

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Date of Request: January 3, 2008

Board Meeting Date Requested: January 7, 2008

Short Title: Resolution Approving Appointment Of Citizens To The Pender County Board Of Adjustment.

Background: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

There are currently four vacancies for three-year terms. Five applicants are seeking appointment; two of the five are completing their first three-year term and are seeking re-appointment.

The positions vacancies are: Districts 2, 4 & 5; Alternate.

Specific Action Requested: Consider appointments/re-appointments to the Board of Adjustment.

Requested by: Lori Brill  
Department: County Manager  
Title:  
Contact Phone: 910-259-1200  
Contact Fax:

Tracking Number: 16.

Date Request Received: January 3, 2008

Board Meeting Date Assigned: January 7, 2008

Request Status:

- Request is proceeding to Board of Commissioners
- More information is needed – see attached
- Request on hold – no further information needed
- Other:

(Administrative Use Only)

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
  - Federal Grantor
  - State Grantor
  - Grant or
- County as Grantor
  - County Funds
  - Other Funds:
- Revision
- For Equipment

PURCHASING

Date Rec'd: Budgeted Item:  Yes  No  
 Reviewed and Approved  
 Comments on Reverse

Date Sent:

Signed:

ATTORNEY

Date Rec'd:  Reviewed and Approved  
 Legal Problem(s)  
 Comments on Reverse

Date Sent:

Signed:

FINANCE

Date Rec'd: Sufficient Funds  Available  Not Available  
 Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent:

Signed:

CLERK

Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Date Rec'd Approved by Board:  Yes  No  
At meeting on

**MANAGER'S RECOMMENDATION:**

All appointment authority rests with the Board of Commissioners.

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners

that the following appointments/re-appointments are made:

<b>BOARD/COMMITTEE/COMMISSION</b>	<b>NAME</b>	<b>TERM</b>	<b>TERM EXPIRATION</b>	<b>DISTRICT/ POSITION</b>
Board of Adjustment	Kenneth L. Just	1 <sup>st</sup> 3-Yr Term **	01/06/2011	District 2
	Daniel H. Thompson	1 <sup>st</sup> 3-Yr Term **	"	District 4
	Monica V. Loughlin	New	"	District 5
	Donald H. Luther	New	"	District 2/Alternate
	Ed Pullen	New	"	District 2/Alternate

**\*\* Previously Served.**

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Williams \_\_\_ Tate \_\_\_ Blanchard \_\_\_ Brown \_\_\_ Rivenbark \_\_\_

\_\_\_\_\_  
James David Williams, Jr., Chairman

1/7/08  
Date

\_\_\_\_\_  
ATTEST 1/7/08  
Date

PENDER COUNTY  
APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

NAME KENNETH L. JUST BOARD ADJUSTMENT  
INTEREST(S) WOODWORKING - BUILDING - GARDENING

ADDRESS 403 HEADWATERS DR  
TOWNSHIP HARRISTEAD

TELEPHONE: HOME 270 0545 WORK \_\_\_\_\_

HOW LONG HAVE YOU BEEN A RESIDENT OF PENDER COUNTY? 12 YRS

NAME AND LOCATION OF HIGH SCHOOL ATTENDED FERGUSON HIGH  
FERGUSON MO DATE OF GRADUATION 1986

NAME AND LOCATION OF COLLEGE/UNIVERSITY ATTENDED UNIVERSITY OF  
MISSOURI ST. LOUIS DATE OF GRADUATION 1967

TYPE OF COURSE(S)/DEGREE B.S. IN B.A. MAJOR IN MARKETING &  
ECONOMICS

DATES OF MILITARY SERVICE, BRANCH OF SERVICE, RANK DATES OF SERVICES AND  
TYPE OF DISCHARGE(OPTIONAL) NONE

PRESENTLY EMPLOYED BY RETIRED

JOB TITLE \_\_\_\_\_ DUTIES PERFORMED \_\_\_\_\_

PAST & CURRENT MEMBERSHIP IN ORGANIZATIONS & OFFICES HELD \_\_\_\_\_

HAVE YOU EVER SERVED OR ARE YOU CURRENTLY A MEMBER OF ANY COUNTY  
BOARD/ COMMISSION/COMMITTEE? YES IF YES, EXPLAIN BOARD OF TAX EER HOW LONG? 3 YRS

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A BOARD/  
COMMISSION/COMMITTEE? IF YES, EXPLAIN NO

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT(S) SEE ATTACHED

NOTE: This information will be used by the Pender County Board of Commissioners in making  
appointments to Boards/Commissions/Committees and in the event you are appointed, it may be used as a  
news release to identify to the community.

