

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 13.

Date of Request: May 6, 2008

Date Request Received: May 13, 2008

Board Meeting Date Requested: May 19, 2008

Board Meeting Date Assigned: May 19, 2008

Short Title: Resolution Authorizing A Separate "Meter Only" Fee For Addition To The Rocky Point/Topsail Water And Sewer District Fee Schedule.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The Rocky Point/Topsail Water and Sewer District began providing water service to Pender County residents in 2001. Tap Fees consist of the cost of the meter and installation and reflect the actual cost to the department. On April 21, 2008 the Board authorized the Tap/Meter Fee for a residential tap to go from \$600 to \$850. The breakdown of meter cost to tap installation cost is \$135 and \$715 respectively.

(Administrative Use Only)

In cases where private developers/builders have already installed the tap with the construction of their water system, the Utilities Department would like authorization to charge them the \$135 Meter Only Fee in lieu of the full Tap Fee. This is the actual cost of the meter at present.

It should be noted that this meter fee would be charged in addition to the \$25 inspection fee and the applicable Capacity Fee per gallon at the time of connection (presently \$4).

Staff recommends approval of this resolution.

Specific Action Requested: The Board of Directors of the Rocky Point/Topsail Water and Sewer District is requested to authorize a separate "Meter Only" fee for the Water & Sewer District

Requested by: Michael Mack
Department: Pender Utilities
Title: Utilities Director
Contact Phone: 910.259.1570
Contact Fax: 910.259.1579

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grant or
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available
Date Rec'd Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

DM
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Rocky Point/Topsail Water and Sewer District that

staff is authorized to charge a "Meter Only Fee" and add this to the Fee Schedule of the Water and Sewer District. The Chairman/District Manager are authorized to execute any documents necessary to implement this resolution.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Williams ___ Tate ___ Blanchard ___ Brown ___ Rivenbark ___

J. David Williams, Jr., Chairman 05/19/08
Date

Attest 05/19/08
Date