

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 30.

Date of Request: June 23, 2008

Date Request Received:

Board Meeting Date Requested: July 7, 2008

Board Meeting Date Assigned:

Short Title: Resolution To Approve Health Department Medical Professional Liability Renewal Premium For Fiscal Year 2008-2009: 9,857.08.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The Snowden Company, LLC is the group insurance provider for the NC Association of Local Health Departments through the Association of NC County Commissioners.

(Administrative Use Only)

The health department provides basic outpatient primary health care, and must carry malpractice insurance. The limits of liability with this insurance are \$1 million dollars per person with a \$3 million dollar total limit on the shared limited basis. The coverage includes claims made by patients for miscellaneous liability.

CONTRACT TYPE

The malpractice insurance premium has been reduced by approximately 40%. The determining factor was a reduction in unduplicated patient visits in FY 08. Pender County Health Department has an excellent history with no claims reported.

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: Authorize a purchase order for The Snowden Company, LLC in the amount of \$9,857.08 for Fiscal Year 2008-2009.

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Requested by: Jack Griffith, Ph.D.
Department: Health Department
Title: Health Director
Contact Phone: 259-1328
Contact Fax: 259-1258

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available Not Available
Date Rec'd: Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

PBP
INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that a purchase order is authorized to The Snowden Company, LLC in the amount of \$9,857.08 for professional liability insurance coverage for the fiscal year of 2009.

900 405400 Insurance (The Snowden Company, LLC) \$ 9,857.08

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Williams _____ Tate _____ Blanchard _____ Brown _____ Rivenbark _____

David Williams Date

Attest

Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 3b.

Date of Request: June 23, 2008

Date Request Received:

Board Meeting Date Requested: July 7, 2008

Board Meeting Date Assigned:

Short Title: Resolution To Approve Health Department Radiology And Mammography Services Contracts For Fiscal Year 2008-2009: 18,500.00.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: Pender Memorial Hospital and New Hanover Regional Medical Center are utilized as the sole sources for chest x-rays at a rate of 32.52 for each chest x-ray and each mammogram at a rate set by BCCCP (Breast Cancer & Cervical Cancer Program).

(Administrative Use Only)

Delaney Radiologists (established through Pender Memorial) provides interpretation of chest x-rays and mammograms. Chest x-rays are interpreted at a rate of \$15 per film and mammograms are interpreted at a rate set by BCCCP.

CONTRACT TYPE

Naseem Nasrallah, MD is the general surgeon who provides fine needle aspiration breast biopsies and follow-up to mammography-directed women who are not eligible for Medicaid, Medicare, or private insurance and are referred by the health department. Dr. Nasrallah accepts the rate of pay set by BCCCP.

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: Authorize several purchase orders in the amount not to exceed \$18,500 for radiology and mammography service contracts for Fiscal Year 2008-2009.

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent:

Signed:

Requested by: Jack Griffith, Ph.D.
Department: Health Department
Title: Health Director
Contact Phone: 259-1328
Contact Fax: 259-1258

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent:

Signed:

FINANCE Sufficient Funds Available Not Available
Date Rec'd: Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent:

Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

PBP
INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that purchase orders be authorized in the amount not to exceed \$18,500 to provide radiology and mammography services for fiscal year 2009. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900052 404500	Contract Services (Delaney Radiology)	3,000	
900064 404500	Contract Services (Delaney Radiology)	4,000	
	TOTAL Delaney Radiology		7,000
900052 404500	Contract Services (Pender Memorial Hospital)	4,000	
900064 404500	Contract Services (Pender Memorial Hospital)	4,000	
	TOTAL Pender Memorial Hospital		8,000
900064 404500	Contract Services (New Hanover Medical Center)		2,000
900064 404500	Contract Services (Naseem Nasrallah, MD)		<u>1,500</u>
	TOTAL		\$ 18,500

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Williams _____ Tate _____ Blanchard _____ Brown _____ Rivenbark _____

David Williams Date

Attest Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 30

Date of Request: June 23, 2008

Date Request Received:

Board Meeting Date Requested: July 7, 2008

Board Meeting Date Assigned:

