

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

**Tracking Number:** 4.

**Date of Request:** January 22, 2008

**Date Request Received:** January 22, 2008

**Board Meeting Date Requested:** February 4, 2008

**Board Meeting Date Assigned:** February 4, 2008

**Short Title:** Resolution Authorizing A Purchase Order For Nash Equipment Company For A Commercial Zero Turn Mower: \$9,800

- Request Status:**
- Request is proceeding to Board of Commissioners
  - More information is needed – see attached
  - Request on hold – no further information needed
  - Other:

**Background:** The Parks and Recreation Department is responsible for mowing of the convenience centers and transfer station for the Solid Waste Department. The Solid Waste Department does not pay any portion of the Parks and Recreation Department's groundworkers salaries for this service. However in return, the Solid Waste Department has been budgeting monies for the past 3 years to purchase equipment for the groundworkers to use at the convenience centers as well as at the parks and county grounds. Existing equipment consists of a commercial John Deere 1445 diesel mower and a residential Troy-Bilt zero turn mower. The Troy-Bilt, which was purchased by the Solid Waste Department, has been used for two (2) mowing seasons and has approximately 1000 hours on it. During this past mowing season the Troy-Bilt required several repairs which were due to the number of usage hours. Therefore it needs to be replaced with a more durable and efficient commercial grade mower. Bids were received from four vendors for mowers, however it was not possible to do an exact comparison due to all mowers having different but similar features. Therefore, the two groundworkers for the Parks and Recreation Department visited all four vendors to test and compare the mowers. Staff compared the cost, durability, ease of use, ease of maintenance, horse power, warranties, etc. The mower recommended is a commercial Kubota ZD326P Diesel 26 HP with a 60" cut. This money is budgeted in line item: 75-407400

*(Administrative Use Only)*

**CONTRACT TYPE**

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
  - Federal Grantor
  - State Grantor
  - Grant or
- County as Grantor
  - County Funds
  - Other Funds:
- Revision
- For Equipment

**Specific Action Requested:** The Board of Commissioners is requested to authorize a purchase order to Nash Equipment Company in the amount of \$9,800

**PURCHASING** Budgeted Item:  Yes  No  
 Date Rec'd:  Reviewed and Approved  
 Comments on Reverse

Date Sent: \_\_\_\_\_  
 Signed: \_\_\_\_\_

**ATTORNEY**  Reviewed and Approved  
 Date Rec'd:  Legal Problem(s)  
 Comments on Reverse

Date Sent: \_\_\_\_\_  
 Signed: \_\_\_\_\_

**FINANCE** Sufficient Funds  Available  
 Date Rec'd  Not Available  
 Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent: \_\_\_\_\_  
 Signed: \_\_\_\_\_

Requested by: \_\_\_\_\_  
 Department: Utilities  
 Title: \_\_\_\_\_  
 Contact Phone: \_\_\_\_\_  
 Contact Fax: \_\_\_\_\_

**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Date Rec'd Approved by Board:  Yes  No  
 At meeting on \_\_\_\_\_

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval

Lab  
Initials

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED,** by the Pender County Board of Commissioners that a purchase order is authorized to Nash Equipment in the amount of \$9,800 for a Commercial Zero Turn Mower. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

Line Item: 75-407400

**ADMENDENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Williams \_\_\_\_\_ Tate \_\_\_\_\_ Blanchard \_\_\_\_\_ Brown \_\_\_\_\_ Rivenbark \_\_\_\_\_

\_\_\_\_\_  
David Williams, Chairman 02/04/08  
Date

\_\_\_\_\_  
ATTEST 02/04/08  
Date