

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Date of Request: March 12, 2008

Board Meeting Date Requested: April 7, 2008

**Short Title:** Resolution Accepting Petition To Add Cordgrass Road, Button Bush Lane, Shearwater Drive, Marshview Road, Ravenswood Road, Albatross Way, Brown Pelican Lane And Coots Trail In Olde Point, Hampstead, To The State Maintained System And Authorizing The County Manager To Submit The Petition To N.C. Department Of Transportation.

**Background:** Per the attached, William Muller is requesting a resolution for the addition of Cordgrass Road in Hampstead to the State Maintained System.

As a matter of standard operating procedure, we routinely bring any petitions requesting either additions to, maintenance of, or improvements to any county roads to the Board, without evaluation, upon Board approval, to be summarily forwarded to the North Carolina Department of Transportation.

**Specific Action Requested:** The Board of Commissioners is requested to allow the County Manager to submit the attached petition to N.C. DOT.

Requested by: Al Greene  
Department:  
Title: Interim County Manager  
Contact Phone: 910-259-1200  
Contact Fax:

Tracking Number: 6.

Date Request Received: March 12, 2008

Board Meeting Date Assigned: April 7, 2008

- Request Status:**
- Request is proceeding to Board of Commissioners
  - More information is needed – see attached
  - Request on hold – no further information needed
  - Other:

*(Administrative Use Only)*

## CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
  - Federal Grantor
  - State Grantor
  - Grantor
- County as Grantor
  - County Funds
  - Other Funds:
- Revision
- For Equipment

**PURCHASING** Budgeted Item:  Yes  No  
Date Rec'd:  Reviewed and Approved  
 Comments on Reverse

Date Sent: Signed:

**ATTORNEY**  Reviewed and Approved  
Date Rec'd:  Legal Problem(s)  
 Comments on Reverse

Date Sent: Signed:

**FINANCE** Sufficient Funds  Available  Not Available  
Date Rec'd:  Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent: Signed:

**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Date Rec'd Approved by Board:  Yes  No  
At meeting on



North Carolina Department of Transportation  
Division of Highways  
Petition for Road Addition

**ROADWAY INFORMATION:** (Please Print/Type)

County: Pender Road Name: CONDGRASS  
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: Olde Point Length (miles): \_\_\_\_\_

Number of occupied homes having street frontage: \_\_\_\_\_ Located (miles): \_\_\_\_\_

miles N  S  E  W  of the intersection of Route \_\_\_\_\_ and Route \_\_\_\_\_  
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Olde Point in Pender County, do hereby request the Division of Highways to add the above described road.

**CONTACT PERSON:** Name and Address of First Petitioner. (Please Print/Type)

Name: William Mveller Phone Number: 910-270-6068  
Street Address: 101 Sea turtle lane, Hampstead NC  
Mailing Address: Same 28443

**PROPERTY OWNERS**

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>
<u>Olde Point Property Owners Association</u>	<u>PO Box 202 Hampstead NC</u>	<u>28443</u>

RECEIVED MAR 12 2008

**INSTRUCTIONS FOR COMPLETING PETITION:**

1. Complete Information Section
2. Identify Contact Person (This person serves as spokesperson for petitioner(s)).
3. Attach four (4) copies of recorded subdivision plat or property deeds, which refer to candidate road.
4. Adjoining property owners and/or the developer may submit a petition. Subdivision roads with prior NCDOT review and approval only require the developer's signature.
5. If submitted by the developer, encroachment agreements from all utilities located within the right of way shall be submitted with the petition for Road addition. However, construction plans may not be required at this time.
6. Submit to District Engineer's Office.

