

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 7.

Date of Request: June 24, 2008

Date Request Received:

Board Meeting Date Requested: July 7, 2008

Board Meeting Date Assigned: July 7, 2008

Short Title: Resolution Authorizing A Purchase Order To Utility Service Co., Inc., For Annual Maintenance Of Water Storage Tank For Maple Hill Water District: \$8,895

Request Status:
 Request is proceeding to Board of Commissioners
 More information is needed – see attached
 Request on hold – no further information needed
 Other:

Background: : Utility Tank Service Co., maintains the Maple Hill Elevated Water Storage Tank.

(Administrative Use Only)

This annual maintenance program includes such services as: inspections, cleanings, washouts, disinfections, repairs, paintings, renovations and emergency services.

CONTRACT TYPE

This amount covers only the elevated storage tank located in Maple Hill.

Renewal
 For Service(s)
 Intergovernmental – County as Grantee
 Federal Grantor
 State Grantor
 County as Grantor
 County Funds
 Other Funds

Revision
 For Equipment

Staff is pleased with the service they provide.

Specific Action Requested: The Board of Directors of the Maple Hill Water and Sewer District is requested to authorize a purchase order to Utility Service Co., Inc., to continue annual water storage tank maintenance for the Utilities Department, in the amount of \$8,895.

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Requested by: Michael G. Mack
Department: Pender Utilities
Title: Director Of Utilities
Contact Phone: 910.259.1570
Contact Fax: 910.259.1579

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available Not Available
Date Rec'd: Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

PBP
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Maple Hill Water and Sewer District, that a purchase order is authorized to Utility Service Co., Inc., for annual water tank maintenance in the amount of \$8,895. The Chairman/District Manager is authorized to execute any document necessary to implement this resolution.

071-404572

Water Tank

\$8,895

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Williams ___ Tate ___ Blanchard ___ Brown ___ Rivenbark ___

J. David Williams, Jr., Chairman

07/07/08

Date

Attest

07/07/08

Date