

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 6.

Date of Request: January 2, 2008

Date Request Received: January 2, 2007

Board Meeting Date Requested: January 22, 2008

Board Meeting Date Assigned: January 22, 2008

Short Title: Resolution Authorizing Payment To Carolina Architectural Products, Inc., For Installation Of New Windows In The Gymnasium And Auditorium At Penderlea School: \$53,577.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: On May 3, 2005, the voters of Pender County approved the Issuance of General Obligation School Bonds in the Maximum Amount of \$51,475,000 for construction of a new Topsail High School and major renovations to other existing schools, as well as \$4,400,000 for construction of Performing Arts centers at both Topsail High School and C. Heide Trask High School. The County and the Schools have entered into appropriate agreements to permit the County to pay the bills associated with this construction in order to recapture the sales taxes paid, and realize a substantial savings.

(Administrative Use Only)

Penderlea School is slated to receive \$500,000 of the bond proceeds for improvements to this facility. As of today, \$297,005.98 of that amount has been used.

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grant or
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Carolina Architectural Products, Inc., replaced the windows in the gymnasium and auditorium that have not been replaced since the original construction in 1930, at a cost of \$53,577. This will leave \$149,417.02 remaining in the bond proceeds for this school.

PURCHASING Budgeted Item: Yes No
 Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: _____
 Signed: _____

Specific Action Requested: The Board of Commissioners is requested to authorize a purchase order to Carolina Architectural Products, Inc., in the amount of \$53,577.

ATTORNEY Reviewed and Approved
 Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: _____
 Signed: _____

Requested by: Melinda Knoerzer
 Department: County Manager's Office
 Title: Administrative Assistant
 Contact Phone: 910.259.1521
 Contact Fax: 910.259.1579

FINANCE Sufficient Funds Available Not Available
 Date Rec'd: 1/18/08 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: 1/18/08
 Signed: *[Handwritten Signature]*

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
 At meeting on

APPLICATION AND CERTIFICATE FOR PAYMENT AIA DOCUMENT G702 (Instructions on reverse side) PAGE ONE OF 2 PAGES

TO OWNER:
 Pender County School, Attn: Rick Dutka
 925 Penderlea Highway
 Burgaw, NC 28425

PROJECT: Penderlea Elementary School

APPLICATION NO.: 1 Distribution to: OWNER
 PERIOD TO: 12/20/07 ARCHITECT
 PROJECT NOS.: CONTRACTOR

RECEIVED

JAN 02 2008

PENDER FILE #

VIA ARCHITECT:

FROM CONTRACTOR:
 Carolina Architectural Products, Inc.
 648 Kannapolis Parkway
 Concord, North Carolina 28027
 CONTRACT FOR: KALWALL TRANSLUCENT PANEL SYSTEM

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment show herein is now due.

1. ORIGINAL CONTRACT SUM.....\$ 53,577.00
2. Net change by Change Orders.....\$ _____
3. CONTRACT SUM TO DATE (Line 1 +/- 2).....\$ 53,577.00
4. TOTAL COMPLETED & STORED TO DATE..\$ 53,577.00
5. RETAINAGE:
 - a. _____ % of Completed Work \$ _____
 - (Columns D + E on G703)
 - b. _____ % of Stored Material \$ _____
 - (Column F on G703)
6. Total Retainage (Line 5a + 5b or Total in Column I of G703).....\$ -0-
7. TOTAL EARNED LESS RETAINAGE.....\$ 53,577.00
- (Line 4 less Line 5 Total)
8. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate).....\$ _____
9. CURRENT PAYMENT DUE.....\$ 53,577.00
10. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ -0-

CONTRACTOR: CAROLINA ARCHITECTURAL PRODUCTS, INC.

By: [Signature] Date 12/13/07

State of: North Carolina
 County Of: Cabarrus
 Subscribed and sworn to before Me this 13th day of Dec, 2007

Notary Public: [Signature]
 My Commission expires: _____

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ _____
 (Attach explanation is amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|--|--|
| Total changes approved in previous months by Owner | Date: <u>12-07</u> Approved By: <u>[Signature]</u> Account # _____ | Prepared By: <u>[Signature]</u> Amount: <u>\$ 53,577.00</u> |
| Total approved this Month | | |
| TOTALS | | |
| NET CHANGES by Change Order | | |

CONTINUATION SHEET

AIA DOCUMENT G703

(Instructions on reverse side) PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT,

Containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

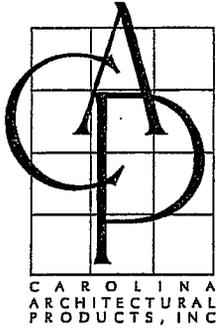
APPLICATION: 1

APPLICATION DATE: 12/20/07

PERIOD TO: 12/20/07

ARCHITECTS PROJECT NO:

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G | | H BALANCE TO FINISH (C-G) | I RETAINAGE (IF VARIABLE RATE) |
|------------------|--|-------------------------|--|-------------|------------------|--|--|------------|------------------------------------|---|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G/C) | | |
| 1 | Kalwall Translucent Panel System | \$53,577.00 | -0- | \$53,577.00 | \$53,577.00 | -0- | \$53,577.00 | 100% | -0- | -0- |
| | | \$53,577.00 | -0- | \$53,577.00 | \$53,577.00 | -0- | \$53,577.00 | 100% | -0- | -0- |



648 KANNAPOLIS PARKWAY
CONCORD, NC 28027
PHONE: (704) 721-3445 • FAX: (704) 721-3462
EMAIL: caparc@mindspring.com

PROJECT:
Penderlea Elementary School

GENERAL CONTRACTOR:
Pender County Schools
925 Penderlea Highway
Burgaw, NC 28425

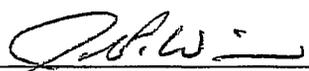
SUBCONTRACTOR:
Carolina Architectural Products, Inc.
648 Kannapolis Parkway
Concord, NC 28027-7787

The undersigned hereby provides a full release and discharge of all charges, claims, lien claims, bond claims, and demands for labor or material furnished by the benefit of Pender County Schools, at the project designated and certification by the undersigned that all labor and materials furnished have been paid and satisfied in full.

