

# REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 10.

Date of Request: August 27, 2008

Date Request Received: August 27, 2008

Board Meeting Date Requested: September 2, 2008

Board Meeting Date Assigned: September 2, 2008

**Short Title:** Resolution Approving Increase In Funding For Criminal Justice Partnership Program And Authorizing Expenditure Of The \$2,125 Increase.

- Request Status:**
- Request is proceeding to Board of Commissioners
  - More information is needed – see attached
  - Request on hold – no further information needed
  - Other:

**Background:** This will be the eleventh (11<sup>th</sup>) year that Pender County has received this grant. The program sponsors and funds contractual services with sexual offender treatment providers and substance abuse treatment providers for counseling and follow up with parolees in order to prevent recidivism.

(Administrative Use Only)

In April of 2007, the Board of Commissioners approved the extension of this program based on the prior year's funding of \$75,483. Since the Division of Community Corrections requires contract execution before the State Budget is adopted, funding is based on the (then) current year's funding. Once the State Budget is adopted, each county's share is adjusted up or down accordingly for the next fiscal year. This year, Pender is fortunate to be granted a \$2,125 increase in funding.

## CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
  - Federal Grantor
  - State Grantor
  - Grantor
- County as Grantor
  - County Funds
  - Other Funds:
- Revision
- For Equipment

In April, purchase orders were approved for CDTEG - Chemical Dependence Training Evaluation and Guidance, Inc., in the amount of \$52,612 and to Richard Banton (Center for Research and Prevention of Recidivism) in the amount of \$20,560. CJPP plans to utilize this additional funding to implement Anger Management sessions and to increase treatment time for sexual abuse offenders. This service is provided by the Center for Research and Prevention of Recidivism.

**PURCHASING** Budgeted Item:  Yes  No  
Date Rec'd:  Reviewed and Approved  
 Comments on Reverse

Date Sent: Signed:

These are process funds that pass through the County and are expended without County supervision. Financial decisions are made by the CJPP Board and no County funding is required.

**ATTORNEY**  Reviewed and Approved  
Date Rec'd:  Legal Problem(s)  
 Comments on Reverse

Date Sent: Signed:

Staff recommends approval of this resolution.

**FINANCE** Sufficient Funds  Available  Not Available  
Date Rec'd:  Budget Amendment Necessary  
 Budgeted Amendment is Attached  
 Comments on Reverse

Date Sent: Signed:

**Specific Action Requested:** The Board of Commissioners is requested to approve the increase in funding for the Criminal Justice Partnership Program by \$2,125 and to authorize expenditure to the Center for Research and Prevention of Recidivism.

**CLERK** Signature(s) Required:  
 Board Chairman/County Manager  
 Other:

Requested by: Melinda Knoerzer  
Department: Pender Utilities  
Title: Administrative Assistant  
Contact Phone: 910.259.1521  
Contact Fax: 910.259.1579

Date Rec'd Approved by Board:  Yes  No  
At meeting on

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

RB  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that**

the Standard Grant Award and Conditions with the North Carolina Department of Corrections Criminal Justice Partnership Program in the amount of \$77,608 (an increase of \$2,125 over the previously approved amount of \$75,483) is approved and the purchase order authorized to Richard Banton (Center for Research and Prevention of Recidivism) is increased from \$20,560.00 to \$22,685. The County Manager is authorized to execute any and all documents necessary to implement this resolution.

The total project budget for FY 08/09 will then become:

500031 404500	Contracted Services	\$75,297.00
510031 401400	Travel	\$ 1,311.00
510031 401200	Postage	\$ 200.00
510031 403300	Supplies and Materials	\$ 800.00
	TOTAL	\$ 77,608.00

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Williams \_\_\_ Tate \_\_\_ Blanchard \_\_\_ Brown \_\_\_ Rivenbark \_\_\_

\_\_\_\_\_  
J. David Williams, Jr., Chairman      09/02/08  
Date

\_\_\_\_\_  
Attest      09/02/08  
Date



North Carolina Department of Correction  
DIVISION OF COMMUNITY CORRECTIONS  
2020 Yonkers Road • 4250 MSC • Raleigh, North Carolina 27699-4250  
(919) 716-3100 • Fax: (919) 716-3996

Michael F. Easley  
Governor

Robert Lee Guy  
Director  
August 11, 2008

Theodis Beck  
Secretary

Lori Brill  
Pender County  
Post Office Box 5  
Burgaw, North Carolina 28425

Dear Sir or Madam:

You were informed in Secretary Beck's letter dated June 20, 2008 that your county's application for a Criminal Justice Partnership grant for Fiscal Year 2008-2009 had been approved. The exact amount could not be specified at that time since the state budget was still under review by the legislature. This is to inform that for FY08-09 the legislature authorized additional funding of \$257,729 for the Criminal Justice Partnership Program. These additional funds will be allocated based on the program's existing funding formula resulting in an increase for all counties. As a result, your county's funding amount has changed from your initial application amount to \$ 77,608 with an effective date of July 1, 2008.

Since your final grant award amount is different from the amount you initially applied for, it is necessary that you submit a "Funding Modification form," which can be found on the CJPP home page at <http://cjpp.doc.state.nc.us> under IMS links, On Line Forms, CJPP Fiscal Forms. This form is to be completed and returned to the Division of Community Corrections, CJPP fiscal office in Raleigh by September 8, 2008. For assistance with the completion of this form, or if you have question regarding your funding amount, contact Sandra Shearin in the DCC/CJPP office in Raleigh at (919) 716-3116.

Additionally, enclosed you will find a grant award contract, and "Designated Authority for Reimbursement Requests" forms, which are to be completed and returned by September 8, 2008. Please review these documents and inform all relevant parties of their responsibilities, including the county's fiscal staff. It is necessary that the COUNTY'S AUTHORIZING OFFICIAL SIGN AND RETURN all documents to Valery Stephens (4250 MSC, Raleigh, NC 27699-4250) as soon as possible. All documents and forms must be completed and on file in the Division of Community Corrections CJPP office in Raleigh before reimbursements to the local county programs can begin.

Again, I join the North Carolina State Criminal Justice Partnership Advisory Board and the Partnership staff in offering congratulations on receiving this grant. Thank you for your continuing support of this important effort.

With kind personal regards, I remain

Respectfully,

Robert Lee Guy  
Director

RG/vrs  
Enclosures

cc: Charlie Harrison, Pender County CDTEG SAT SA Program  
Neil Batten, Pender County CJPP Board Chair  
Candace Rodrigues, Division I CJPP Coordinator  
Cornell McGill, Division Administrator Division I  
Sandra Shearin, Chief of Administrative Services  
Yolonda Woodhouse, Assistant Chief of Program Services