Short Title: Resolution To Approve Health Department After Hours Services And Flu Vaccine Purchase For Fiscal Year 2008-2009: \$25,500.00.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The North Carolina Medical Assistance Program (Medicaid) requires all Carolina Access primary health care providers to have after hours health care resources. Healthlink PM through the University of North Carolina at Chapel Hill is the sole source provider for after hour's medical advice and referral services for this health department

(Administrative Use Only)

Orders for flu vaccine are pre-booked one fiscal year in advance to broker waiting lists to locate vaccine and make it available for use in Pender County. The optimal time for organized vaccination campaigns against influenza for person in high-risk groups is usually mid-October to mid-November. Pender County Health Department administered approximately 1,989 doses of flu vaccine in FY 2008.

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: Authorize purchase orders in the amount not to exceed \$25,500 for After Hours Medical Advice and Flu Vaccine for Fiscal Year 2008-2009.

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Requested by: Jack Griffith, Ph.D.
Department: Health Department
Title: Health Director
Contact Phone: 259-1328
Contact Fax: 259-1258

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available Not Available
Date Rec'd: Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

PBP
INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that a purchase order be authorized in the amount not to exceed \$7,500 to UNC Healthlink and an open purchase order in the amount not to exceed \$18,000 for flu vaccine for fiscal year 2009. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900	404500	Contract Services (UNC Healthlink)	7,500
900052	404500	Contract Services (open purchase order)	<u>28,000</u>
TOTAL			\$ 25,500

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Williams _____ Tate _____ Blanchard _____ Brown _____ Rivenbark _____

David Williams Date

Attest

Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 3d.

Date of Request: June 23, 2008

Date Request Received:

Board Meeting Date Requested: July 7, 2008

Board Meeting Date Assigned:

Short Title: Resolution To Approve Health Department Specialized Laboratory Testing For Fiscal Year 2008-2009: \$36,900.00.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: In the past, the North Carolina State Laboratory analyzed human tissue and fluid samples as a service without cost to the local public health departments. Since FY 2004, severe budget cuts in the state budget local health departments are required to absorb the cost of these services.

(Administrative Use Only)

Specialized laboratory human tissue analyses, e.g., organ or disease panels, hematology, alkaline Phosphatase, BUN, Creatinine, Hemoglobin A1C, etc., can not be processed in-house and are no longer provided by the North Carolina Laboratory. Pender County Health Department contracts with LABCORP to provide patient required lab analyses.

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: Authorize purchase orders in the amount not to exceed \$36,900 for Specialized Laboratory Testing for Fiscal Year 2008-2009.

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Requested by: Jack Griffith, Ph.D.
Department: Health Department
Title: Health Director
Contact Phone: 259-1328
Contact Fax: 259-1258

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available
Date Rec'd Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

DBP
INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that a purchase order be authorized in the amount not to exceed \$18,400 to the North Carolina State Laboratory and a purchase order in the amount not to exceed \$18,500 for fiscal year 2009. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900	404500	Contract Services (NC State Laboratory)	3,200	
900051	404500	Contract Services (NC State Laboratory)	8,000	
900053	404500	Contract Services (NC State Laboratory)	4,000	
900061	404500	Contract Services (NC State Laboratory)	3,200	
		TOTAL NC State Laboratory		18,400
900	404500	Contract Services (LABCORP)	2,500	
900051	404500	Contract Services (LABCORP)	5,000	
900053	404500	Contract Services (LABCORP)	3,000	
900061	404500	Contract Services (LABCORP)	8,000	
		TOTAL LABCORP		<u>18,500</u>
		TOTAL		\$ 36,900

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Williams _____ Tate _____ Blanchard _____ Brown _____ Rivenbark _____

David Williams Date

Attest

Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 3e.

Date of Request: June 23, 2008

Date Request Received:

Board Meeting Date Requested: July 7, 2008

Board Meeting Date Assigned:

Short Title: Resolution To Approve Health Department Animal Control Services Contracts For Fiscal Year 2008-2009: \$70,000.00.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The Topsail Humane Society contract is to perform all animal sheltering, impoundment, and euthanasia functions as provided in the Pender County Ordinance.