The undersigned represent that they have paid all their suppliers and subcontractors except as stated below or attached to this release.

This release becomes effective upon final payment in the amount of: \$53,577.00

CAROLINA ARCHITECTURAL PRODUCTS, INC.



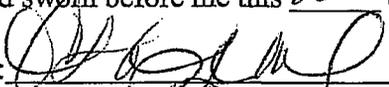
Signed John P. Wiese
Director of Project Management

12-13-07

Date

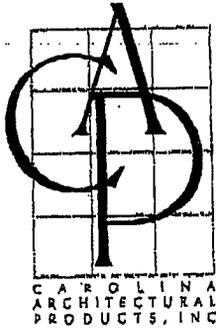
State Of: North Carolina
County Of: Cabarrus

Subscribed and sworn before me this 13th day of Dec, 2007.

Notary Public: 

My Commission Expires: 12-25-09





648 KANNAPOLIS PARKWAY
 CONCORD, NC 28027
 PHONE: (704) 721-3445 • FAX: (704) 721-3462
 EMAIL: caparc@mindspring.com

May 30, 2007

Mr. Rick Dutka
 Pender County Schools
 Pender County, NC

Re: Penderlea Elementary School
 Pender County, NC

We propose to furnish and install the Kalwall translucent panel system, on the abover referenced projects as noted below only.

- (29) Wall openings: (10) 6'-6 1/2" x 12'-4 1/2" - *RUB*
 (3) 3'-0" x 5'-0" *GA*
 (16) 5'-0" x 10'-5" - *GA*

Pricing is valid for size and scope noted only. IF SIZE AND/OR SCOPE DIFFER, RE-PRICING MAY BE REQUIRED. In addition, the materials quoted are subject Kalwall's standard details and construction.

WE PROPOSE TO DO THIS WORK FOR THE SUM OF \$ 51,927.00 -
 TAX INCLUDED

Add for "Channel over" at sill only ADD \$ 1,650.00

Notes/Exceptions:

- 1) Protection, after final installation, and final cleaning to be by others.
- 2) Exposed aluminum shall be Kalwall's standard corrosion resistant painted finish from standard colors.
- 3) Kalwall wall systems require 3 wide minimum, continuous, flat support at perimeter.
- 4) Panel make-up shall be Kalwall's standard 2-3/4" panels system shall be: .070" super-weathering White exterior face; .045" White Type 25 interior faces, standard 12" x 24" shoji grid pattern and .53"U" factor, by NFRC Method.
- 5) Wall System is design for 20 PSF wind load.
- 6) Removal and preparation of existing openings to be by others.
- 7) Kalwall includes its standard 1 year material and workmanship warranty
- 8) Less quote is valid for 30 days.

Respectfully submitted,

John Wiese
 Carolina Architectural Products, Inc.



VENDOR TAX IDENTIFICATION NUMBER VERIFICATION FORM

Pursuant to Internal Revenue Service Regulations, Vendors must furnish their Taxpayer Identification Number (TIN) to the Pender County Board of Education. If this number is not provided, you may be subject to a 20% withholding on each payment.

Effective January 1, 1998, North Carolina income tax laws require that payers must withhold 4% from nonresident individuals or entities who receive more than \$600 per calendar year for personal services rendered in North Carolina.

To insure that accurate tax information is reported to the Internal Revenue Service and the North Carolina Department of Revenue, and that the Pender County Board of Education withholding conforms to the law, please use this form to provide the requested information.

The exception to the requirement to withhold from the personal services compensation paid to foreign corporations or limited liability companies (LLC) requires the corporation or LLC to obtain a certificate of authority from the Department of the Secretary of State. The corporation or LLC may obtain an application for certificate of authority by writing to the Secretary of State, Corporations Division, 300 N. Salisbury Street, Raleigh, North Carolina 27603-5909 or by faxing a form request to (919) 733-1837. Persons with internet access may download the form from the Secretary of State's website, http://www.State.NC.US/secstate/.

Unit Name: Pender County Board of Education
Address: 925 Penderlea Highway
Burgaw, North Carolina 28425

9-Digit Taxpayer Identification Number:

Social Security Number

Federal Employer Identification Number

OR

56-543606

Business Designation (check one):

- Individual
Sole Proprietorship
Partnership
Tax Exempt (Not-For-Profit/Governmental)
Estate/Trust
Corporation
Public Service Corp.

Under penalties of perjury, I declare that I have examined this request and to the best of my knowledge and belief, it is true, correct, and complete.

Carolina Architectural Products, Inc.
Name (Print or Type)

John Wiese
Title (Print or Type)

648 Kannapolis Parkway
Address
Concord, NC 28027
City State Zip Code

(704) 721-3445
Telephone

Signature

Date

1-2-08

Update your Special Vendor Status (check if you are):
Minority Owned:
Woman Owned:
Disable Owned:
Disabled Business Enterprise:
Non-Profit Work Center for Blind And Severely Disabled:

PENDER FINANCE
JAN 02 2008