

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 12.

Date of Request: July 7, 2008

Date Request Received: July 7, 2008

Board Meeting Date Requested: July 21, 2008

Board Meeting Date Assigned: July 21, 2008

Short Title: Resolution To Solicit Bids For The 2011 Reappraisal.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The General Statutes of North Carolina require that a county-wide general reappraisal be completed every eight years. The last revaluation was completed for January 1, 2003 and the next revaluation is required by January 1, 2011. After carefully considering all costs and quality considerations, the Tax Assessor recommends that the 2011 revaluation be contracted to a qualified vendor. The advantages of contracting the reappraisal far exceed the advantages of an in-house revaluation for 2011. The Tax Assessor recommends that a Request For Proposal (RFP) be offered to qualified vendors and bid proposals be solicited immediately to complete the reappraisal in a timely manner. All proposed bids will be submitted to the Pender County Board of Commissioners for review and consideration.

(Administrative Use Only)

Specific Action Requested: The Pender County Board of Commissioners is requested to Approve the Solicitation of Bids for the 2011 Reappraisal with the attached Request for Proposal (RFP).

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grant or
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Requested by: Coby S. Heath
Department: Tax Office
Title: Tax Assessor
Contact Phone: 910-259-1256
Contact Fax: 259-1482

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available
Date Rec'd: Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

