

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 2.

Date of Request: March 4, 2008

Date Request Received: March 6, 2008

Board Meeting Date Requested: March 17, 2008

Board Meeting Date Assigned: March 17, 2008

**Short Title:** Resolution Authorizing Approval Of Letter Of Conditions With United States Department Of Agriculture - Rural Development For Financing Construction Of A 2 Mgd Water Treatment Plant On Highway 421 In Pender County.

- Request Status:**
- Request is proceeding to Board of Commissioners
  - More information is needed – see attached
  - Request on hold – no further information needed
  - Other:

**Background:** : In November of 2006, Pender County voters authorized a \$17.5 million bond referendum to construct a 2 MGD water treatment plant on Highway 421 in Pender County. This project is now proceeding to be funded by USDA, Rural Development.

(Administrative Use Only)

As part of the approval process, USDA requires the County to approve the attached letter of conditions and supporting documentation.

USDA will provide financing in the form of a \$16.5 million loan and \$1,000,000 in grants.

Staff recommends approval of this resolution.

**Specific Action Requested:** The Board of Commissioners is requested to approve the Letter of Conditions as presented by USDA - Rural Development

Requested by: Melinda Knoerzer  
Department: Pender Utilities  
Title: Administrative Assistant  
Contact Phone: 910.259.1280  
Contact Fax: 910.259.1579

## CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
  - Federal Grantor
  - State Grantor
  - Grant or
- County as Grantor
  - County Funds
  - Other Funds:
- Revision
- For Equipment

**PURCHASING** Budgeted Item:  Yes  No  
Date Rec'd:  Reviewed and Approved  
 Comments on Reverse

Date Sent: Signed:

**ATTORNEY**  Reviewed and Approved  
Date Rec'd:  Legal Problem(s)  
 Comments on Reverse

Date Sent: Signed:

**FINANCE** Sufficient Funds  Available  
Date Rec'd  Not Available  
 Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent: Signed:

**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Date Rec'd Approved by Board:  Yes  No  
At meeting on

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

      
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Pender County Board of Commissioners that

the attached letter of conditions and referenced supporting documentation is approved for financing the construction of a 2 MGD water treatment plant on Highway 421 in Pender County. The County Manager/Chairman is authorized to execute any documentation necessary to implement this resolution.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Williams \_\_\_ Tate \_\_\_ Blanchard \_\_\_ Brown \_\_\_ Rivenbark \_\_\_

\_\_\_\_\_  
J. David Williams, Jr., Chairman      03/17/08  
Date

\_\_\_\_\_  
Attest      03/17/08  
Date