**FOR NCDOT USE ONLY:** Please check the appropriate block

Rural Road     Subdivision platted prior to October 1, 1975     Subdivision platted after September 30, 1975

**REQUIREMENTS FOR ADDITION**

If this road meets the requirements necessary for addition, we agree to grant the Department of Transportation a right-of-way of the necessary width to construct the road to the minimum construction standards of the NCDOT. The right-of-way will extend the entire length of the road that is requested to be added to the state maintained system and will include the necessary areas outside of the right-of-way for cut and fill slopes and drainage. Also, we agree to dedicate additional right-of-way at intersections for sight distance and design purposes and execute said right-of-way agreement forms that will be submitted to us by representatives of the NCDOT. The right-of-way shall be cleared at no expense to the NCDOT, which includes the removal of utilities, fences, other obstructions, etc.

General Statute 136-102.6 (see page 29 for Statute) states that any subdivision recorded on or after October 1, 1975, must be built in accordance with NCDOT standards in order to be eligible for addition to the State Road System.

<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>	<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>
Cordgrass Road			See Dot Attachment. And receipt for Improvements		
Button Bush					
Stear Water					
Marsh view					
Ravens wood					
Albany Cross Way					
Brown Pelican Lane					
Coots Trail					

**North Carolina Department of Transportation  
Division of Highways  
Request for Addition to State Maintained Secondary Road System**

North Carolina

County: PENDER

Road Description: Cordgrass, Bottom Bush, Shearwater  
Marsh View, Ravenswood, Albatross way, Brown Pelican Lane  
COOTS TRAIL

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of PENDER requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of PENDER that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of \_\_\_\_\_ at a meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

WITNESS my hand and official seal this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Official Seal**

Clerk, Board of Commissioners  
County: \_\_\_\_\_

**PLEASE NOTE:**

**Forward direct with request to the Division Engineer, Division of Highways**



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY  
GOVERNOR

DIVISION OF HIGHWAYS

LYNDO TIPPETT  
SECRETARY

July 5, 2005

Hazel Jones  
President of Old Point Association  
900 Skimmer Cove  
Hampstead, NC 28443

Dear Ms. Jones,

Please see below the deficiencies that I found when reviewing the Old Point Subdivision.

Cordgrass Road

- 1) Pot Holes need repairing
- 2) Cul-de-sac at end of street not to DOT standards, only 61 ft. wide needs to be 70 ft.
- 3) Crosspipe on Cordgrass Rd. at Button Bush Lane rusted out needs to be replaced.
- 4) Needs washout and asphalt repaired at the intersection of Cordgrass Rd. and Button Bush Lane.
- 5) Asphalt is only approximately 3/4" thick from Old Point Road to Shearwater Road.  
Need to resurface this section of road with 1" of asphalt.

Button Bush Lane

- 1) At intersection of Button Bush Lane and Cordgrass Road crosspipe needs replacing.  
Existing pipe is galvanized needs to be reinforced concrete or BCCMP.

Sarah Lane

No deficiencies found at this time.

Oyster Catcher Drive

- 1) Pot holes need repairing.
- 2) Cul-de-sac only 60 ft. wide, needs to be 70 ft. wide.

Continued:

Albatross Way

No deficiencies noted at time of inspection.

Shearwater Drive

- 1) Pot holes need repairing.
- 2) Existing asphalt is approximately  $\frac{3}{4}$ " thick, needs to resurface roadway to get to standard.

Skimmer Cove

- 1) Cul-de-sac not built to DOT Standard. Needs to be built to standards.

Osprey Drive

- 1) Cul-de-sac not built to DOT standards. Needs to be built to standards.

Brown Pelican Lane

No deficiencies noted at time of inspection.

Brown Pelican Lane

No deficiencies noted at time of inspection.

Gull Road

- 1) Pot holes need repairing.
- 2) Cul-de-sac only 56ft. wide not built to NCDOT standards. Needs to be built to NCDOT standards.
- 3) Asphalt is only approximately  $\frac{1}{2}$ " to  $\frac{3}{4}$ " thick, needs to be resurfaced to bring to NCDOT standards.

