

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 7.

Date of Request: July 21, 2008

Date Request Received: July 21, 2008

Board Meeting Date Requested: August 4, 2008

Board Meeting Date Assigned: August 4, 2008

Short Title: Budget Ordinance To Approve Increase In Health Department Revenues And Expenditures For Fiscal Year 2008-2009: \$7,189.

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The WIC program (Women, Infants, and Children) is designed to provide food to low-income pregnant, postpartum and breastfeeding women, infants and children until the age of five and offer a combination of nutrition education, supplemental foods, breastfeeding promotion and support. The Nutrition Services Branch increased the per participant rate from \$12.25 to \$12.75 to support operations of the local WIC programs.

(Administrative Use Only)

Pender County Health Department will utilize the additional funds to purchase a state approved computer for the Hampstead Annex WIC office, provide mandatory employee training, and purchase office supplies.

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: Approve increasing programmatic revenues and related expenditures for Pender County Health Department by \$7,189 for the WIC program for Fiscal Year 2008-2009.

Requested by: Jack Griffith, Ph.D.
Department: Health Department
Title: Health Director
Contact Phone: 259-1328
Contact Fax: 259-1258

PURCHASING Budgeted Item: Yes No
 Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: _____
 Signed: _____

ATTORNEY Reviewed and Approved
 Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: _____
 Signed: _____

FINANCE Sufficient Funds Available
 Date Rec'd Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: _____
 Signed: _____

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
 At meeting on _____

BUDGET ORDINANCE AMENDMENT TITLE: WIC - HEALTH DEPARTMENT - \$7,189

Introduced by: Paul Parker, Interim County Manager Date: 2008-08-04 Item #: 7

Fund: GENERAL Department: HEALTH Division: WIC



PENDER COUNTY, NORTH CAROLINA

FY 2008-2009 Budget Amendment # _____ Date Approved: _____
 Appropriations

REVENUES		EXPENDITURES	
Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>	Increase: <input checked="" type="checkbox"/>	Decrease: <input type="checkbox"/>
Account # and Title	Amount	Account # and Title	Amount (leave off \$ sign)
11 375010 WIC	\$7,189.00	900058 403100 GAS	\$500.00
		900058 403300 SUPPLIES	\$5,689.00
		900058 405500 TRAINING	\$1,000.00
Total:	\$7,189.00	Total:	\$7,189.00

Reason and Justification for Request:
 The Nutrition Services Branch increased the per participant rate to support operations of the local WIC programs. Funds will be utilized to purchase a state approved computer, provide mandatory employee training, and purchase office supplies.

Dept Mgr. Approval: Jack Griffith, PhD. Date: 2008-07-21 Finance Officer Approval: David McCole Date: 2008-07-21 Budget Officer Approval: _____ Date: _____

Board Approval (When Applicable) Item # 7 Date of Minutes _____