,048 to provide nutrition classes, monitor weight, and coordinate physical activities for the participants of the Healthy Carolinian program.

Dept Mgr. Approval: <u>Lark Griffith PhD</u>	Date: <u>2007-11-10</u>	Finance Officer Approval: <u>David McCole</u>	Date: <u>2007-11-10</u>
		Budget Officer Approval: <u>[Signature]</u>	Date: <u>11/30/07</u>

Board Approval (When Applicable) Item # David J. McCole Date of Minutes _____