

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 6.

Date of Request: July 7, 2008

Date Request Received: July 7, 2008

Board Meeting Date Requested: July 21, 2008

Board Meeting Date Assigned: July 21, 2008

Short Title: Resolution To Authorize A Purchase Order To The Library Corporation In The Amount Of \$11,990.16 For The Renewal Of Software Support.

Request Status:
 Request is proceeding to Board of Commissioners
 More information is needed – see attached
 Request on hold – no further information needed
 Other:

Background: This is the annual technical support renewal for the library operations computer software. This is a normally budgeted annual expense. The vendor of the software is the sole provider for this essential service. The costs increase about 5% annually. This annual support contract also provides software enhancements, upgrades, and unlimited technical support.

(Administrative Use Only)

The software describes over 100,000 items and processes about 250,000 loan transactions a year. It provides financial accounting, reports, and many other important functions to operating the library.

CONTRACT TYPE

Specific Action Requested: Approve a purchase order in the amount of \$11,990.16 to The Library Corporation from "Computer" line item 630-406000 as budgeted.

Renewal
 For Service(s)
 Intergovernmental – County as Grantee
 Federal Grantor
 State Grantor
 Grantor
 County as Grantor
 County Funds
 Other Funds

Revision
 For Equipment

Requested by: Mike Taylor
Department: Library
Title: Director
Contact Phone: ext. 3926
Contact Fax: 910-259-0656

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available
Date Rec'd Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

DBP
Initials

NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that

a purchase order is authorized to be executed by the County Manager to The Library Corporation (TLC) in the amount of \$11,990.16 from library line item 630-4060000 (computer) for the annual renewal of software support. The County Manager is authorized to execute any/all agreements necessary to implement the resolution.

AMENDMENTS:

MOVED _____

SECONDED _____

APPROVED _____

DENIED _____

UNANIMOUS

YEA VOTES: Williams ___ Tate ___ Blanchard ___ Brown ___ Rivenbark ___

July 21, 2008

J. David Williams, Jr., Chairman

Date

July 21, 2008

ATTEST

Date