Kenneth L. Just

8/16/05  
1-2-08

RECEIVED AUG 19 2005

PENDER COUNTY  
APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

NAME DANIEL HORACE THOMPSON BOARD INTEREST(S) Bd. of Adjustment

ADDRESS P.O. Box 741 (209 S. WALKER ST.) BURGAW, N.C. 28425  
TOWNSHIP BURGAW

TELEPHONE: HOME 910-259-3427 WORK 910-259-2954

HOW LONG HAVE YOU BEEN A RESIDENT OF PENDER COUNTY? 29 YEARS

NAME AND LOCATION OF HIGH SCHOOL ATTENDED HALLS BORO HIGH SCHOOL  
HALLS BORO, N.C. DATE OF GRADUATION 1961

NAME AND LOCATION OF COLLEGE/UNIVERSITY ATTENDED WILMINGTON COLLEGE  
1962-1966 DATE OF GRADUATION 1966

TYPE OF COURSE(S)/DEGREE MATH & PHYSICS

DATES OF MILITARY SERVICE, BRANCH OF SERVICE, RANK DATES OF SERVICES AND TYPE OF DISCHARGE (OPTIONAL) N.A.

PRESENTLY EMPLOYED BY SEMI-RETIRED

JOB TITLE \_\_\_\_\_ DUTIES PERFORMED \_\_\_\_\_

PAST & CURRENT MEMBERSHIP IN ORGANIZATIONS & OFFICES HELD former member  
PENDER COUNTY PLANNING BOARD

HAVE YOU EVER SERVED OR ARE YOU CURRENTLY A MEMBER OF ANY COUNTY BOARD/COMMISSION/COMMITTEE? YES IF YES, EXPLAIN I SERVED 6 YEARS ON  
PENDER COUNTY PLANNING BOARD HOW LONG? 6 YEARS

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A BOARD/COMMISSION/COMMITTEE? IF YES, EXPLAIN IF I EVER DO, I WILL EXCUSE  
MYSELF AS SHOULD BE DONE

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT(S) \_\_\_\_\_  
I HAVE A GOOD WORKING KNOWLEDGE OF PENDER COUNTY.

NOTE: This information will be used by the Pender County Board of Commissioners in making appointments to Boards/Commissions/Committees and in the event you are appointed, it may be used as a news release to identify to the community.

Daniel H. Thompson  
Signature

12-16-04  
Date

District 5

PENDER COUNTY  
APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

NAME Monica V. Loughlin BOARD INTEREST(S) Board of Ad. Justment

ADDRESS 4479 Shiloh Road  
Watha, NC 28478 TOWNSHIP Columbia

TELEPHONE: HOME 910-233-8485 WORK 910-395-1655

HOW LONG HAVE YOU BEEN A RESIDENT OF PENDER COUNTY? 3 years 3 months

NAME AND LOCATION OF HIGH SCHOOL ATTENDED John T. Hoggard  
Wilmington, NC DATE OF GRADUATION 1988

NAME AND LOCATION OF COLLEGE/UNIVERSITY ATTENDED CFCC / NCSU  
Wilmington, NC / Raleigh, NC DATE OF GRADUATION 1990 / 2005

TYPE OF COURSE(S)/DEGREE A.A.S. Mechanical Drafting & Design / B.S. in  
Civil Engineering

DATES OF MILITARY SERVICE, BRANCH OF SERVICE, RANK DATES OF SERVICES AND  
TYPE OF DISCHARGE(OPTIONAL): N/A

PRESENTLY EMPLOYED BY Urban, Ltd

JOB TITLE Project Manager DUTIES PERFORMED commercial & residential site design, coordinator w/governmental review agencies, project management, client management & communication, administrative duties

PAST & CURRENT MEMBERSHIP IN ORGANIZATIONS & OFFICES HELD  
American Society of Civil Engineers (ASCE), Associate Member  
ASCE Coastal Branch President 2006-2007; President-Elect 2005-2006

HAVE YOU EVER SERVED OR ARE YOU CURRENTLY A MEMBER OF ANY COUNTY BOARD/ COMMISSION/COMMITTEE? No IF YES, EXPLAIN \_\_\_\_\_  
HOW LONG? \_\_\_\_\_

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A BOARD/ COMMISSION/COMMITTEE? IF YES, EXPLAIN potentially, if an Urban, Ltd. client requires a need for BOA process

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT(S) my professional knowledge of the current Pender County Zoning Ordinance, permitting processes, and land development

