

REQUEST FOR BOARD ACTION / CONTRACT CONTROL FORM

Tracking Number: 6.

Date of Request: October 9, 2008

Date Request Received: October 9, 2008

Board Meeting Date Requested: October 20, 2008

Board Meeting Date Assigned: October 20, 2008

Short Title: Resolution Accepting Petition To Add Azalea Drive, Blue Bird Lane And Mullberry Circle In Hampstead To The State Maintained System And Authorizing The County Manager To Submit The Petition To N.C. Department Of Transportation.

Request Status:
 Request is proceeding to Board of Commissioners
 More information is needed – see attached
 Request on hold – no further information needed
 Other:

Background: Per the attached, Hampstead Management Services is requesting a resolution for the addition of Azalea Drive, Blue Bird Lane and Mulberry Circle in Hampstead to the State Maintained System.

(Administrative Use Only)

As a matter of standard operating procedure, we routinely bring any petitions requesting either additions to, maintenance of, or improvements to any county roads to the Board, without evaluation, upon Board approval, to be summarily forwarded to the North Carolina Department of Transportation.

CONTRACT TYPE

Specific Action Requested: The Board of Commissioners is requested to allow the County Manager to submit the attached petition to N.C. DOT.

Renewal
 For Service(s)
 Intergovernmental – County as Grantee
 County as Grantor
 Other Funds:
 Revision
 For Equipment
 Federal Grantor
 State Grantor
 Grantor

Requested by: Glenda Pridgen
Department: Manager's Office
Title:
Contact Phone: 259-1200
Contact Fax:

PURCHASING Budgeted Item: Yes No
Date Rec'd: Reviewed and Approved
 Comments on Reverse

Date Sent: Signed:

ATTORNEY Reviewed and Approved
Date Rec'd: Legal Problem(s)
 Comments on Reverse

Date Sent: Signed:

FINANCE Sufficient Funds Available
Date Rec'd: Not Available
 Budget Amendment Necessary
 Budgeted Amendment is Attached
 Comments on Reverse

Date Sent: Signed:

CLERK Signature(s) Required:
 Board Chairman/County Manager
 Other:

Date Rec'd Approved by Board: Yes No
At meeting on

MANAGER'S RECOMMENDATION

Respectfully Recommend Approval.

JB

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Pender County Board of Commissioners that

the petition to add Azalea Drive, Blue Bird Lane and Mullberry Circle in Hampstead to the State Maintained System is approved, and the County Manager is authorized to Submit the Petition to N.C. DOT.

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Williams ___ Tate ___ Blanchard ___ Brown ___ Rivenbark ___

J. David Williams, Jr. Chairman

10/2008
Date

ATTEST

20/20/08
Date

**North Carolina Department of Transportation
Division of Highways
Petition for Road Addition**

ROADWAY INFORMATION: (Please Print/Type)

County: Pender Road Name: Azalea Drive
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: the Forest / Plantation Pointe Patio Home
Plantation Pointe Villas Length (miles): 1 1/10 Miles

Number of occupied homes having street frontage: 69 Located (miles): 1/10 mile

miles N S E W of the intersection of Route Hwy 17 and Route 1675.
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of the Forest phase 6
Plantation Pointe Patio Homes in
Plantation Pointe Villas
Pender County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: Hampstead Management Service
Property Management / Corilyn Justice Phone Number: 910-270-9975
 Street Address: P.O. box 296
 Mailing Address: Hampstead NC 28443

PROPERTY OWNERS

Name Mailing Address Telephone

<u>the Forest phase 6</u>	<u>P.O. box 1067 Hampstead NC</u>	<u>28443</u>
<u>President - Jerry Della Bella</u>		<u>910-270-9443</u>
<u>Plantation Pointe Patio Homes</u>	<u>P.O. box 804 Hampstead NC</u>	<u>28443</u>
<u>President - Melissa Lincoln Kemp</u>		<u>910-270-0145</u>
<u>Plantation Pointe Villas</u>	<u>P.O. box 964 Hampstead NC</u>	<u>28443</u>
<u>President - Bob Falk</u>		<u>910 270-1125</u>

INSTRUCTIONS FOR COMPLETING PETITION:

1. Complete Information Section
2. Identify Contact Person (This person serves as spokesperson for petitioner(s)).
3. Attach four (4) copies of recorded subdivision plat or property deeds, which refer to candidate road.
4. Adjoining property owners and/or the developer may submit a petition. Subdivision roads with prior NCDOT review and approval only require the developer's signature.
5. If submitted by the developer, encroachment agreements from all utilities located within the right of way shall be submitted with the petition for Road addition. However, construction plans may not be required at this time.
6. Submit to District Engineer's Office.

FOR NCDOT USE ONLY: Please check the appropriate block

- Rural Road
 Subdivision platted prior to October 1, 1975
 Subdivision platted after September 30, 1975

REQUIREMENTS FOR ADDITION

If this road meets the requirements necessary for addition, we agree to grant the Department of Transportation a right-of-way of the necessary width to construct the road to the minimum construction standards of the NCDOT. The right-of-way will extend the entire length of the road that is requested to be added to the state maintained system and will include the necessary areas outside of the right-of-way for cut and fill slopes and drainage. Also, we agree to dedicate additional right-of-way at intersections for sight distance and design purposes and execute said right-of-way agreement forms that will be submitted to us by representatives of the NCDOT. The right-of-way shall be cleared at no expense to the NCDOT, which includes the removal of utilities, fences, other obstructions, etc.

General Statute 136-102.6 (see page 29 for Statute) states that any subdivision recorded on or after October 1, 1975, must be built in accordance with NCDOT standards in order to be eligible for addition to the State Road System.

<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>	<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>
Azalea	(157)	1 1/10 miles			
Blue Bird (-0-)		1/10 mile			
Mulberry Circle (20)		2 1/10's mile			