The Veterinary services agreement will be through the local veterinarians who at their convenience assist Animal Control in rescue and treatment of injured animals including large animal rescue.

(Administrative Use Only)

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: Authorize purchase orders for Animal Control in the amount not to exceed \$70,000 for Fiscal Year 2008-2009

Requested by: Jack Griffith, Ph.D.
Department: Health Department
Title: Health Director
Contact Phone: 259-1328
Contact Fax: 259-1258

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent:

Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent:

Signed:

FINANCE Sufficient Funds Available Not Available
Date Rec'd: Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent:

Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

PBP
INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that a purchase order be authorized in the amount not to exceed \$60,000 to Topsail Humane Society and a purchase order in the amount not to exceed \$10,000 for various local veterinarians for fiscal year 2009. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900056 404500	Contract Services (Topsail Humane Society)	60,000
900056 404500	Contract Services (open purchase order)	<u>10,000</u>
	TOTAL	\$ 70,000

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Williams _____ Tate _____ Blanchard _____ Brown _____ Rivenbark _____

David Williams Date

Attest Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 3 f.

Date of Request: June 20, 2008

Date Request Received:

Board Meeting Date Requested: July 7, 2008

Board Meeting Date Assigned:

Short Title: Resolution To Approve Health Department Dental Supply/Equipment And Waste Removal Contracts For Fiscal Year 2008-2009: \$90,000.00.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The Sullivan Schein Company was selected to help provide dental equipment and supplies for both dental clinics. This company has proven to be very adept at helping us maintain existing equipment while providing necessary materials as the clinic patient load continue to expand on a monthly basis.

(Administrative Use Only)

Various Waste Removal companies available to provide removal of waste from the Dental Mobile Clinic. Consequently we will contract with a Waste Removal company near the location of the mobile dental clinic in order to reduce hauling costs.

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: Authorize purchase orders in the amount not to exceed \$90,000 for Dental Supplies/Equipment and waste removal for Fiscal Year 2008-2009.

Requested by: Jack Griffith, Ph.D
Department: Health Department
Title: Health Director
Contact Phone: 259-1328
Contact Fax: 259-1258

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available
Date Rec'd: Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

PBJ
INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that a purchase order be authorized in the amount not to exceed \$75,000 for Sullivan Schein and a purchase order be authorized in the amount not to exceed \$15,000 various Waste Removal companies for the fiscal year 2009. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900060 404500	Contract Services (Sullivan Schein)	5,000	
900060 404600	Medical Expense (Sullivan Schein)	15,000	
900065 404500	Contract Services (Sullivan Schein)	5,000	
900065 404600	Medical Expense (Sullivan Schein)	50,000	
	TOTAL Sullivan Schein	75,000	
900060 404500	Contract Services (various Waste Removal Co.)		<u>15,000</u>
	TOTAL		90,000

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Williams _____ Tate _____ Blanchard _____ Brown _____ Rivenbark _____

David Williams Date

Attest

Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 39

Date of Request: June 20, 2008

Date Request Received:

Board Meeting Date Requested: July 7, 2008

Board Meeting Date Assigned:

Short Title: Resolution To Approve Health Department School Nurse Initiative Agreement For Fiscal Year 2008-2009: \$100,000.00.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The Children and Youth Branch in the Women's and Children's Health Section of the Division of Public Health placed strong emphasis on preventive health services in the local School Health Unit.

The intent of this resolution is to provide funding for two School Health Nurse positions within the Pender County School System to develop, implement, promote, and monitor programs and services that protect and enhance the health and well being of school age children and their families.

Specific Action Requested: Authorize purchase orders in the amount not to exceed \$100,000 for the School Nurse Initiative Agreement for Fiscal Year 2008-2009.

Requested by: Jack Griffith, Ph.D.
Department: Health Department
Title: Health Director
Contact Phone: 259-1328
Contact Fax: 259-1258

(Administrative Use Only)

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent:

Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent:

Signed:

FINANCE Sufficient Funds Available Not Available
Date Rec'd Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent:

Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

PBP
INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that a purchase order be authorized in the amount not to exceed \$100,000 to Pender County Board of Education for fiscal year 2009. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

90066 404500 Contract Services (Pender County Board of Education) \$ 100,000

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Williams _____ Tate _____ Blanchard _____ Brown _____ Rivenbark _____

David Williams

Date

Attest

Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 3h.

