

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: _____ /.

Date of Request: July 11, 2008

Date Request Received: July 11, 2008

Board Meeting Date Requested: July 21, 2008

Board Meeting Date Assigned: July 21, 2008

Short Title: Special Recognition For Outstanding Service To Ms. Joyce A. Harrell For Years Of Service To The Pender County Arts Council, Spring Fest, The Town Of Burgaw And Pender County.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The Board of Commissioners recognizes citizens for volunteering for various services in the County.

Specific Action Requested: Recognize Ms. Harrell and present her with a Certificate of Appreciation.

(Administrative Use Only)

Requested by: County Manager's Office

Department:

Title:

Contact Phone: 259-1200

Contact Fax:

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grant or
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent:

Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent:

Signed:

FINANCE Sufficient Funds Available
Date Rec'd Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent:

Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

**SPECIAL RECOGNITION FOR OUTSTANDING
SERVICE**

IS AWARDED TO

JOYCE A. HARRRELL

*FOR ACHIEVING AND MAINTAINING A HIGH STANDARD OF EXCELLENCE FOR HER YEARS OF SERVICE
TO THE PENDER COUNTY ARTS COUNCIL, SPRING FEST, THE TOWN OF BURGAW AND PENDER COUNTY.
OUR HEART FELT THANKS AND APPRECIATION FOR A JOB WELL DONE.*

JULY 21, 2008

*James David Williams, Jr., Chairman
Pender County Board of Commissioners*

*Paul B. Parker
Interim County Manager*