

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 13,

Date of Request: June 24, 2008

Date Request Received:

Board Meeting Date Requested: July 7, 2008

Board Meeting Date Assigned: July 7, 2008

Short Title: Resolution Approving Execution of Leases and Authorizing Purchase Orders for Convenience Center Leases: \$10,500

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: Pender County leases 7 Convenience Center sites from property owners for the purpose of collecting household waste and recyclables. The annual lease payment of \$1,500.00 will remain the same.

Payment is made annually when the lease is executed/renewed.

(Administrative Use Only)

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: The Board is requested to authorize the County Manager to continue the existing arrangements with property owners for the leases(s) of property where convenience/recycling centers are sited by authorizing renewal and execution of the lease agreements and authorizing annual payment for said leases. The sites that are leased are: Atkinson, Canetuck, Maple Hill, Montague, Shiloh, Whitestocking, and Willard..

Requested by: Michael G. Mack
Department: Pender Utilities
Title: Director Of Utilites
Contact Phone: 910.259.1570
Contact Fax: 910.259.1579

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available Not Available
Date Rec'd: Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

PPB
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners the approval of leases for the convenience centers and the Chairman/County Manager are authorized to execute the same; **AND BE IT FURTHER RESOLVED** that purchase orders for payment of said leases are authorized in the total amount of \$10,500.00.

75-402100

\$10,500

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Williams ___ Tate ___ Blanchard ___ Brown ___ Rivenbark _____

J. David Williams, Jr., Chairman 07/07/08
Date

Attest 07/07/08
Date