

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 17.

Date of Request: July 14, 2008

Date Request Received: July 14, 2008

Board Meeting Date Requested: July 21, 2008

Board Meeting Date Assigned: July 21, 2008

Short Title: Resolution Authorizing A Purchase Order To Tim's Heating & Air Condiitoning, Inc., To Replace One (1) 5 Ton Trane Split Heat Pump At The Pender County Library: \$8,924.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: Tim's Heating & Air has made numerous repairs to the existing unit. The existing unit was manufactured in 1991. After our evaluation it was determined that the existing unit needs replacement due to mechanical problems with the compressor. Mechanical permit, electrical permit, material and labor is included in the quote. Due to emergency repairs, bids were not obtained. Tim's Heating & Air has provided excellent and cost effective service on maintenance repairs on A/C units for Pender County.

(Administrative Use Only)

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grant or
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: The Board of Commissioners is requested to approve the replacement of the existing heat pump at the Pender County Library.

PURCHASING Budgeted Item: Yes No
 Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: _____
 Signed: _____

Requested by: Paul Parker/J Fields
 Department: Public Works
 Title: Interim County Manager
 Contact Phone: 910.259.1200
 Contact Fax: _____

ATTORNEY Reviewed and Approved
 Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: _____
 Signed: _____

FINANCE Sufficient Funds Available
 Date Rec'd Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: _____
 Signed: _____

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
 At meeting on _____

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

PBJ
INITIALS

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that

a purchase order is authorized to Tim's Heating & Air Conditioning, Inc., in the amount of \$8,924.00 to replace one (1) 5 Ton Trane Split Heat Pump.

Account # 60-407405-6064

AMENDMENTS:

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS**

YEA VOTES: Williams ___ Tate ___ Blanchard ___ Brown ___ Rivenbark ___

J. David Williams, Jr., Chairman 07-21-08
Date

Attest 07-21-08
Date