REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 11.

Date of Request: October 3, 2008

Board Meeting Date Requested: October 10, 2008

Short Title: A Resolution Authorizing The County Manager To Submit A Pender County Housing Finance Agency Single Family Rehabilitation Grant Application; And Authorizing A County Local Match

Background: Pender County is eligible to apply for a $400,000 Single Family Rehabilitation Grant from the Housing Finance Agency. The application deadline is October 13. The existing list of applicants for scattered site CDBG assistance, and a public advertisement, can be used to identify possible recipients. Funds are sufficient to rehabilitate 9 units. All units must be occupied by at least one elderly or disabled person, and household income must be less than 80% of the county median income for the appropriate household size. The units must be owner-occupied, not rental. The application fee is $50, otherwise there is no County cost. However, it would help the County's competitive position to provide a local match of $7,500 to $10,000 as part of our application. The FY 08/09 budget includes funding for housing grant matches. Holland Consulting Planners is prepared to assist the County in preparing an application.

Specific Action Requested: To adopt a resolution authorizing the County Manager to submit an application on behalf of Pender County for the Housing Finance Agency Single Family Rehabilitation Grant Program; and authorizing funds from the Non-Departmental Budget for the County's local match.

Requested by:	Rick Benton
Department:	County Manager's Office
Title:	County Manager
Contact Phone:	910.259.1200
Contact Fax:	910.259.1402

Date Request Received: October 3, 2008

Board Meeting Date Assigned: October 10, 2008

Request Status:

- ☒ Request is proceeding to Board of Commissioners
- ☐ More information is needed – see attached
- ☐ Request on hold – no further information needed
- ☐ Other:

(Administrative Use Only)

CONTRACT TYPE

- ☐ Renewal
- ☐ Revision
- ☐ For Service(s)
- ☐ For Equipment
- ☐ Intergovernmental – County as Grantee
  - ☐ Federal Grantor
  - ☐ State Grantor
  - ☐ Grantor
- ☐ County as Grantor
  - ☐ County Funds
  - ☐ Other Funds:

PURCHASING
Date Rec'd:
Budgeted Item: ☐ Yes ☐ No
☐ Reviewed and Approved
☐ Comments on Reverse
Date Sent:
Signed:

ATTORNEY
Date Rec'd:
☐ Reviewed and Approved
☐ Legal Problem(s)
☐ Comments on Reverse
Date Sent:
Signed:

FINANCE
Date Rec'd
Sufficient Funds ☐ Available ☐ Not Available
☐ Budget Amendment Necessary
☐ Budgeted Amendment is Attached
☐ Comments on Reverse
Date Sent:
Signed:

CLERK
Signature(s) Required:
☐ Board Chairman/County Manager
☐ Other:
Date Rec'd
Approved by Board: ☐ Yes ☐ No
At meeting on

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

RB
Initials

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that

the County Manager is authorized to submit a grant to the Housing Finance Agency Single-Family Rehabilitation Grant Program in the amount of $400,000. The Finance Director is authorized to appropriate an amount not to exceed $10,000 from Non-Departmental funds for the County's competitive local match. The County Manager is authorized to execute any and all agreements to implement this resolution.

ADMENDENTS:

MOVED_____ SECONDED_____

APPROVED_____ DENIED_____ UNANIMOUS

YEA VOTES: Williams ____ Tate_____ Blanchard ____ Brown____ Rivenbark ____

_____ 10/10/08
James David Williams, Jr., Chairman Date

_____ 10/10/08
ATTEST Date