

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 10.

Date of Request: October 3, 2008

Date Request Received: October 3, 2008

Board Meeting Date Requested: October 10, 2008

Board Meeting Date Assigned: October 10, 2008

Short Title: Resolution Authorizing A Purchase Order To Southeast Lasergrading: Pender Memorial Park And Hampstead Kiwanis Park; \$35,000

- Request Status:**
- Request is proceeding to Board of Commissioners
 - More information is needed – see attached
 - Request on hold – no further information needed
 - Other:

Background: The athletic fields under construction at both Hampstead Kiwanis and Pender Memorial Parks need to be lasergraded (fine graded) to accomplish the necessary slope for proper drainage and to establish a safe playing surface. The rough grading of the two (2) youth baseball/softball fields and one (1) regulation football/soccer field at Hampstead Kiwanis Park has been completed. The rough grading of the two (2) youth baseball/softball fields and one (1) regulation football/soccer field at Pender Memorial Park should be completed by the time the fine grader arrives.

(Administrative Use Only)

Southeast Lasergrading is the vendor that was used to fine grade the youth baseball/softball field in Phase I of Hampstead Kiwanis Park and to renovate the infields of the five baseball/softball fields at Pender Memorial Park in March of 2007. This vendor specializes in lasergrading athletic fields.

CONTRACT TYPE

- Renewal
- For Service(s)
- Intergovernmental – County as Grantee
 - Federal Grantor
 - State Grantor
 - Grantor
- County as Grantor
 - County Funds
 - Other Funds:
- Revision
- For Equipment

Funds for these projects are allocated in:
60-407447-6044 Captial Outlay Hampstead Park Ph.II
60-407434-6036 Captial Outlay Pender Memorial Park

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

Specific Action Requested: Authorize A Purchase Order To Southeast Lasergrading: Pender Memorial Park And Hampstead Kiwanis Park; \$35,000

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

Requested by: Dee Turner
Department: Parks And Recreation
Title: Director
Contact Phone: 259-1330
Contact Fax: 259-0655

FINANCE Sufficient Funds Available
Date Rec'd Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

RB
Initials

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED, by the Pender County Board of Commissioners that

a purchase order to Southeast Lasergrading in the amount of \$35,000 for lasergrading new athletic fields at Hampstead Kiwanis and Pender Memorial Parks is approved. The Chairman and/or County Manager is authorized to execute any/all agreements necessary to implement the resolution.

Account # 60-407447-6044: \$17,500

Account # 60-407434-6036: \$17,500

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES:

Williams _____ Tate _____ Blanchard _____ Brown _____ Rivenbark _____

J. David Williams, Jr., Chairman 10/10/08
Date

ATTEST 10/10/08
Date