

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 6.

Date of Request: February 5, 2008

Date Request Received: February 5, 2008

Board Meeting Date Requested: February 18, 2008

Board Meeting Date Assigned: February 18, 2008

Short Title: Budget Ordinance To Approve Increase In Health Department Revenues And Expenditures For Fiscal Year 2007-2008: \$11,584.00.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The Local Technical Assistance and Training Program of the North Carolina Division of Public Health awarded Pender County Health Department Random Moment Time Study (RMTS) funds totaling \$11,584 to support any public health program activities within the local health department.

The Random Moment Time Study is designed to explain in detail the processes for staff and the local agency to document time. The study so far has been a success and has allowed North Carolina to bring new Federal funds into the state.

Specific Action Requested: Approve increasing programmatic revenues and related expenditures for Pender County Health Department by \$11,584 for General Health for Fiscal Year 2007-2008.

Requested by: Jack Griffith, Ph.D.
Department: Health Department
Title: Director
Contact Phone: 259-1328
Contact Fax: 259-1258

(Administrative Use Only)

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grant or
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available
Date Rec'd: Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

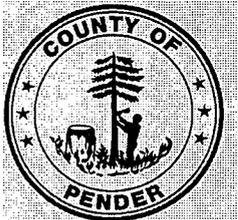
CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

BUDGET ORDINANCE AMENDMENT TITLE: GENERAL - HEALTH DEPARTMENT - \$11,584

Introduced by: Lori Brill County Manager Date: 2008-02-18 Item #: _____

Fund: GENERAL Department: HEALTH Division: GENERAL



PENDER COUNTY, NORTH CAROLINA

FY 2007-2008 Budget Amendment # _____ Date Approved: _____
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>	Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>
Account # and Title	Amount	Account # and Title	Amount
11 375006 HEALTH DEPT/DEHNR	\$11,584.00	900 403300 SUPPLIES	\$6,584.00
		900 405600 MEDICAL EXPENSE	\$4,000.00
		900 405300 DUES & SUBSCRIPTIONS	\$1,000.00
Total:	\$11,584.00	Total:	\$11,584.00

Reason and Justification for Request:
 The Local Technical Assistance and Training Program of the North Carolina Division of Public Health awarded Pender County Health Department Random Moment Time Study (RMTS) funds totaling \$11,584 to support any public health program activities within the local health department.

Dept Mgr. Approval: Date: 2008-02-05 Jack Griffith PhD
 Finance Officer Approval: Date: 2008-02-06 David McCole
 Budget Officer Approval: Date: 2-14-08

Board Approval (When Applicable) Item # 2007-02-06 Date of Minutes