Coquina Road

- 1) Cul-de-sac not to NCDOT standards.\
- 2) Asphalt is only approximately  $\frac{1}{2}$ " to  $\frac{3}{4}$ " thick, needs to be resurfaced to bring to NCDOT standards.

Marshview Road

- 1) Pot holes need repairing.

Mill Dam Road

- 1) Cul-de-sac not built to NCDOT standards.

Continued:

Wedge Road

1) Cul-de-sac not to NCDOT standards.

Golfview Road

1) Cul-de-sac not to NCDOT standards.

Coots Trail

No deficiencies noted at time of inspection.

These are the roads that I have checked in Olde Point Subdivision. I am attaching a NCDOT standard cul-de-sac detail for your use. If you have any questions on this review please contact me at 910-259-5413.

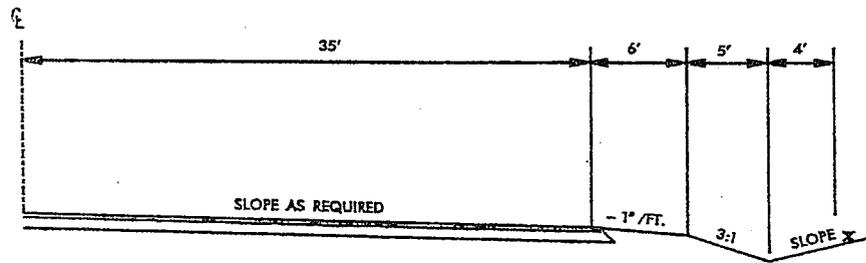
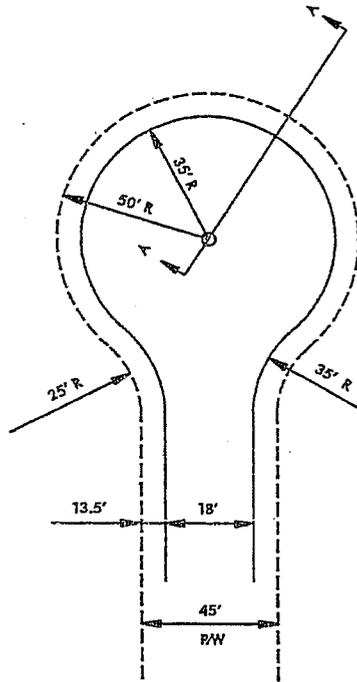
Sincerely:



Glenn Crews, CME  
Pender County NCDOT

Cc: File

Robert Vause, PE, District Engineer



TERRAIN	MAX. SLOPE
LEVEL	2:1
ROLLING	2:1
HILLY	1-1/2:1

SECTION AA

FIGURE 8

SYMMETRICAL CUL-DE-SAC

NO CURB & GUTTER

Southern Asphalt, Incorporated

PO Box 336  
Hampstead, NC 28443

# Invoice

Date	Invoice #
1/27/2006	1289

Bill To
Olde Point POA Attn: Hazel Jones, President PO Box 202 Hampstead, NC 28443

Terms	Project
	Old Point subdivision

Quantity	Description	Rate	Amount
	Cordgrass Patching	2,040.00	2,040.00
	Cordgrass Resurfacing	20,677.75	20,677.75
	Cordgrass Pipe Replacement	2,380.00	2,380.00
	Cordgrass Wash out Repair	1,200.00	1,200.00
	Button Bush Pipe Replacement	2,496.00	2,496.00
	Button Bush Patching	180.00	180.00
	Shearwater Patching	1,050.00	1,050.00
	Shearwater Resurfacing	9,523.00	9,523.00
	Gull Patching	2,544.00	2,544.00
	Gull Resurfacing	1,016.50	1,016.50
	Marshview Patching	480.00	480.00
	Ravenswood Patching	352.00	352.00
		<b>Total</b>	<b>\$43,939.25</b>

Wilmington Phone #  
910-794-7280

Fax #910-270-3310

Jacksonville Phone #  
910-346-2190