

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

**Tracking Number:** 15.

**Date of Request:** July 29, 2008

**Date Request Received:** July 29, 2008

**Board Meeting Date Requested:** August 4, 2008

**Board Meeting Date Assigned:** August 4, 2008

**Short Title:** Resolution Authorizing A Purchase Order To Farrior's For Carpet Replacement, Pender County Utilities Department: \$15,000.

- Request Status:**
- Request is proceeding to Board of Commissioners
  - More information is needed – see attached
  - Request on hold – no further information needed
  - Other:

**Background:** Due to the age and deterioration of the existing carpet, we are requesting to replace 371 square yards of commercial grade carpet and 452 square feet of floor tile. The following areas consist of: Utilities Reception Area, Seven (7) offices, Emergency Management, Command Center Hall, and Kitchen Area.

*(Administrative Use Only)*

**Specific Action Requested:** The Board of Commissioners is requested to approve the replacement of carpet located at the Pender County Utilities Department. Replacement was approved in the FY: 08-09 Budget.

## CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
  - Federal Grantor
  - State Grantor
  - Grantor
- County as Grantor
  - County Funds
  - Other Funds:
- Revision
- For Equipment

**Requested by:** James Fields  
**Department:** Public Works  
**Title:** Supervisor  
**Contact Phone:** 910.259.1228  
**Contact Fax:**

**PURCHASING** Budgeted Item:  Yes  No  
**Date Rec'd:**  Reviewed and Approved  
 Comments on Reverse

**Date Sent:** Signed:

**ATTORNEY**  Reviewed and Approved  
**Date Rec'd:**  Legal Problem(s)  
 Comments on Reverse

**Date Sent:** Signed:

**FINANCE** Sufficient Funds  Available  
**Date Rec'd:**  Not Available  
 Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

**Date Sent:** Signed:

**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

**Date Rec'd** Approved by Board:  Yes  No  
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

~~JPB~~  
INITIALS

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED by the Pender County Board of Commissioners that

a purchase order is authorized to Farrior's in the amount of \$15,000 to replace carpet and floor tile in the Pender County Utilities Department

Account # 60-407412-6065

AMENDMENTS:

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Williams \_\_\_ Tate \_\_\_ Blanchard \_\_\_ Brown \_\_\_ Rivenbark \_\_\_

\_\_\_\_\_  
J. David Williams, Jr., Chairman

08-04-08  
Date

\_\_\_\_\_  
Attest 08-04-08  
Date