Date of Request: June 20, 2008

Date Request Received:

Board Meeting Date Requested: July 7, 2008

Board Meeting Date Assigned:

Short Title: Resolution To Approve Health Department Consultant Services Contracts For Fiscal Year 2008-2009: \$130,322.00.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: Naseem Nasrallah, MD has performed well by monitoring patient care; providing patient care; and acting as medical consultant. Consequently we have continued the present contractor's services this fiscal year.

(Administrative Use Only)

Dr. Joseph Cooper is the only OB-GYN on the western side of the county available to provide consultation and supervision to the Family Nurse Practitioner for the provision of colposcopy services. Dr. Cooper is the sole source for OB-GYN consultation for maternity patients in the health department clinic.

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

The state of North Carolina mandates that pharmacy consultative services must be provided by the Pender County Health Department. Kim Basden, R. Pham. has served the health department in this role for a number of years and is the only pharmacist willing to provide this service at the available contract rate.

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

The intent of this resolution is to continue to provide joint funding for the regionalized Preparedness Coordinator position for Pender, Brunswick, New Hanover, and Duplin counties. This position will continue to complete the required capabilities of the CDC Public Health Preparedness Cooperative Agreement and to assure accountability at all levels.

Date Sent: Signed:

This position will be housed in New Hanover County.

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

Specific Action Requested: Authorize purchase orders in the amount not to exceed \$130,322 for Consultant Services Contracts for Fiscal Year 2008-2009.

FINANCE Sufficient Funds Available Not Available
Date Rec'd: Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

Requested by: Jack Griffith, Ph.D.
Department: Health Department
Title: Health Director
Contact Phone: 259-1328
Contact Fax: 259-1258

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

PBB
INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that a purchase order be authorized in the amount not to exceed \$4,264 to Kim Basden, R. Pharm.; a purchase order in the amount not to exceed \$59,946 to Naseem Nasrallah, MD; a purchase order in the amount not to exceed \$38,934 to Joseph Cooper, MD and a purchase order in the amount not to exceed \$27,178 for New Hanover County Health Department for fiscal year 2009. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900	404500	Contract Services (Kim Basden, Pharmacist)		4,264
900	404500	Contract Services (Naseem Nasrallah, MD)	31,446	
900051	404500	Contract Services (Naseem Nasrallah, MD)	5,400	
900052	404500	Contract Services (Naseem Nasrallah, MD)	5,400	
900053	404500	Contract Services (Naseem Nasrallah, MD)	5,400	
900055	404500	Contract Services (Naseem Nasrallah, MD)	2,700	
900059	404500	Contract Services (Naseem Nasrallah, MD)	2,700	
900061	404500	Contract Services (Naseem Nasrallah, MD)	5,400	
		TOTAL Naseem Nasrallah, MD		59,946
900051	404500	Contract Services (Joseph L. Cooper, MD)	18,367	
900061	404500	Contract Services (Joseph L. Cooper, MD)	20,567	
		TOTAL Joseph L. Cooper, MD		38,934
900072	404500	Contract Services (New Hanover Health Department)		<u>27,178</u>
		TOTAL		\$ 130,322

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Williams _____ Tate _____ Blanchard _____ Brown _____ Rivenbark _____

David Williams Date

Attest

Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 3i.

Date of Request: June 23, 2008

Date Request Received:

Board Meeting Date Requested: July 7, 2008

Board Meeting Date Assigned:

Short Title: Resolution To Approve Health Department Pediatric Services Contract For Fiscal Year 2008-2009: \$199,944.00.

- Request Status:
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The Pediatric Clinic is charged with ensuring that all children of Pender County who are otherwise unable to receive primary health care are provided appropriate care and referral. In addition to "sick and well" care, the pediatric clinic also provides complete health and physical assessments for children.

