

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 15.

Date of Request: April 14, 2008

Date Request Received: April 14, 2008

Board Meeting April 21, 2008

Board Meeting April 21, 2008

Date Requested:

Date Assigned:

Short Title: Resolution Amending Rocky Point/Topsail And Maple Hill Water And Sewer District Rules And Regulations To Implement A Deposit Provision For Tenants Who Contract For Water Service.

Request Status:

- Request is proceeding to Board of Commissioners
 More information is needed – see attached
 Request on hold – no further information needed
 Other:

Background: The water districts currently have no provision to charge a deposit for accounts being established by people other than the owners. There has been an increased incidence of tenants not paying a bill for one or two months, and then moving out.

(Administrative Use Only)

Land owners are ultimately responsible for any and all water bills accruing to the property in the name of a tenant.

CONTRACT TYPE

Staff requests that a deposit provision be added to the Rules and Regulations of both water districts that will enable them to collect a \$100 deposit every time a water customer is someone other than the owner. It is intended that this deposit be kept to pay any monthly bills not otherwise paid for. The deposit would be refunded to the tenant at the time they close their water account and move out.

- Renewal
 For Service(s)
 Intergovernmental – County as Grantee
 County as Grantor
 County Funds
 Other Funds:
 Revision
 For Equipment
 Federal Grantor
 State Grantor
 Grant or

Staff recommends approval of this resolution.

PURCHASING

Date Rec'd:

- Budgeted Item: Yes No
 Reviewed and Approved
 Comments on Reverse

Specific Action Requested: The Board of Directors of the Rocky Point/Topsail and the Maple Hill Water and Sewer District are requested to amend the rules and regulations to allow the implementation of a deposit to secure payment of water bills for tenants who are not "owners" of the real property.

Date Sent:

Signed:

ATTORNEY

Date Rec'd:

- Reviewed and Approved
 Legal Problem(s)
 Comments on Reverse

Requested by: Melinda Knoerzer
Department: Pender Utilities
Title: Administrative Assistant
Contact Phone: 910.259.1521
Contact Fax: 910.259.1579

Date Sent:

Signed:

FINANCE

Date Rec'd

- Sufficient Funds Available
 Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent:

Signed:

CLERK

Date Rec'd

- Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd

- Approved by Board: Yes No
At meeting on