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Monica V. Loughlin \_\_\_\_\_ 11/30/07  
Signature Date

PENDER COUNTY  
APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

NAME Donald H. Luther BOARD INTEREST(S) BoI of Adjustment

ADDRESS 690 Lewis Road  
Hampstead NC 28443 TOWNSHIP \_\_\_\_\_

TELEPHONE: HOME 910 270 0519 WORK \_\_\_\_\_

HOW LONG HAVE YOU BEEN A RESIDENT OF PENDER COUNTY? 21 years

NAME AND LOCATION OF HIGH SCHOOL ATTENDED Tonawanda (NY) High School  
DATE OF GRADUATION 1953

NAME AND LOCATION OF COLLEGE/UNIVERSITY ATTENDED University of Buffalo (NY)  
DATE OF GRADUATION 1958

TYPE OF COURSE(S)/DEGREE Bachelor Science Electrical Engineering

DATES OF MILITARY SERVICE, BRANCH OF SERVICE, RANK DATES OF SERVICES AND  
TYPE OF DISCHARGE(OPTIONAL) U.S. Army Reserves 6 months active  $5\frac{1}{2}$  yrs  
Honorable Discharge reserve

PRESENTLY EMPLOYED BY Retired

JOB TITLE \_\_\_\_\_ DUTIES PERFORMED \_\_\_\_\_

PAST & CURRENT MEMBERSHIP IN ORGANIZATIONS & OFFICES HELD Kiwanis,  
ASHRAE Wash. D.C. Went through the chairs ... eventually President

HAVE YOU EVER SERVED OR ARE YOU CURRENTLY A MEMBER OF ANY COUNTY  
BOARD/ COMMISSION/COMMITTEE? No IF YES, EXPLAIN \_\_\_\_\_  
HOW LONG? \_\_\_\_\_

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A BOARD/  
COMMISSION/COMMITTEE? IF YES, EXPLAIN No

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT(S) Elected to  
Surf City Council ... Served as Councilman from 1999-2003  
Attended many Planning Board meetings and many Beach  
Renourishment meetings

NOTE: This information will be used by the Pender County Board of Commissioners in making  
appointments to Boards/Commissions/Committees and in the event you are appointed, it may be used as a  
news release to identify to the community.

Donald H. Luther  
Signature

12-04-2007  
Date

I would be honored to serve Pender County.  
Don Luther

PENDER COUNTY  
APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

NAME ED PULLER BOARD INTEREST(S) ADJUSTMENT

ADDRESS 366 OLDE POINT LOOP  
HAMPSTEAD NC TOWNSHIP TOPSAIL

TELEPHONE: HOME 270-2386 WORK 619-3687

HOW LONG HAVE YOU BEEN A RESIDENT OF PENDER COUNTY? 37 YEARS

NAME AND LOCATION OF HIGH SCHOOL ATTENDED ROCKY MOUNT SENIOR HIGH DATE OF GRADUATION 1962

NAME AND LOCATION OF COLLEGE/UNIVERSITY ATTENDED EAST CAROLINA COLLEGE (2 YEARS) DATE OF GRADUATION \_\_\_\_\_

TYPE OF COURSE(S)/DEGREE \_\_\_\_\_

DATES OF MILITARY SERVICE, BRANCH OF SERVICE, RANK DATES OF SERVICES AND TYPE OF DISCHARGE(OPTIONAL) FEB 1966 - FEB 1972  
US ARMY ENLISTED RESERVE HONORABLE

PRESENTLY EMPLOYED BY COLDWELL BANKER SEACOAST REALTY

JOB TITLE SALESMAN DUTIES PERFORMED  
INDEPENDANT CONTRACTOR REAL ESTATE SALES

PAST & CURRENT MEMBERSHIP IN ORGANIZATIONS & OFFICES HELD 4 C'S FOOD PANTRY (PRESIDENT 19 YEARS), CHURCH CHORAL

HAVE YOU EVER SERVED OR ARE YOU CURRENTLY A MEMBER OF ANY COUNTY BOARD/ COMMISSION/COMMITTEE? YES IF YES, EXPLAIN BD. OF ADJUSTMENT HOW LONG? 1 YEAR

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF A BOARD/ COMMISSION/COMMITTEE? IF YES, EXPLAIN NO

STATE REASONS WHY YOU FEEL QUALIFIED FOR THIS APPOINTMENT(S) I HAVE KNOWLEDGE OF REAL ESTATE LAW AND HOW IT RELATES TO COUNTY LAW. I LOVE WHERE I LIVE.

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E. J. Puller 12/05/07  
Signature Date