(Administrative Use Only)

Dr. Maria Alba has gained an excellent relationship with the families in Pender County and has established a base of approximately 2,000 patients. In CY 2007, Dr. Alba treated 1,441 children with 3,623 patient encounters.

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: Authorize a purchase order in the amount not to exceed \$199,944 for a Pediatric Services Contracts for Fiscal Year 2007-2008.

Requested by: Jack Griffith, Ph.D.
Department: Health Department
Title: Health Director
Contact Phone: 259-1230
Contact Fax: 259-1258

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available
Date Rec'd Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

FBP
INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that a purchase order be authorized in the amount not to exceed \$199,944 for Maria Alba, MD to provide pediatric services for the fiscal year 2009. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900053 404500 Contract Services (Maria Mercedes Alba, MD, FAAP) \$ 199,944

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Williams _____ Tate _____ Blanchard _____ Brown _____ Rivenbark _____

David Williams Date

Attest

Date

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 33

Date of Request: June 20, 2008

Date Request Received:

Board Meeting Date Requested: July 7, 2008

Board Meeting Date Assigned:

Short Title: Resolution To Approve Health Department Dental Services Contracts For Fiscal Year 2008-2009: \$528,564.00.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: Pender County is a Health Resources and Services Administration (HRSA) designated medical and dental shortage county, and as such qualifies for loan pay-backs by young dentists who can reduce the amount of school loans by working in areas with few qualified dentist, to provide patient care.

(Administrative Use Only)

In CY 2007, the dental practice which includes four operatory dental office, and a two chair mobile dental clinic provided over 2,789 patient care services. The dental practice costs are totally supported by the two contract dentist, dental hygienist, three dental assistant's, and a dental office assistant.

CONTRACT TYPE

The new Dental Clinic, a 53-foot SemiTrailer/Expandable Side has three dental operatories with state of the art Digital X-ray and operatory dental equipment. It will be stationed for a period of time at each Pender County elementary and middle school where the dentist, dental assistant, and Public Health Nurse will provide a full and complete range of dental care for all children in Pender elementary and middle schools.

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: Authorize purchase orders in the amount not to exceed \$528,564 for a Dental Services Contracts for Fiscal Year 2008-2009.

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

Requested by: Jack Griffith, Ph.D.
Department: Health Department
Title: Health Director
Contact Phone: 259-1328
Contact Fax: 259-1258

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available Not Available
Date Rec'd: Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

DBP
INITIALS

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that a purchase order be authorized in the amount not to exceed \$165,312 for Prasad Vasamsetti, DMD; a purchase order be authorized in the amount not to exceed \$189,185 for Michelle Holmes, DDS; a purchase order be authorized in the amount not to exceed \$60,811 for Crystal Jones, RDH; a purchase order be authorized in the amount not to exceed \$31,232 for Jason Talbott, CDA; a purchase order be authorized in the amount not to exceed \$26,520 for Kathy Rogers; a purchase order be authorized in the amount not to exceed \$40,504 for Marianella Marsano, Office Manager; and a purchase order be authorized in the amount not to exceed \$5,000 for temporary dental assistants; and a purchase order be authorized in the amount not to exceed \$10,000 for Mike Stacey, Dental Equipment Technician for the fiscal year 2009. The County Manager is authorized to execute any/all agreements necessary to implement this resolution.

900060 404500	Contract Services (Prasad Vasamsetti, DMD)	165,312
900065 404500	Contract Services (Michelle Holmes, DDS)	189,185
900065 404500	Contract Services (Crystal Jones, RDH)	60,811
900065 404500	Contract Services (Jason Talbott, Dental Assistant)	31,232
900065 404500	Contract Services (Kathy Rogers, Dental Assistant)	26,520
900065 404500	Contract Services (Marianella Marsano, OM)	40,504
900065 404500	Contract Services (various temporary Dental Assistants)	5,000
900060 404500	Contract Services (Mike Stacey, Dental Equip Tech) 5,000	
900065 404500	Contract Services (Mike Stacey, Dental Equip Tech) 5,000	
	Total Mike Stacey	10,000
	TOTAL	528,564

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Williams _____ Tate _____ Blanchard _____ Brown _____ Rivenbark _____

David Williams Date

Attest Date