

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 8.

Date of Request: October 3, 2008

Date Request Received: October 3, 2008

Board Meeting Date Requested: October 10, 2008

Board Meeting Date Assigned: October 10, 2008

Short Title: Budget Ordinance Amendment To Transfer Funds Between Line Item Accounts Within The Solid Waste Management Enterprise Fund. No Funding Increase.

Request Status:
 Request is proceeding to Board of Commissioners
 More information is needed – see attached
 Request on hold – no further information needed
 Other:

Background: Funds were requested and approved this fiscal year for a Part-Time employee to be hired to work two days per week at the Solid Waste Transfer Station. The funds were appropriated in the Contracted Services line item account of the Solid Waste Management budget for contracting with a Temporary Employee Service to find and hire the employee. A candidate for the position has been found without the services of an employment agency. The County will be able to save approximately \$4,000 by placing the individual on the County's payroll directly without having to pay the 40% premium charged by many employment agencies.

There is no additional funding required for this action.

(Administrative Use Only)

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Specific Action Requested: The Board of Commissioners is requested to approve the Budget Ordinance Amendment authorizing the transfer of funds from the Contracted Services account to the Salaries and FICA accounts of the Solid Waste Management Enterprise Fund.

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: _____
Signed: _____

Requested by: Michael G. Mack
Department: Utilities Director
Title:
Contact Phone: 910.259-1570
Contact Fax:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: _____
Signed: _____

FINANCE Sufficient Funds Available
Date Rec'd: Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: _____
Signed: _____

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

BUDGET ORDINANCE AMENDMENT TITLE: Transfer of Funds From Contract Svcs. to Salaries/FICA: No fund increase.

Introduced by: Rick Benton, County Manager

Date: 2008-10-10 Item #: _____

Fund: 75 - Enterprise

Department: Utilities

Division: Solid Waste Management



PENDER COUNTY, NORTH CAROLINA

FY 2008-2009
Appropriations

Budget Amendment # _____

Date Approved: _____

REVENUES		EXPENDITURES	
Increase: <input type="checkbox"/>	Decrease: <input type="checkbox"/>	Increase: <input checked="" type="checkbox"/>	Decrease: <input checked="" type="checkbox"/>
Account # and Title	Amount	Account # and Title	Amount (leave off \$ sign)
		75-400200 Salaries	\$10,000.00
		75-400500 FICA	\$765.00
		75-404500 Contracted Services	\$-10,765.00
		TOTAL	\$0.00
Total:		Total: \$0.00	

Reason and Justification for Request:
 Funds were approved this Fiscal Year for a Part-Time employee to assist two days per week at the Solid Waste Transfer Station. These funds were appropriated in the Contracted Services Line Item for contracting with a Temporary Employment Service to find and hire the employee. A candidate has been found without the services of an employment agency and the County will be able to save approximately \$4,000 by placing the individual on the County's payroll with paying the 40% premium charged by the employment agency.

Dept Mgr. Approval: Michael G. Mack	Date: October 3, 2008	Finance Officer Approval: _____	Date: _____
Board Approval (When Applicable)		Item # _____	Date of Minutes _____