

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 2.

Date of Request: November 19, 2007

Date Request Received: November 19, 2007

Board Meeting Date Requested: December 3, 2007

Board Meeting Date Assigned: December 3, 2007

Short Title: Resolution To Approve The 2008 Calendar Of Regular Meetings Of The Pender County Board Of Commissioners.

Request Status:
 Request is proceeding to Board of Commissioners
 More information is needed – see attached
 Request on hold – no further information needed
 Other:

Background: In order to meet public notice requirements, the Board of Commissioners annually establishes a meeting schedule.

The attached meeting schedule reflects two regular meetings a month on the first and third Mondays. The first meeting begins at 10:00 a.m. while the second meeting begins at 5:00 p.m. The meeting at 5:00 p.m. allows regular county business to be completed prior to public hearings and Planning Department matters (e.g. special use permits, rezonings, etc.) that begin at 7:00 p.m.

Due to the third Monday in January and the first meeting in September being county holidays (Martin Luther King, Jr. Day and Labor Day), it is recommended that these meetings be held on the Tuesday following the holiday.

Due to the July 4th Holiday, the NACo Annual Conference being held July 11-15, and the NCACC Annual Conference being held August 21-24, the Board may wish to change the July and/or August meeting dates, or have only one meeting in those months. (Only one meeting was held in July, 2007). It is also recommended that due to Christmas vacation, only one meeting be held in December. However, the Board would meet at 5:00 and 7:00 p.m. to accommodate Planning Department matters.

Specific Action Requested: The Board is requested to approve a meeting calendar for 2008.

Requested by: Lori Brill
Department: County Manager
Title:
Contact Phone: 910-259-1200
Contact Fax:

(Administrative Use Only)

CONTRACT TYPE

- Renewal
 For Service(s)
 Intergovernmental – County as Grantee
 Federal Grantor
 State Grantor
 Grant or
 County as Grantor
 County Funds
 Other Funds
- Revision
 For Equipment

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent:

Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent:

Signed:

FINANCE Sufficient Funds Available
Date Rec'd: Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent:

Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

Manager's Recommendation

Respectfully recommend approval.

LAB
Initials

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED, by the Pender County Board of Commissioners that

the attached Regular Meeting Schedule is approved. The Chairman and/or County Manager is authorized to execute any/all agreements necessary to implement this resolution.

AMENDMENTS:

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

YEA VOTES:

Rivenbark ___ Blanchard ___ Brown ___ Tate ___ Williams ___

F.D. Rivenbark, Chairman 12/03/2007
DATE

ATTEST 12/03/2007
DATE

**2008 CALENDAR
REGULAR MEETINGS
PENDER COUNTY BOARD OF COMMISSIONERS**

DAY	DATE	TIME
Monday	January 7	10:00 a.m.
Tuesday	January 22	5:00 p.m. 7:00 p.m.
Monday	February 4	10:00 a.m.
Monday	February 18	5:00 p.m. 7:00 p.m.
Monday	March 3	10:00 a.m.
Monday	March 17	5:00 p.m. 7:00 p.m.
Monday	April 7	10:00 a.m.
Monday	April 21	5:00 p.m. 7:00 p.m.
Monday	May 5	10:00 a.m.
Monday	May 19	5:00 p.m. 7:00 p.m.
Monday	June 2	10:00 a.m.
Monday	June 16	5:00 p.m. 7:00 p.m.
Monday	July 7	10:00 a.m.
Monday	July 21	5:00 p.m. 7:00 p.m.
Monday	August 4	10:00 a.m.
Monday	August 18	5:00 p.m. 7:00 p.m.
Tuesday	September 2	10:00 a.m.
Monday	September 15	5:00 p.m. 7:00 p.m.
Monday	October 6	10:00 a.m.
Monday	October 20	5:00 p.m. 7:00 p.m.
Monday	November 3	10:00 a.m.
Monday	November 17	5:00 p.m. 7:00 p.m.
Monday	December 1	5:00 p.m. 7:00 p.m.

Note: All Meetings Held at Pender County Public Assembly Room, 805 South Walker Street, Burgaw, Unless Otherwise Advertised.