

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

**Tracking Number:** 10.

**Date of Request:** March 11, 2008

**Date Request Received:** March 11, 2008

**Board Meeting Date Requested:** April 7, 2008

**Board Meeting Date Assigned:** April 7, 2008

**Short Title:** Resolution Changing Part-Time Code Enforcement Position To Full-Time

**Request Status:**

- Request is proceeding to Board of Commissioners
- More information is needed – see attached
- Request on hold – no further information needed
- Other:

**Background:** A part-time code enforcement position was approved in the 2007/2008 budget to assist in the work load of the planning department. During discussion at your recent board retreat, staff was directed to place this item on the agenda for consideration by Commissioners.

*(Administrative Use Only)*

Total annual costs after increasing hours and providing benefits will be:

Entry salary: \$26,087  
Benefits: 8,500  
Total: \$34,587

**CONTRACT TYPE**

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
  - Federal Grantor
  - State Grantor
  - Grantor
- County as Grantor
  - County Funds
  - Other Funds:
- Revision
- For Equipment

**Specific Action Requested:** Change hours of part time code enforcement officer to full time with benefits.

**Requested by:** Board  
**Department:**  
**Title:**  
**Contact Phone:** 259-1200  
**Contact Fax:**

**PURCHASING** Budgeted Item:  Yes  No  
Date Rec'd:  Reviewed and Approved  
 Comments on Reverse

Date Sent: Signed:

**ATTORNEY**  Reviewed and Approved  
Date Rec'd:  Legal Problem(s)  
 Comments on Reverse

Date Sent: Signed:

**FINANCE** Sufficient Funds  Available  
Date Rec'd:  Not Available  
 Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent: Signed:

**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Date Rec'd Approved by Board:  Yes  No  
At meeting on

